



AUB Institutional Self Study-Faculty Survey

AUB Mission Statement: AUB is a teaching-centered research university, convinced that excellence in teaching and research go hand-in-hand. Its mission is to enhance education, primarily the education of the peoples of the Middle East, to serve society through its educational functions, and to participate in the advancement of knowledge. AUB bases its educational perspective and methods and its academic organization on the American model of higher education. The university emphasizes scholarship that enables students to think for themselves, stresses academic excellence, and promotes high principles of character. It aims to produce men and women who are not only technically competent in their professional fields but also life-long learners who have breadth of vision, a sense of civic and moral responsibility, and devotion to the fundamental values of human life. The university believes in and encourages freedom of thought and expression. It expects, however, that this freedom will be enjoyed in a spirit of integrity and with a full sense of responsibility.

I. Mission of the University	II. Governance & Leadership																					
Rate your agreement with the following statements on the mission statement:																						
	SD	D	N	A	SA	DK																
1 I am aware of AUB mission statement.							9 Issues of governance are discussed openly and freely at AUB															
2 The mission statement is clear and transparent in language and content.							10 Faculty have opportunity to provide input regarding decisions affecting them															
3 The mission statement is realistic and achievable.							11 The system of faculty representation (Senate) is appropriate for AUB															
4 The mission statement is consistently being applied																						
5 The mission statement is shared with and properly communicated to AUB community.							Rank how would you prioritize University spending in your school/dep't. from 1=high to 7 =low priority .															
6 The mission statement reflects AUB's role in the region.							12 Support staff	1	2	3	4	5	6	7	1 Technology (hardware, software, databases)	1	2	3	4	5	6	7
7 AUB has been successful in achieving it.							13 Research assistants	1	2	3	4	5	6	7	6 Attending teaching/advising workshops	1	2	3	4	5	6	7
8 I participated in the development of the mission statement.							14 Teaching assistants	1	2	3	4	5	6	7	7 Attending conferences	1	2	3	4	5	6	7
III. Planning & Resource Allocation							SD	D	N	A	SA	SD	D	N	A	SA						
I am aware of the content of the following plans:																						
18. campus-wide plans (the Master Plan, the AUB 2004 Vision Statement, etc.)													26. specific plans for my department or unit (Geology, OIRA)									
19. formal plans in my faculty or division (A&S, Personnel, etc.)													I have been involved/informed of operating budget discussions in any of the following:									
20. specific plans for my department or unit (Geology, OIRA)													27. campus-wide budgets (the Master Plan, the AUB 2004 Vision Statement, etc.)									
I provided input (advice, data) into any of the following plans:													28. budgets in my faculty or division (A&S, Personnel, etc.)									
21. campus-wide plans (the Master Plan, the AUB 2004 Vision Statement, etc.)													29. operating budgets for my department or unit (Geology, OIRA)									
22. formal plans in my faculty or division (A&S, Personnel, etc.)													I have received performance targets/outcome statements related to any of the following:									
23. specific plans for my department or unit (Geology, OIRA)													30.campus-wide plans (the Master Plan, the AUB 2004 Vision Statement, etc.)									
I know who makes key decisions about the following:													31.formal plans in my faculty or division (A&S, Personnel, etc.)									
24. campus-wide plans (the Master Plan, the AUB 2004 Vision Statement, etc.)													32.specific plans for my department or unit (Geology, OIRA)									
25. formal plans in my faculty or division (A&S, Personnel, etc.)													33. Budget allocation at my school/department is guided by AUB's mission & objectives									

* SD = Strongly Disagree, D = Disagree, N = Neutral, A = Agree, SA = Strongly Agree, DK=Don't Know

Rate your agreement with the following:										
IV. Integrity	SD	D	N	A	SA					
34. AUB provides an environment conducive to teaching, learning, and research							41.AUB policies and procedures are clear and properly disseminated.			
35.AUB is effective in the achievement of its mission, goals, and objectives.							42. AUB policies and procedures are constantly being reviewed.			
36.AUB employees engage in sound ethical and academic practices.							43.AUB effectively assures the academic and intellectual freedom of all of its constituencies, and protects personal beliefs.			
37.AUB shows sensitivity to equity and diversity in admissions.							44. AUB publications (web pages, brochures, magazines) represent the institution accurately and truthfully.			
38.AUB shows sensitivity to equity and diversity in recruitment.							45.Student concerns regarding fair academic assessment, student conduct, and alleged disciplinary violations are addressed promptly, appropriately, and equitably.			
39. AUB shows sensitivity to equity and diversity in promotion.							46.AUB encourages a climate that nurtures respect, objectivity and freedom of expression.			
40. AUB adequately promotes honesty and transparency in its conduct and communications.										

Mark the response that best answers the question												
V. Administrative Services												
Student Information (SCT Banner)				Communication Systems								
47.System Usage	48.Frequency of Use	49.Quality of Data Content	50.Ease of Use		51.Frequency of Use	52.Quality of Service		53.Frequency of Use	54.Quality of Service		55.Frequency of Use	56.Quality of Service
Operational	Daily	Poor	Poor	E-mail	Do not use	Poor	Telephone	Do not use	Poor	Post Office	Do not use	Poor
Decision making	Weekly	fair	fair		Seldom	fair		Seldom	fair		Seldom	fair
Both	Monthly	Good	Good		Occasionally	Good		Occasionally	Good		Occasionally	Good
	5 times/yr	Very Good	Very Good		Frequently	Very Good		Frequently	Very Good		Frequently	Very Good
	Never	Excellent	Excellent			Excellent			Excellent			Excellent
		DK	DK			DK			DK			DK

Internet			Intranet (Web within AUB)		
57.You primarily use the web for	58.Speed/availability of internet access	59.Services available to users (chat, messaging, ftp)	60.The main purpose for visiting AUB web site	61.The content on AUB site /Home page is	62.The presentation and ease of searching for Information on the AUB site is
Education (Teaching, Reference)	Poor	Poor	Education (Teaching, Reference, course publishing)	Poor	Poor
Business (looking up vendors, Equipment, Spare parts)	fair	fair	Policies, Forms/Information (e.g. Vacation, Leave Forms, Social Events, Directory, etc.)	fair	fair
Both	Good	Good	Use and download software	Good	Good
I don't use it for AUB work, I just use it for personal matters.	Very Good	Very Good	All of the above	Very Good	Very Good
	Excellent	Excellent		Excellent	Excellent
	DK	DK		DK	DK

WebCT	63.Do you use WebCT for publishing course material	Yes	No				64.Quality of WebCT package can be rated as	Poor	Fair	Good	Very Good	Excellent	DK
Library Systems & Facilities (OLIB Databases)	65.How frequently do you use OLIB to do Library search	Never	Seldom	Occasionally	Frequently		66.The OLIB Search features can be rated as	Poor	Fair	Good	Very Good	Excellent	DK
	67.How frequently do you use Library Bibliographic Databases	Never	Seldom	Occasionally	Frequently		68.Rate the on-line tutorials on using library services	Poor	Fair	Good	Very Good	Excellent	DK
	69.Does the Library Databases include topics of interest to you?	None	Some	Many									
OIRA	70.How frequently do you use OIRA services for surveys and statistical studies?	Never	Seldom	Occasionally	Frequently		71.Please rate the quality of this service, if you use it	Poor	Fair	Good	Very Good	Excellent	DK
Computing Facilities	72.Do you Have Access to peripherals when needed (Printers, Scanners, CD Writers)?	Never	Sometimes	Always			73.Rate the level of software support (training, installation, help)	Poor	Fair	Good	Very Good	Excellent	DK
	74.What type of PC do you have in your office?	None	Old Model with limited usage	Earlier Model with sufficient	Latest model		75.Rate the PC hardware maintenance support	Poor	Fair	Good	Very Good	Excellent	DK
	76.Do you have access to software packages which are not available on AUB home page?	Few	Some	Most			77.Rate the public computers at AUB	Poor	Fair	Good	Very Good	Excellent	DK

VI. Faculty Role, Policies & Procedures

Policies & Procedures		Rate your agreement with the following::						No.	Policies & Procedures		SD	D	N	A	SA	NA
78	My commitment to teaching is adequately acknowledged in promotion							83	The criteria of merit increase is explained clearly to Faculty							
79	My commitment to research is adequately acknowledged in promotion							84	I am satisfied with the overall merit increases at AUB							
80	My commitment to services to AUB is adequately acknowledged in promotion							85	Merit increases are determined equitably across university							
81	My commitment to community services is adequately acknowledged in promotion							86	The Faculty has an effective role in university governance							
82	My work load with reference to teaching, research, and services is properly documented															
	Teaching/ Research	SD	D	N	A	SA	NA		Teaching/ Research		SD	D	N	A	SA	NA
87	The results of current forms of student evaluation are clearly presented and comprehensible to Faculty							100	I am aware of the policies and procedures regarding 'academic integrity'							
88	The students' evaluations are useful for improving my teaching								I consider the following in compliance with the academic integrity policies							
89	I continue to adopt new teaching skills							101	Student							
90	The teaching tools and equipment (computing, labs, instruments, facilities...) in my department are satisfactory							102	Faculty							
91	The research tools and equipment (computing, labs, instruments, facilities...) in my department are satisfactory							103	Administration							
92	The university responds adequately to my needs with regard to teaching and research							104	There is a need for AUB to establish a 'Writing Assistance Center' to support student academic writing.							
93	AUB provides administrative support to secure external funding								Graduate Assistants	100%	SD	D	N	A	SA	NA
								105	Graduate assistants' contribution to teaching should be evaluated by students							
94	Faculty members are trained to assume the role of student advising								The role of graduate assistants in my department includes: (give %)							
95	My role as an academic advisor is to mentor students							106	Lecturing in classes %							
96	I discuss ethical issues in my courses							107	Assisting in labs %							
	My perception of 'academic integrity' refers to							108	Assisting in research %							
97	Student conduct							109	Corrections and grading %							
98	Faculty ethics							110	Providing services to department %							
99	Administrative transparency									100%						

Faculty Roles					
111. My time at AUB is distributed between: (give %)		112. My research activities are oriented towards _____ issues (give %)		113. My understanding of 'excellence in teaching' is based on: (give %)	
Teaching		Local issues		Knowledge of the subject	
Research		Regional issues		Organization of the course	
Services		International issues		Teaching skills	
Academic Advising			100%	Communication	
	100%				100%

VII. Assessment of Learning Outcomes

Your courses have a variety of intended student learning outcomes, the most significant of which are described in the statements listed below. Please rate each of the following general statements of learning outcomes in terms of the relative emphasis it is **actually** given in your courses by ticking (✓) the box that best corresponds to your rating.

Goals	Low	Below Average	Above Average	High	NA	Goals	Low	Below Average	Above Average	High	NA
114. Develop ability to apply principles and generalizations already learned to new problems and situations						126. Develop a commitment to exercise the rights and responsibilities of citizenship					
115. Develop problem-solving skills						127. Develop a lifelong love of learning					
116. Develop ability to think creatively						128. Develop an informed understanding of the role of sciences and technology					
117. Develop communication skills						129. Develop an openness to new ideas and to other cultures					
118. Develop study skills, strategies, and habits						130. Develop capacity to make informed ethical choices					
119. Learn terms, facts, and theories of a particular academic subject						131. Develop ability to work productively with others					
120. Develop skill in using materials, tools, and/or technology central to this subject						132. Develop leadership skills					
121. Learn to understand perspectives and values of this subject						133. Develop organizational skills					
122. Learn techniques and methods used to gain knowledge in this subject						134. Improve self-esteem/self-confidence					
123. Learn to evaluate methods and materials in this subject						135. Cultivate an active commitment to honesty					
124. Learn to appreciate important contributions in this subject						136. Develop capacity to think for one's self					
125. Develop an appreciation of the liberal arts											

*NA= Not Applicable

Are data derived from following assessments used for improving teaching and learning?				211. Do you share and discuss results of student assessments?		Yes	No			
181. Assessment of student learning (ASL)	Yes	No	If yes, with whom?							
182. Instructor course evaluations (ICE)	Yes	No	212.Students		215.Chairperson					
If yes, how are data being used?	#.	ASL	#.	ICE	213.Peers from same faculty		216.Relevant department/faculty committee			
					214.Peers from other faculties		217.Dean			
					218.Do you need other learning outcomes data that is currently not available to help you improve teaching?		Yes	No		
					219.If yes, Please specify					
<i>to provide feedback to individual students</i>	183		184		AUB Museum : Rate your agreement on the following					
<i>to modify teaching methods</i>	185		186		SD	D	N	A	SA	
<i>to review evaluation procedures</i>	187		188		220. I often visit AUB museum					
<i>to change content, objectives and syllabi of courses</i>	189		190		221. AUB owns important museum-quality regional natural history & ME cultural collections					
<i>to propose restructuring of existing programs</i>	191		192		222. AUB should invest resources in providing centralized space for housing , displaying and expanding its collections.					
<i>to re-allocate available resources</i>	193		194		Facilities: Evaluate your satisfaction with AUB facilities	VD	D	N	S	VS
<i>for accreditation purposes</i>	195		196		223.Office space.					
<i>for summative personnel evaluation purposes (promotion, tenure)</i>	197		198		224. Classrooms					
<i>other uses, specify</i>	199		200		225. Meeting spaces					
3. If no, why are data not being used?					226. Campus bookstore.					
<i>lack of available time</i>	201		202		227.Social Spaces.					
<i>lack of available resources</i>	203		204		228. Cafeteria					
<i>lack of appropriate reward system</i>	205		206		229. Laboratories					
<i>Data does not lend itself (low reliability, not clear, general, etc.)</i>	207		208							
<i>Do not know how data can be made use of.</i>	209		210							

230. Number of years at AUB	231. Rank		232. Degree	233. Faculty		234.Sex	235. Department
1-2	Lecturer	Professor	MA	FAFS	FHS	Male	
3-5	Instructor	Other	PHD	FAS	SB		
6-9	Assistant professor		MD	FEA	SNU		
> 10	Associate professor		Other	FM	OTHER S	Female	