Checklist

Please make sure that all the following items are sent to the Office of Admissions by the required deadline. Your application will not be reviewed until all of the following items have been received:

- Graduate Admission application (Form 4-four pages)
- Photocopy of applicant’s identity card or passport
- One recent, passport-size colored photograph
- Official transcript of college or university record
- Recommendation(s) (Form 5) as required for each major/faculty to which applied

The official results of examinations (such as GRE or GMAT) required by the faculties/programs to which applied

A non-refundable application fee of LL75,000 or US$50. Applicants who send their applications by mail should include a check payable to the American University of Beirut. Do not send cash. Applicants who hand-deliver their applications should pay the fee at the Cashier’s Office located on the first floor of College Hall.

When you are admitted to AUB you will receive an enrollment confirmation form with your letter of admission. To indicate your intention to enroll, you will be asked to return this form by a specified deadline.

Please call, write, or e-mail the Office of Admissions if you have any questions about the application procedures or the status of your application

Office of Admissions
American University of Beirut
PO Box 11-0236
Riad El Solh 1107 2020
Beirut, Lebanon
Tel: +961-1-374374 / 374444
Ext. 2585 / 2590 / 2596
Fax: +961-1-750775
E-mail: admissions@aub.edu.lb
www.aub.edu.lb

igators and the needs of the departments.

Alumni

- Number of living alumni: 43,000 residing in approximately ninety countries around the world, most in the Middle East.
- AUB alumni hold leadership positions in education, government, banking, business, engineering, science, and medicine. They have served as cabinet ministers, members of parliament, governors of central banks, diplomats, CEOs, and university presidents.

AUB Facts

Accreditation

The degrees of the American University of Beirut are officially registered with the Ministry of Higher Education in Lebanon and at the Board of Education of the State of New York. AUB has institutional accreditation from the Commission on Higher Education of the Middle States Association of Colleges and Schools, Philadelphia, USA.

Campus

- 80 buildings, including a medical center, four libraries, three museums, six dormitories
- 73 acres, including athletic fields, numerous gardens

Students

- About 7,047 graduate and undergraduate students, representing nearly sixty seven countries
- Percent: male 50%, female 50%

Faculty

- Number of faculty members: 647
- Student/faculty ratio: 11/1
- Most faculty members have their highest degrees from leading institutions in the United States, Europe, and the Middle East

Programs

- AUB offers more than 100 undergraduate and graduate programs in six faculties
  - Faculty of Agricultural and Food Sciences
  - Faculty of Arts and Sciences
  - Suliman S. Olayan School of Business
  - Faculty of Engineering and Architecture
  - Faculty of Health Sciences
  - Faculty of Medicine/School of Nursing

Tuition and Financial Aid

- Tuition per graduate credit for the academic year 2007–08 ranges between LL805,000 and LL939,000 ($534 and $623).
- A limited number of graduate assistanships covering tuition and partial living expenses are offered by academic departments in return for a number of hours of assistance weekly. Assistantships are awarded on the basis of academic qualifications and the needs of the departments.

Students living in North America may wish to correspond with AUB’s New York Office:

American University of Beirut
3 Dag Hammarskjold Plaza, 8th Floor
New York, NY 10017-2303
USA
Tel: 212-583-7678
Fax: 212-583-7650
E-mail: mills@aub.edu
Instructions for Applying to Graduate Study

To be eligible for admission to graduate study an applicant must hold a university degree preceded by a secondary school certificate recognized by the Lebanese Ministry of Education as equivalent to the Lebanese Baccalaureate Part II, and recognized by the University. The applicant must also have an average, in the field of his or her intended graduate study or related fields, acceptable to the appropriate faculty graduate committee. Applicants other than AUB graduates must meet the English Language Proficiency Requirement (ELPR) described in the 2007–08 Catalogue.

A student may apply to one or more faculties and to one or more majors by completing just one application form, Form 4, with supporting materials as outlined below. The application fee is LL75,000 or US$50. Applicants may apply to a maximum of three choices of programs regardless of the faculty.

Deadlines for Receiving Applications for Admission/Notification Dates

Applications for graduate study should be sent to the Office of Admissions as early as possible and not later than the deadlines stated below. The decisions made by April 1 deadline the appropriate graduate committees will be communicated to applicants in writing by the Office of Admissions. Applications received by the April 30 deadline will be considered for Graduate Assistantship (GA), applications received after this deadline will be considered for GA pending availability.

For admission to

<table>
<thead>
<tr>
<th>For admission to</th>
<th>Deadline</th>
<th>Notification Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2008 semester (except FAS, FM, FHS, and OSB)</td>
<td>April 30, 2008</td>
<td>By mid June 2008</td>
</tr>
<tr>
<td>Fall semester of the academic year 2008–09</td>
<td>April 30, 2008</td>
<td>By mid June 2008</td>
</tr>
<tr>
<td>Spring semester of the academic year 2008–09</td>
<td>November 1, 2008</td>
<td>By end of January 2009</td>
</tr>
</tbody>
</table>

A complete application includes the following items:

1. The Application Form (Form 4) to be sent along with
   - a recent passport size color photograph of the applicant
   - a photocopy of the applicant’s identity card or passport
   - an application fee of LL75,000 or $50 or the equivalent for those applying to one or two faculties, with an additional fee of LL75,000 for each faculty applied to beyond the first two

2. An official transcript of college or university record

3. Two recommendations (Form 5) for each major applied to within the Faculty of Arts and Sciences and at least two for each other faculty. Please make as many copies of the Form 5 found in this booklet as you will need to provide to those making your recommendations.

4. Official results of examinations such as the Graduate Record Examination (GRE*) or the Graduate Management Admissions Test (GMAT*) required by the faculties or programs to which the student is applying. It is essential that an applicant’s test results reach the Office of Admissions before the decision the application is made.
   - Applicants to Business Administration must sit for the GMAT.
   - Applicants to Financial Economics must sit either for the GMAT, or for the GRE General Test.
   - Applicants to all other majors in the Faculty of Arts and Sciences listed on the application form must take the GRE General Test.
   - Applicants to Electrical and Computer Engineering must take the GRE General Test prior to application to AUB.
   - Applicants accepted as prospective graduates in the Faculty of Arts and Sciences or in Electrical and Computer Engineering must make sure to take the GRE General Test prior to starting graduate work.

* The GRE General Test and the GMAT are computer-based tests given at AMIDEAST-Lebanon (and at other locations) from Monday to Friday throughout the year and on the second Saturday of each month. GRE and GMAT bulletins are available at all AMIDEAST offices.
AUB Graduate Program Codes

Faculty of Agricultural and Food Sciences (FAFS)

DESCRIPTION
MS in Agricultural Extension*                          MS-AGEX
MS in Agricultural Economics                           MS-AGEC
MS in Animal Science                                   MS-ANML
MS in Plant Science                                    MS-PLSC
MS in Food Technology                                  MS-FTCH
MS in Irrigation                                       MS-IRRG
MS in Mechanization                                    MS-MECH
MS in Plant Protection                                 MS-PLPT
MS in Poultry Science                                  MS-POSC
MS in Soil Science                                     MS-SOILS
MS in Nutrition                                        MS-NUTR

Faculty of Arts and Sciences (FAS)

DESCRIPTION
MA in Anthropology                                      MA-ANTH
MA in Arabic Language and Literature                   MA-ARLL
MA in Archaeology                                      MA-AROL
MS in Chemistry                                        MS-CHEM
MS in Computer Science                                 MS-CMPS
MS in Computational Sciences                           MS-CMTS
MA in Economics                                        MA-ECON
MA in English Language                                 MA-ENGL-LAN
MA in English Literature                               MA-ENGL-LITR
MA in Education                                        MA-EDUC
Concentrations:
  Teaching Eng as a Foreign Language                   MTFL
  Mathematics Education                                MMAT
  Psych.-Tests and Measurements                         EPTM
  Elementary Education                                  ELED
  Psych.-School Guidance                               EPSG
  Science Education                                     MSCN
  Admin. and Policy Studies                             EAPS
  TD in Edu/Elementary Education                         TD-EDU-EEDU
Concentrations:
  Arts and Music                                        ARMU
  Arabic and Social Studies                             ARSO
  Elementary Education                                  ELED
  English and Social Studies                            ENSO
  Mathematics and Sciences                              MASC
  TD in Edu/Secondary Education                         TD-EDH
  TD in Edu/Teaching of Arabic                          TD-ARAB
  TD in Edu/Teaching Eng as a For Lang                  TD-TEFL
  TD in Edu/Teaching of Mathematics                     TD-MATH
  TD in Edu/Teaching of Science                         TD-SCNC
  TD in Edu/Teaching of Social Studies                  TD-SOST
  TD in Edu/Informatics Education                       TD-INED
Diploma in Special Education                            DIPL-SPED
Diploma in Educational Management and Leadership       DIPL-EDML
MA in Geology                                           MS-GEOL
MA in History                                           MA-HIST
MA in Mathematics                                      MA-MATA
MS in Mathematics                                      MS-MATS
MA in Middle Eastern Studies                           MA-MEST
MA in Financial Economics                               MA-FINE
MA in Philosophy                                       MA-PHIL
MS in Physics                                           MS-PHYS
MA in Political Studies                                 MA-POLS
MA in Psychology                                        MA-PSYC
MA in Public Administration                             MA-PUBA
MA in Sociology                                         MA-SOGY
MS in Statistics*                                       MS-STAT

Suliman S. Olayan School of Business (OSB)

DESCRIPTION
MBA in Business Administration                          MBA-BUADM
(Concentrations in: Accounting, Finance, Management, Marketing, Business Information and Decision Systems)

Faculty of Engineering and Architecture (FEA)

DESCRIPTION
ME in Civil Engineering                                 MEN-ECIV
ME in Electrical and Computer Engineering:              MEN-EECE-ECET
EECE Thesis Program                                     MEN-EECE-ECET
EECE Non-Thesis Program                                 MEN-EECE-ECEN
Information and Communications                          MEN-EECE-ICT
ME in Environmental and Water                           MEN-EWRE
Resources Engineering                                   MEN-EMCH
ME in Mechanical Engineering                            MEN-EMCH
MEM in Engineering Management                           MEM-EMGT
MUDS in Urban Design                                    MUDS-URDS
MUPL in Urban Planning                                  MUPL-URPL

Faculty of Health Sciences (FHS)

DESCRIPTION
Masters in Public Health (customized)                   MPH-MPBH
Concentrations:
  MPH conc. in Health Beh. and Edu                       HBED
  MPH conc. in Epid. a Biostatistics                    EPBS
  MPH conc. in Health Management and Policy             HMAP
MS in Population Health                                 MS-POPH
MS in Epidemiology                                      MS-EPID

Faculty of Medicine (FM)/School of Nursing

DESCRIPTION
MS in Biochemistry                                      MS-BIOC
MS in Human Morphology                                  MS-HMOR
MS in Medical Sciences*                                  MS-SCIN
MS in Microbiology and Immunology                       MS-MBIM
MS in Pharmacology and Therapeutics                     MS-PTH
MS in Physiology                                        MS-PHYL
MS in Nursing                                           MS-NURS

Interfaculty Programs

DESCRIPTION
Master of Environmental Sciences                       CODE
MS in Ecosystem Management                             MSES-ECOM
MS in Environmental Technology                        MSES-ENVT
MS in Environmental Health                             MSES-ENVH
MS in Environmental Policy Planning                    MSES-ENVP
MS in Neuroscience                                      MSES-NEUR
MS in Nutrition*                                       MS-INTR

*Temporarily frozen
**Application for Admission to Graduate Study**

Semester applying for: | Deadline: | 
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2008</td>
<td>April 30, 2008</td>
</tr>
<tr>
<td>Fall 2008</td>
<td>April 30, 2008</td>
</tr>
<tr>
<td>Spring 2009</td>
<td>November 1, 2008</td>
</tr>
</tbody>
</table>

**To the applicant**

Please consult the list of AUB program codes on the facing page before completing this section of the application. Then enter the program codes for your choices of major(s) in preferential order (1. is first choice).

You are allowed a maximum of three choices of programs regardless of faculty.

<table>
<thead>
<tr>
<th>Major Code 1:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Code 2:</td>
<td></td>
</tr>
<tr>
<td>Major Code 3:</td>
<td></td>
</tr>
</tbody>
</table>

1. Full legal name: Mr./Ms. __________________________ / __________________________ / __________________________ / __________________________
   Last Name  First Name  Middle (or father’s name)  Suffix (Jr., Sr.)

   [Full name as it appears on passport or identity card]

2. Mother’s full maiden name: __________________________

3. Married name for women applicants: __________________________

4. Maiden name for women applicants: __________________________

5. Current mailing address: __________________________
   Building __________________________ / __________________________
   Street __________________________ / PO Box (not AUB box) __________________________
   Mohafazat (County) __________________________ / City __________________________ / State __________________________ / Zip Code __________________________ / Country __________________________

   Telephone: __________________________ / __________________________
   Home  Cell  Fax: __________________________

6. Permanent address: __________________________
   Building __________________________ / __________________________
   Street __________________________ / PO Box (not AUB box) __________________________
   Mohafazat (County) __________________________ / City __________________________ / State __________________________ / Zip Code __________________________ / Country __________________________

   Telephone: __________________________ / __________________________
   Home  Cell  Fax: __________________________

7. E-mail address, if available: __________________________ @ __________________________

   Login Name __________________________

8. Gender:  
   - Male  
   - Female

9. Date of birth: _____ / _____ / ________  (e.g., 27-JUN-1972)
10. Citizenship: □ Lebanese □ Other, __________________________________________
   
   [as on Passport or ID card provided with this form]
   
12. Passport information, if available:
   Passport no.: ________________________________ Expiration date: ____________________________
   
13. Marital status: □ Single □ Married □ Other, ___________________________________________
   specify
   
14. List the full name(s) of mother, father, grandparent(s) who graduated from AUB:
   
   Full name         Relationship to you               Degree   Year of graduation
   ____________________________________________ / __________________ / ______________ / ____________
   ____________________________________________ / __________________ / ______________ / ____________
   ____________________________________________ / __________________ / ______________ / ____________
   ____________________________________________ / __________________ / ______________ / ____________
   
15. List the full name(s) of mother, father, grandparent(s) currently employed by AUB:
   
   Full name                Relationship to you                            Department                        ID Number
   ___________________________________ / ________________________ / _________________ / _________
   ___________________________________ / ________________________ / _________________ / _________
   
16. How do you expect to meet the cost of tuition and other expenses? Check all that apply:
   □ Parents   □ Myself   □ Sponsor □ Other, ___________________________________________
   
   Name and address of parents or sponsor:
   Name: ___________________________________________________________________________________
   Address: __________________________________________________________________________________
   Telephone: ________________________________________________________________________________
   
17. Will you be applying for financial aid from AUB? □ Yes □ No
   
18. If admitted, do you wish to be considered for a graduate assistantship? □ Yes □ No
   If yes, please fill in the enclosed Application for Graduate Assistantship.
   (In return for fellowships that cover tuition and partial living expenses, graduate assistants work for a specified number of hours weekly for an academic department. Students are selected on the basis of a high academic record and their value to the department.)
19. Government secondary school certificate (or high school diploma) held. Please indicate type of certificate (e.g., literary, scientific).

Name and type of certificate in English / Date received

Name and type of certificate in Arabic (if applicable) / Date received

If Advanced Level GCE, IB, or Advanced Placement, please specify subjects passed, level, and dates.

20. List all colleges/universities attended with the dates of attendance:

<table>
<thead>
<tr>
<th>Name of college/university</th>
<th>Location (city &amp; country)</th>
<th>From (month/year)</th>
<th>To (month/year)</th>
<th>Date of graduation</th>
</tr>
</thead>
<tbody>
<tr>
<td>__________________________</td>
<td>________________________</td>
<td>_________ / __________</td>
<td>_________ / __________</td>
<td>______________________</td>
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<tr>
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<td>________________________</td>
<td>_________ / __________</td>
<td>_________ / __________</td>
<td>______________________</td>
</tr>
</tbody>
</table>

21. Indicate the dates you have taken or plan to take the GRE or GMAT. Official reports of test results may be sent directly to the AUB Office of Admissions from the testing agency, if you have included the AUB code no. 0902 on the GRE/GMAT application form.

Month/Year / Month/Year / Month/Year

22. List the jobs you have held and indicate the name of the organization:

<table>
<thead>
<tr>
<th>Name of organization</th>
<th>Position</th>
<th>Inclusive dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________________</td>
<td>__________________</td>
<td>_________ / __________</td>
</tr>
<tr>
<td>____________________</td>
<td>__________________</td>
<td>_________ / __________</td>
</tr>
</tbody>
</table>

23. List academic distinctions, awards, or prizes that you have received:

_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________

24. List publications, if any, attach page if necessary:

_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________

25. Proficiency in languages:

<table>
<thead>
<tr>
<th>Writing</th>
<th>Reading</th>
<th>Speaking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exc.</td>
<td>Good</td>
<td>Fair</td>
</tr>
<tr>
<td>Exc.</td>
<td>Good</td>
<td>Fair</td>
</tr>
<tr>
<td>Exc.</td>
<td>Good</td>
<td>Fair</td>
</tr>
</tbody>
</table>

a. English

b. Arabic

c. French

d.
26. Have you previously applied to, been accepted, or enrolled at AUB?  □ Yes  □ No

If yes:  □ Applied  □ Accepted  □ Enrolled

Indicate faculty, academic year, and ID number:

<table>
<thead>
<tr>
<th>Faculty</th>
<th>Academic Year</th>
<th>ID Number</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
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</tr>
</tbody>
</table>

27. Parents' Information, if both parents are deceased, enter the information of your current guardian:

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Building</th>
<th>Street</th>
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<tbody>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>PO Box (not AUB box)</th>
<th>Mohafazat (County)</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
<th>Country</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone</th>
<th>Fax</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

28. Do you have any physical disabilities? If yes, please describe. The information is requested only to enable the University to better serve students.

_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________

29. Personal Statement. In approximately 300 words, describe the reasons for wanting to be enrolled in the above-mentioned programs of your choice. In addition, state your current career objectives and how you expect the programs to enhance your career options. The essay must be typed in double space on a separate sheet.

This essay is an important component of your application to graduate work. The faculties may take it into consideration in the admission decision.

I declare that I have read and understood the requirements and regulations stated in the university catalogue and that I will comply therewith.
I certify that the information provided in this application is, to the best of my knowledge, complete and accurate. I further understand that misrepresentations or material omissions made in this application render me morally and legally liable.

Date: ___________________________ Signature in English: ___________________________

Signature in Arabic: ___________________________
Recommendation for Admission to Graduate Study

To the applicant

You are asked to submit at least two recommendations for each major to which you are applying.

Please make as many copies of this form as you will need; then complete this section of the form with your name and the appropriate faculty, major, and name of recommender; then give one form to each faculty member who will be recommending you, along with an envelope addressed to:

Office of Admissions
American University of Beirut
PO Box 11-0236
Riad El Solh 1107 2020
Beirut, Lebanon

Note: In order to avoid misunderstandings from the use of different names, the applicant’s name here should be spelled the same way as on the student’s application for admission.

Name of applicant: __________________________________________________________________________________________

Faculty: ______________________________________ Major: ________________________________________________________

Recommendation requested from _____________________________________________________________________________

Name

1. How long have you known the applicant and in what capacity?________________________________________________

2. Please rate the applicant’s ability and scholarship in comparison with other individuals you have known at comparable stages in their academic careers.

<table>
<thead>
<tr>
<th></th>
<th>Outstanding</th>
<th>Very good</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Inadequate opportunity to observe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intellectual ability</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Motivation</td>
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<tr>
<td>Imagination and creativity</td>
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<tr>
<td>Maturity</td>
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<tr>
<td>Academic ability</td>
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<tr>
<td>Research potential</td>
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<tr>
<td>Ability to work with others</td>
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<tr>
<td>Writing ability</td>
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<tr>
<td>Teaching ability</td>
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</tbody>
</table>

3. Please give the applicant’s rank relative to his/her class (e.g., 6th in 69 or % scale): ________________

(Please turn over)
4. Please comment on the applicant's strengths and weaknesses and provide any other information that pertains to his/her evaluation. Use additional sheet if necessary.

________________________________________________________________________________________

________________________________________________________________________________________

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________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Name: _____________________________________  Signature:  __________________________________

Date:_____________________________________

Position and rank: ________________________  Institution: _____________________________

Mailing address: ________________________________________________________________________

_______________________________________________________________________________________

Telephone: ______________________________  Fax:  ______________________________

E-mail: _________________________________________
Dear Applicant,

We are pleased that you plan to apply for graduate study at the American University of Beirut and hope that you will find the application process a relatively straightforward one.

There are several important aspects of our admissions procedures to which I would like to call your attention:

• The deadlines for applying, the dates by which students are notified of admission, and the date by which students must accept admission are earlier than they have been in the past, as detailed on the “Instructions for Applying” on the facing page.

• Students who decide to enroll will be asked to make a commitment to enroll by an earlier date.

Let me call your special attention to the Admissions section in the 2007-08 Graduate Catalogue, and to the graduate studies section for each faculty and department to which you intend to apply.

We look forward to receiving your application. Please do not hesitate to write or call the Office of Admissions with any questions you may have about applying or your preparation for admission.

Sincerely,

Salim Kanaan, PhD
Director of Admissions

Graduate Facts

• The American University of Beirut (AUB) offers over sixty Master's degrees and other graduate diplomas in six faculties. The Master's degrees offered are: Master of Arts (MA), Master of Business Administration (MBA), Master of Engineering (MEN), Master of Engineering Management (MEM), Master of Environmental Sciences (MSES), Master of Urban Design (MUDS), Master of Urban Planning (MUPL), Master of Public Health (MPHI), and Master of Science (MS).

• The first Master's degree was awarded by AUB in 1906; by the end of 2007, 8,700 Master's degrees would have been awarded.

• AUB awarded its first PhD in 1966; since then, 94 PhDs have been awarded. PhD programs in Arabic, Arab History, Chemistry, and Basic Medical Sciences are temporarily frozen.

• About 1,310 students (19% of total enrollment), including medical students, are enrolled in graduate programs at AUB in the 2006-07 academic year.