

Instructions for Applying to Graduate Study

To be eligible for admission to graduate study an applicant must hold a university degree preceded by a secondary school certificate recognized by the Lebanese Ministry of Education as equivalent to the Lebanese Baccalaureate Part II, and recognized by the University. The applicant must also have an average, in the field of his or her intended graduate study or related fields, acceptable to the appropriate faculty graduate committee. Applicants other than AUB graduates must meet the **English Language Proficiency Requirement (ELPR)** described in the 2008–09 Graduate Catalogue.

A student may apply to one or more faculties and to one or more majors by completing just one application form, Form 4, with supporting materials as outlined below. The application fee is LL75,000 or US\$50. Applicants may apply to a maximum of three choices of programs regardless of the faculty.

Deadlines for Receiving Applications for Admission/Notification Dates

Applications for graduate study should be sent to the Office of Admissions as early as possible and not later than the deadlines stated below. Applications, for fall 2009, received by the **April 30 deadline** will be considered for Graduate Assistantship (GA), however, applications received after this deadline (for faculties other than FAS) will be considered for GA pending availability.

For admission to	Deadline	Notification Date
Summer 2009 semester (except FAS, FM, FHS, and OSB)	April 30, 2009	By mid June 2009
Fall semester of the academic year 2009–10	April 30, 2009	By mid June 2009
Spring semester of the academic year 2009–10	November 1, 2009	By end of January 2010

A complete application includes the following items:

- The application form (Form 4) to be sent along with**
 - a recent passport size color photograph of the applicant
 - a photocopy of the applicant's identity card or passport
 - an application fee of LL75,000 or \$50 or the equivalent for those applying to one or two faculties, with an additional fee of LL75,000 for each faculty applied to beyond the first two
- An official transcript of college or university record
- If applicant is a non-AUB graduate, a statement from the previous university explaining the grading system should be provided together with the application form.
- Two recommendations (Form 5)** for each major applied to within the Faculty of Arts and Sciences and at least two for each other faculty. Please make as many copies of the Form 5 found in this booklet as you will need to provide to those making your recommendations.
- Official results of examinations** such as the Graduate Record Examination (GRE*) or the Graduate Management Admissions Test (GMAT*) required by the faculties or programs to which the student is applying. It is essential that an applicant's test results along with the filled application form reach the Office of Admissions before the decision on the application is made (i.e. together with the application form).
 - Applicants to Business Administration must sit for the GMAT.
 - Applicants to Financial Economics must sit either for the GMAT, or for the GRE General Test.
 - Applicants to all other majors in the Faculty of Arts and Sciences listed on the application form must take the GRE General Test and GRE Subject Test in some majors (please see 2008–09 Graduate Catalogue).
 - Applicants to Electrical and Computer Engineering must take the GRE General Test prior to application to AUB.
 - Applicants accepted as prospective graduates in the Faculty of Arts and Sciences or in Electrical and Computer Engineering must make sure to take the GRE General Test prior to application to AUB.
- English Language Proficiency Requirement (ELPR).** Admitted graduate students, other than AUB graduates and graduates of recognized colleges and universities in North America, Great Britain, Australia and New Zealand, must meet the English Language Proficiency Requirement. The requirement may be met with a score of 500 on the Verbal Reasoning section of the General part of the Graduate Record Examination (GRE), a score of 600 on the paper-based Test of English as a Foreign Language (TOEFL), or 250 on the computer based TOEFL or 100 on the internet-based TOEFL. It may also be met with a score of 550 on the English Entrance Examination (EEE) given at AUB.
- Individual statements of purpose (400-500 words)** are required per program of study summarizing your interest in the field and reason for pursuing graduate work.

* The GRE General Test and the GMAT are computer-based tests given at AMIDEAST-Lebanon (and at other locations) from Monday to Friday throughout the year and on the second Saturday of each month. GRE and GMAT bulletins are available at all AMIDEAST offices.

AUB Graduate Program Codes

Faculty of Agricultural and Food Sciences (FAFS)

DESCRIPTION	CODE
MS in Agricultural Extension*	MS-AGEX
MS in Agricultural Economics	MS-AGEC
MS in Animal Science	MS-ANML
MS in Plant Science	MS-PLSC
MS in Food Technology	MS-FTCH
MS in Irrigation	MS-IRRG
MS in Mechanization	MS-MECH
MS in Plant Protection	MS-PLPT
MS in Poultry Science	MS-POSC
MS in Soil Science	MS-SOILS
MS in Nutrition	MS-NUTR
MS in Eco-system Management	MS-ECOM

Faculty of Arts and Sciences (FAS)

DESCRIPTION	CODE
MA in Anthropology	MA-ANTH
MA in Arabic Language and Literature	MA-ARLL
MA in Archaeology	MA-AROL
MS in Biology	MS-BIOL
MS in Chemistry	MS-CHEM
MS in Computer Science	MS-CMPS
MS in Computational Sciences	MS-CMTS
MA in Economics	MA-ECON
MA in English Language	MA-ENGL-LANG
MA in English Literature	MA-ENGL-LITR
MA in Education	MA-EDUC
Concentrations:	
Teaching Eng as a Foreign Language	MTFL
Mathematics Education	MMAT
Psych.-Tests and Measurements	EPTM
Elementary Education	ELED
Psych.-School Guidance	EPSG
Science Education	MSCN
Admin. and Policy Studies	EAPS
TD in Edu/Elementary Education	TD-EDU-EEDU
Concentrations:	
Arts and Music	ARMU
Arabic and Social Studies	ARSO
Elementary Education	ELED
English and Social Studies	ENSO
Mathematics and Sciences	MASC
TD in Edu/Secondary Education	
TD in Edu/Health Education	TD-EDHL
TD in Edu/Teaching of Arabic	TD-ARAB
TD in Edu/Teaching Eng as a For Lang	TD-TEFL
TD in Edu/Teaching of Mathematics	TD-MATH
TD in Edu/Teaching of Science	TD-SCNC
TD in Edu/Teaching of Social Studies	TD-SOST
TD in Edu/Informatics Education	TD-INED
Diploma in Special Education	DIPL-SPED
Diploma in Educational Management and Leadership	DIPL-EDML
MS in Geology	MS-GEOL
MA in History	MA-HIST
MA in Mathematics	MA-MATA
MS in Mathematics	MS-MATS
MA in Middle Eastern Studies	MA-MEST
MA in Financial Economics	MA-FINE

MA in Philosophy	MA-PHIL
MS in Physics	MS-PHYS
MA in Political Studies	MA-POLS
MA in Psychology	MA-PSYC
MA in Public Administration	MA-PUBA
MA in Sociology	MA-SOGY
MS in Statistics*	MS-STAT

Suliman S. Olayan School of Business (OSB)

DESCRIPTION	CODE
MBA in Business Administration (Concentrations in: Accounting, Finance, Management, Marketing, Business Information and Decision Systems)	MBA-BUADM

Faculty of Engineering and Architecture (FEA)

DESCRIPTION	CODE
ME in Civil Engineering	MEN-ECIV
ECIV Thesis Program	MEN-ECIV -ECIT
ECIV Non-thesis Program	MEN-ECIV -ECIN
ME in Environmental and Water Resources Engineering	MEN-EWRE
ME in Electrical and Computer Engineering:	
EECE Thesis Program	MEN-EECE-ECET
EECE Non-Thesis Program	MEN-EECE-ECEN
Information and Communications Technology Program	MEN-EECE-EICT
ME in Mechanical Engineering	MEN-EMCH
MME in Applied Energy	MME-APPE
MEM in Engineering Management	MEM-EMGT
MUDS in Urban Design	MUDS-URDS
MUPL in Urban Planning and Policy	MUPL-URPL

Faculty of Health Sciences (FHS)

DESCRIPTION	CODE
Masters in Public Health (customized)	MPH-MPBH
Concentrations:	
MPH conc. in Health Beh. and Edu	HBED
MPH conc. in Epid. a Biostatistics	EPBS
MPH conc in Health Management and Policy	HMAP
MS in Population Health	MS-POPH
MS in Epidemiology	MS-EPID

Faculty of Medicine (FM)/School of Nursing

DESCRIPTION	CODE
MS in Biochemistry	MS-BIOC
MS in Human Morphology	MS-HMOR
MS in Medical Sciences*	MS-MSCI
MS in Microbiology and Immunology	MS-MBIM
MS in Pharmacology and Therapeutics	MS-PHTH
MS in Physiology	MS-PHYL
MS in Nursing	MSN-NURS

Interfaculty Programs

DESCRIPTION	CODE
Master of Environmental Sciences	
MS in Ecosystem Management	MSES-ECOM
MS in Environmental Technology	MSES-ENVT
MS in Environmental Health	MSES-ENVH
MS in Environmental Policy Planning	MSES-ENVP
MS in Neuroscience	MS-NRSC
MS in Nutrition*	MS-INTR

*Temporarily frozen

Detach and mail to AUB

Application for Admission to Graduate Study

Semester applying for: Deadline:

Summer 2009 (FEA and FAFS only) April 30, 2009

Fall 2009 April 30, 2009 (Applicants to faculties other than FAS may apply later than this date)

Spring 2010 November 1, 2009

Paste recent colored passport-size photograph.
 Do not staple.

To the applicant

Please consult the list of AUB program codes on the facing page before completing this section of the application. Then enter the program codes for your choices of major(s) in preferential order (**1. is first choice**). You are allowed a maximum of three choices of programs regardless of faculty.

Major Code 1: _____

Major Code 2: _____

Major Code 3: _____

1. Full legal name: Mr./Ms. _____ / _____ / _____ / _____
Last First Middle (or father's name) Suffix (Jr., Sr.)

In Arabic: _____
[Full name as it appears on passport or identity card]

2. Mother's full maiden name: _____
In English

3. Married name for women applicants: _____

4. Maiden name for women applicants: _____

5. Current mailing address: _____
mandatory Building [Complete address is mandatory: PO Box alone is not sufficient]

_____ / _____
Street PO Box (not AUB box)

_____ / _____ / _____ / _____ / _____
Mohafazat (County) City State Zip Code Country

Telephone: _____ / _____ Fax: _____
Home Cell

6. Permanent address: _____
Building [Complete this item only if different from address in no. 5]

_____ / _____
Street PO Box (not AUB box)

_____ / _____ / _____ / _____ / _____
Mohafazat (County) City State Zip Code Country

Telephone: _____ / _____ Fax: _____
Home Cell

7. E-mail address, if available: _____ @ _____
Login Name

8. Gender: Male Female

9. Date of birth: _____ / _____ / _____ (e.g., 27-JUN-1972)
Day Month Year

10. Citizenship: Lebanese Other, _____
specify

11. Country of birth: _____ Nationality: _____
[as on Passport or ID card provided with this form]

12. Passport information, if available:
Passport no.: _____ Expiration date: _____

13. Marital status: Single Married Other, _____
specify

14. List the full name(s) of mother, father, grandparent(s) who graduated from AUB:

Full name	Relationship to you	Degree	Year of graduation
_____	/ _____	/ _____	/ _____
_____	/ _____	/ _____	/ _____
_____	/ _____	/ _____	/ _____
_____	/ _____	/ _____	/ _____

15. List the full name(s) of mother, father, grandparent(s) currently employed by AUB:

Full name	Relationship to you	Department	ID Number
_____	/ _____	/ _____	/ _____
_____	/ _____	/ _____	/ _____

16. How do you expect to meet the cost of tuition and other expenses? Check all that apply:

Parents Myself Sponsor Other, _____
specify

Name and address of parents or sponsor:

Name: _____

Address: _____

Telephone: _____

17. Will you be applying for financial aid from AUB? Yes No

18. If admitted, do you wish to be considered for a graduate assistantship? Yes No

If yes, please fill in the enclosed Application for Graduate Assistantship.

(In return for fellowships that cover tuition and partial living expenses, graduate assistants work for a specified number of hours weekly for an academic department. Students are selected on the basis of a high academic record and their value to the department.)

19. Government secondary school certificate (or high school diploma) held. Please indicate type of certificate (e.g., literary, scientific).

_____/_____
 Name and type of certificate in English / Date received

_____/_____
 Name and type of certificate in Arabic (if applicable) / Date received

_____/_____
 If Advanced Level GCE, IB, or Advanced Placement, please specify subjects passed, level, and dates.

20. List all colleges/universities attended with the dates of attendance:

Name of college/university	Location From (city & country)	Field of Study	From (month/year)	To (month/year)	Date of graduation
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

21. Indicate the dates you have taken or plan to take the GRE or GMAT. Official reports of test results may be sent directly to the AUB Office of Admissions from the testing agency, if you have included the AUB code no. 0902 on the GRE/GMAT application form. It is essential that GRE or GMAT tests scores be received by the deadline of application submission.

_____/_____/_____
 Month/Year / Month/Year / Month/Year

22. List the jobs you have held and indicate the name of the organization by chronological order from the most recent to less recent:

Name of organization	Position	Inclusive dates
_____	_____	_____
_____	_____	_____

23. List academic distinctions, awards, or prizes that you have received:

24. List publications, if any, attach page if necessary:

25. Proficiency in languages:

	Writing			Reading			Speaking		
	Exc.	Good	Fair	Exc.	Good	Fair	Exc.	Good	Fair
a. English									
b. Arabic									
c. French									
d.									

26. Have you previously applied to, been accepted, or enrolled at AUB? Yes No

If yes: Applied Accepted Enrolled

Indicate faculty, academic year, and ID number:

Faculty _____ Academic year _____ ID number _____
_____/_____/_____
_____/_____/_____

27. Parents' Information, if both parents are deceased, enter the information of your current guardian:

_____/_____
Name Relationship
_____/_____
Building Street
_____/_____/_____/_____/_____/_____
PO Box (not AUB box) Mohafazat (County) City State Zip Code Country
_____/_____/_____
Telephone Fax E-mail

28. Do you have any physical disabilities? If yes, please describe. The information is requested only to enable the University to better serve students.

29. Personal Statement. In approximately 400-500 words, describe the reasons for wanting to be enrolled in the above-mentioned programs of your choice. In addition, state your current career objectives and how you expect the programs to enhance your career options. The essay must be typed in double space on a separate sheet.

This essay is an important component of your application to graduate work. The faculties may take it into consideration in the admission decision.

I declare that I have read and understood the requirements and regulations stated in the university catalogue and that I will comply therewith.

I certify that the information provided in this application is, to the best of my knowledge, complete and accurate. I further understand that misrepresentations or material omissions made in this application render me morally and legally liable.

Date: _____ Signature in English: _____

Signature in Arabic: _____

Recommendation for Admission to Graduate Study

To the applicant

You are asked to submit at least **two recommendations for each major** to which you are applying.

Please make as many copies of this form as you will need; then complete this section of the form with your name and the appropriate faculty, major, and name of recommender; then give one form to each faculty member who will be recommending you, along with an envelope addressed to:

Office of Admissions
American University of Beirut
PO Box 11-0236
Riad El Solh 1107 2020
Beirut, Lebanon

Note: In order to avoid misunderstandings from the use of different names, the applicant's name here should be spelled the same way as on the student's application for admission.

Name of applicant: _____

Faculty: _____ Major: _____

Recommendation requested from _____
Name

- How long have you known the applicant and in what capacity? _____
- Please rate the applicant's ability and scholarship in comparison with other individuals you have known at comparable stages in their academic careers.

	Outstanding	Very good	Good	Fair	Poor	Inadequate opportunity to observe
Intellectual ability						
Motivation						
Imagination and creativity						
Maturity						
Academic ability						
Research potential						
Ability to work with others						
Writing ability						
Teaching ability						

- Please give the applicant's rank relative to his/her class (e.g., 6th in 69 or % scale): _____

