University Preparatory Program (UPP)
For the Academic Year 2015–16

American University of Beirut
Office of Admissions, College Hall, Beirut, Lebanon

(To be completed by the appropriate secondary school official.
If student attended more than one school, please duplicate both sides of this form for each additional school.)

The student is applying to AUB’s new pre-university, English language proficiency program: the University Preparatory Program (UPP). UPP is a residential, two-semester program designed for students who would normally be considered for admission to AUB but who have little or no formal training in English. It is expected that most students who enroll in UPP and successfully complete it will apply for admission to AUB or other high standard universities with an American-based curriculum.

This form is to be prepared and signed by the secondary school principal/director/adviser and sent directly along with the updated official grades transcript for grades 10, 11 and 12 (if available) to:

Office of Admissions, College Hall
American University of Beirut
PO Box 11-0236
Riad El Solh 1107 2020
Beirut, Lebanon

Deadlines
Fall 2015: by March 1, 2015 (rolling till August 1) | Spring 2016: by November 1, 2015

1. Full name: ___________________________ / ___________________________ / ___________________________
   Last       First       Middle (or father’s name)

2. Name and address of secondary school:

   Name
   ___________________________ / ___________________________ / ___________________________

   Building/Floor
   ___________________________ / ___________________________ / ___________________________

   Street
   ___________________________ / ___________________________ / ___________________________

   Nearby
   ___________________________ / ___________________________ / ___________________________

   PO Box
   ___________________________ / ___________________________ / ___________________________

   Area/Caza
   ___________________________ / ___________________________ / ___________________________

   City
   ___________________________ / ___________________________ / ___________________________

   State
   ___________________________ / ___________________________ / ___________________________

   Zip Code
   ___________________________ / ___________________________ / ___________________________

   Country
   ___________________________ / ___________________________ / ___________________________

   Telephone (home):   /   /   Fax:   /   /
   Country code   Area code   Number Country code   Area code   Number

   Email address: ___________________________ @

3. Dates of student’s attendance at this school: from ___________________________ to ___________________________

4. Government or private secondary school certificate the applicant holds or is expected to receive:

   ___________________________
5. In each of the following columns, please report the class, academic year and averages during the first and second secondary years, (or sophomore and junior years, or seconde and baccalauréat 1ère partie years). Students who change schools during their secondary education should submit separate records/recommendations from those schools. **Grades should be reported according to the grading system of the secondary school concerned.**

Name: ___________________________ Language of instruction: ___________________________

<table>
<thead>
<tr>
<th></th>
<th>Academic Year _____ / _____ First Secondary (or grade 10)</th>
<th>Academic Year _____ / _____ Second Secondary (or grade 11)</th>
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</thead>
<tbody>
<tr>
<td><strong>Passing grade</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>Average of the class</strong></td>
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<tr>
<td><strong>Average of the applicant</strong></td>
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<tr>
<td><strong>Applicant’s rank in class</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>Number of students in class</strong></td>
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</tbody>
</table>

**NOTE:** the AVERAGE, RANK, and NUMBER OF STUDENTS IN CLASS must be provided, otherwise the chances of admission may be jeopardized.

6. This student’s chances of success in university work are, check one:

- [ ] Excellent
- [ ] Good
- [ ] Fair
- [ ] Poor

7. Additional remarks—please check here if added on separate sheet:  

__________________________________________________________________________

Date                                      Name of high school official (in block letters):

__________________________________________________________________________

Seal of School                            Title

________________________________________

Signature