

II. Application:

Fields marked with an asterisk (*) are required for insurance purposes, for issuing your AUB ID card and for security reasons.

A. Personal Information

1. Name (as it appears on passport):

Family Name*: _____ First Name*: _____ Middle Initial*: _____

2. Gender*: F M

3. Date of Birth (dd/mm/yyyy)*: ____/____/____

4. Nationality*: _____ Passport Number*: _____

Do you have a second Nationality*? Yes No

If yes, please specify*: _____

5. E-mail address* (frequently checked): _____

6. Phone number* (international and local area codes): (+____)-____-_____

7. Mailing Address*: _____

8. Emergency Contact Information*:

Family Name*: _____ First Name*: _____

Relation to Applicant*: _____

E-mail Address* (frequently checked): _____

Phone Number* (preferably mobile): (+____)-____-_____

Address*: _____

B. Health Information (required for our University Health Services System)

It is mandatory for students at AUB to be covered by health insurance. Accepted students will be required to provide a copy of their health insurance card if it covers them in Lebanon. All students without coverage in Lebanon are required to pay the University Health Services fee.

9. Does your health insurance cover you in Lebanon*? Yes No

10. Do you have any chronic medical problems or allergies to certain drugs*? Yes No

If yes, please specify: _____

11. Do you have any physical disabilities? Yes No

If yes, please specify: _____

C. Academic History

Fields marked with an asterisk (*) are required.

	13. University attended*	14. Major*	15. Degree*	16. Date received/ expected*
a.				
b.				
c.				

17. Current profession*: _____

18. Have you previously studied Modern Standard Arabic (MSA - *Fusha*)*? Yes No

If yes, please answer the questions below:

a. Where did you study Modern Standard Arabic *? _____

b. How many semesters did you complete*? _____

c. Which textbook(s) did you use*? _____

d. How many chapters did you cover*? _____

e. How many chapters will you cover by June 2010*? _____

19. I am interested in applying to the following level*:

Each student's level is subject to change according to the result of the placement exam that all students are required to sit for on the first day of the program.

Introductory Arabic

High Intermediate Arabic

High Introductory Arabic

Advanced Arabic

Low Intermediate Arabic

Superior Arabic

Intermediate Arabic

20. Do you speak colloquial Arabic*? Yes No

If yes, please answer the questions below:

a. Which dialect do you speak*? _____

b. Which level of colloquial Arabic did you reach*?

Introductory High Introductory Intermediate Advanced

c. In what context did you learn colloquial Arabic*?

Home Study Family

If through independent study, which textbook(s) did you use*? _____

e. How and where do you practice colloquial Arabic*? _____

21. Are you applying for grants or scholarships in order to fund the CAMES Summer Arabic Program*? Yes No

If yes, please list the grants or scholarships you have or will be applying for*: _____

22. Are you applying to other Arabic programs for summer 2010? Yes No

If yes, where? _____

23. Discuss why you are interested in the CAMES Summer Arabic Program (250-300 words) on a separate paper and attach it to your application*.

III. Housing:

1. Have you ever lived in an Arab country before? Yes No

If yes, where and for how long? _____

2. Have you ever been to Lebanon before? Yes No

If yes, when and for how long? _____

2. Will you stay in the AUB dorms or off campus*?

AUB Dorms AUB off campus accommodation (women only) Off campus

If you will stay in the AUB dorms, what kind of room would you prefer*?

Private (Single) Semi-private (Shared; women's dorms only) Double (Shared)

If you will stay in the AUB off campus accommodation, what kind of room would you prefer*?

Private Double Suite

Please read the Program's policies below carefully before signing your application. Signing and submitting the application means that you have read the policies and that you agree to abide by all the stated terms.

IV. Policies and Regulations

1. Refund policy:

In the event that a student withdraws for approved reasons after registration, the following refund policy will apply:

- No refund will be made for the deposit paid.
- No refund will be made for any accommodation fees or fees for special services rendered to students (insurance, Internet, and sports facilities).
- Withdrawal before official beginning of classes: 100% of tuition fees only (minus deposit)
- Withdrawal during the first week of classes: 75% of tuition fees only (minus deposit)
- Withdrawal during the second week of classes: 25% of tuition fees only (minus deposit)
- No refunds will be processed as of the beginning of the third week of the program.
- The University strictly requires that students abide by housing regulations and policies (please read below). Violation of these regulations may result in the student's dismissal from the program without any refund of tuition fees.

2. Class Attendance policy:

- Students are expected to attend all classes. The student is responsible for any work done, and for any announcement made during his/her absence.
- Students' absence from class is strictly prohibited except for emergencies or medical reasons.
- Should a student be absent for medical reasons, he/she should obtain a medical report from the AUB infirmary.
- Students missing 3 days of classes will be given a warning. On their second warning, students may be expelled with no tuition refund.

3. Housing Rules:

- Occupants of the AUB Residence Halls are expected to be on campus by 12:00 midnight from Sunday through Thursday, by 1:00 a.m. on Fridays and by 2:30 a.m. on Saturdays. Students who wish to stay outside dorms during the mentioned hours should sign a "request for curfew waiver" as they arrive to the dorms.
- All residents who enter their dorm after midnight must register their name at the reception desk.
- Loitering near the residence areas after midnight is not allowed so as not to disturb the residents.
- The Residence Halls are open to guests between 7:00 a.m. and 12:00 midnight daily.
- Visitors of the opposite sex are NOT allowed in the residents' rooms UNDER ANY CIRCUMSTANCES.
- Overnight guests are not allowed in the Residence Halls without prior permission. Any student who wishes to receive an overnight guest must secure permission from the Head

Resident and Student Affairs Office. A guest fee of 15,000 L.L (\$10) must be paid in the CASHIER'S Office.

- Money and valuables should never be left in rooms unlocked. AUB is not responsible for the disappearance (theft or otherwise) of the personal belongings of the residents.
- Irresponsible behavior such as attempting to enter your room through the building's external edges is absolutely forbidden. Resident Assistants (RA's) are provided with sub-master keys to help you get into your room when you are locked out.
- No alcoholic beverages may be consumed or stored in the Residence Halls.
- Acts of vandalism, tampering with fire extinguishers or throwing any item from windows or balconies will result in severe disciplinary measures.
- As part of the AUB community, residents are expected to respect its policies on harassment and smoking.
- Residents must at all times keep the noise down. Radios, tape recorders, conversation, and laughter should never be heard outside the rooms.
- The Residence Halls are equipped with a number of washing machines and dryers. Residents take turns using them. Proper handling of the machines ensures the continuity of this service.
- The telephone is there for the convenience of all residents. Please make sure to limit your calls so as to allow others to use this shared service.
- A special set of rules governing the work and conduct of receptionists is available. If you have any complaints in this regard, please make sure to report them to the Head Resident.
- The Residence Hall is your home away from home. Please take good care of it and keep it clean. Garbage should be disposed of properly and dirty dishes should not be left unwashed.
- Do not use tacks or adhesive tape that may ruin the painted and wooden surfaces. Damages to furniture or fixtures will be charged to your account.

Residents violating the above mentioned rules will be subject to appropriate disciplinary action and may be charged a financial fine.

I declare that I have read and understood the policies and regulations stated within this application and I will comply accordingly.

Name*: _____

Signature*: _____

Date*: _____