Culminating Experience Report (PBHL 398)
The anatomy of a good culminating experience report

Part I    Executive Summary
Write a 150 word summary of your report

Part II    The practicum or work experience that got you exempted
1. **Background** – Provide a background to the public health issue that you are dealing with and describe its significance (for example: HIV; prevalence worldwide, in Lebanon, population groups at risk, etc,) including a brief description of the practicum site for the context of your project
2. **Synthesis of the relevant literature** – Provide a synthesis of the literature that is relevant to the specific CE project (for example: a literature synthesis of HIV/AIDS counseling and testing services)
3. **The objectives of the project**: Describe the specific objectives of your CE project
4. **Process**: a. Describe the methods, tools, activities, approaches and/or limitations (where applicable) used to carry out the project. Justify your choice of theory/approach/tool: Why did you choose these instead of others? Discuss how you used the theoretical framework in the context of the project.
b. Describe What challenges you faced during the course of the project and how you dealt with them
5. **Product and/or Results**: What products resulted from your work? What results did the analysis find? How do your results compare to the evidence in the literature (if applicable).

Part III    Critical Analysis of the CE
1. **Public health relevance of the work**: Analyze the relevance of the CE project to all the disciplines of public health
2. **Social Justice/Ethics/Values**: Discuss the project as it relates to public health values: the ethical considerations of your CE project; the significance of the CE project to issues of social justice and health equity; commitment to civic responsibility. (refer to the GPHP value statement and the key ethical principles specified in the Belmont report)
3. **Knowledge translation**: How do you situate your findings within the national context re this public health issue? What is the take home message from your CE project to relevant stakeholders {(i) decision makers at your practicum site, (ii)public health practitioners in Lebanon and/or the region and community at large}?

Part IV
1. Your report has to be:
   a. Well written,
   b. Internally coherent
c. Well structured
   d. Spell checked
   e. Grammatically sound
   f. Properly referenced,
   g. Graphs and tables should be adequately labeled.

**NOTES:**

- The word limit for the CE report is 4000 words (excluding abstract, references, and appendices)
- For those exempt from the practicum, the CE project is a specific part of your previous experience (agreed upon with your CE advisor). Describe that experience in part II, and analyze it in part III vis-a-vis what you might have done differently had you had the knowledge/skills which you have now gained from the MPH program.