Dear colleagues,

The deadline for submission of **NEW RESEARCH PROPOSALS** for funding by Faculty of Medicine for the Fall Cycle 2016-17 is **October 3, 2016 @ 5pm**.

The deadline for submitting progress reports and **REQUESTS FOR RENEWAL** of proposals that have been **previously approved** for more than 1 year is **November 1, 2016 at 5pm**.

**PROPOSALS RECEIVED BEYOND THESE DEADLINES WILL NOT BE ACCEPTED.**

- The MPP Research Fund for the expanded Fall 2016-17 cycle is **restricted to Instructors, Assistant Professors, and Associate Professors who were promoted in 2011 or later.**
- Proposals can be submitted for a maximum of three years, with an annual budget up to $40,000.
- **The maximum amount** a principal investigator might get is **$40,000 per academic year** regardless of the number of funded proposals.
- PROVIDE A JUSTIFICATION OF THE BUDGET.
- DO NOT SUBMIT BUDGETS IN EXCESS OF $40,000.
- Please refer to the “**Procedures for Submission and Review of Research Proposals**” & “**Guidelines for preparing Research Proposals**”
- Proposals can only be submitted through the **Online Submission System** from **September 1 to October 3, 2016.**
- Principal Investigators are allowed to include only one **co-Principal investigator** on their proposals, if desired, but have the flexibility to include one or more **co-investigators** who will assist in their research program. Proposals should include clear descriptions of the roles the **co-Principal investigator** and Co-investigator(s) will have in the research proposal.
- **Attention:** If you have previously received a total of 3 years funding from RC (total of 3 years funding may be for one or more projects) then you should provide **evidence of having applied for extramural** funding other than the Lebanese National Council for Scientific Research **LNCSR** regardless of whether the outcome was positive or negative. Records of submissions may be subject to review.
- A **final report** for the last funded grant is required from each PI that includes the research outcome (findings- publications, papers under review, international presentations...). PIs who do not submit final report will not be allowed to proceed with new application submission.

- For **administrative and scientific issues**, kindly contact Mrs. Hala Kaidbey at ext: 4915 or email: resdean@aub.edu.lb.
- For **computer-related issues**, kindly contact Miss Marwa Soubra at ext: 2084 or email: ms249@aub.edu.lb.

We hope that this online paper free system will significantly simplify the submission process and accelerate the processing of research proposals.

You are highly encouraged to apply!

Regards,

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VP Medical Affairs, AUBMC