### Online Graduate Application Timeline for Early Fall /Summer Deadlines

| August       | • Start doing some research about potential graduate schools, including their programs, requirements, tuitions…
|             | • You may check the AUB Graduate Catalogue Link: [http://www.aub.edu.lb/registrar/Pages/catalogue-graduate14-15.aspx](http://www.aub.edu.lb/registrar/Pages/catalogue-graduate14-15.aspx)
|             | • Research deeper into the programs and universities of interest. You may want to pay a visit to these prospective universities and attend an Annual Open House for Graduate Studies if offered.
|             | • For assistance in the submission of your application, refer to the Frequently Asked Questions (FAQ) page: [http://www.aub.edu.lb/units/graduate_council/Pages/faq.aspx](http://www.aub.edu.lb/units/graduate_council/Pages/faq.aspx)
|             | • Check if any exams are required for your chosen program:
|             | **GRE General Test:** Required for all PhD programs at all faculties. For masters applicants, depending on the program applied for, GRE General Test may be required.
|             | **GRE Subject Test:** Required for applicants to PhD and Theoretical Physics (both BS and MS holders)
|             | **GMAT:** Required for MBA Program. Either GRE General or GMAT is required for the Financial Economics program and the Economics program at the Faculty of Arts and Sciences.
|             | **English Language Proficiency Requirement (ELPR):** Only for applicants other than AUB graduates and graduates of colleges or universities recognized and located in North America, Great Britain, Australia, and New Zealand.
|             | If any of the above exams is required, make sure that you:
|             |   • Visit the ETS Global link [https://www.ets.org/global](https://www.ets.org/global) to check available test dates
|             |   • Check Registration deadline
|             |   • Check Submission of scores deadline. Official scores Submission deadline is mid-August. At least unofficial scores must be submitted before application deadline. Unofficial GRE General Test and Subject Test scores can be provided at the same test date at the test center. As soon as you get it, enter it in the “Exam Scores” section in your Online Application.
|             |   • Use the AUB ETS school code 0902 to ensure official submission of your grades to the Admissions Office.
|             |   • If the required tests are already taken, check the validity and the required scores tabulated in the “Exam Scores” section in the Online Graduate Application.
|             | • Pay attention to the dates and deadlines as you continue the application process.
| September   | • If required and if you did not take the GRE Test (Subject or General depending on your chosen program) yet, take a practice GRE test to estimate how much time you need to study for it according to your grade.
|             | • If the GRE **General** Test or the GRE **Subject** test is required, seek a place for taking it before the online graduate application submission deadline. You can view your unofficial GRE General Test scores at the same test date at the test center. As soon as you get it, enter it in the “Exam Scores” section in your Online Application so you will be able to submit your application.
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| October    | - Create your online application and start filling it: [https://graduateadmissions.aub.edu.lb](https://graduateadmissions.aub.edu.lb)  
- Contact your chosen recommenders.  
- Collect and upload the unofficial transcripts in the “Educational Background” section.  
- If GRE General or Subject test is required, enter your unofficial scores in the “Exam Scores” section in your online application so you will be able to submit it. |
| November   | - If ELPR is required, check the “Exam Scores” section for ELPR Exams, their required scores, and their validity.  
- If GRE General or Subject test still needed or you did not take it yet, seek a place for taking it before the online application submission deadline.  
- Start writing the statement of purpose for each program you are applying to.  
- Check Financial Aid Options:  
  ➢ **For Masters programs:** If it is taken into consideration, start applying for Financial Aid Grants or Graduate Assistantship.  
  ➢ **For PhD programs:** No further application form is needed to apply, once you submit your Online Application your are automatically considered for PhD Fellowship. |
| December   | - Request the recommendation letters from the online application.  
- Polish your statement of purpose and upload it to the online application system under “Program Requirements” section.  
- Verify that recommendation letters have been submitted. In case the recommendation letters were not submitted, remind your chosen recommenders about it. |
| January    | - Review your application and make sure nothing is missing (including recommendation letters). |
| February   | - Submit your online application.  
- If you have entered the AUB Code, verify that the official grades have been submitted to the Admissions Office.  
- If you have forgotten to enter the AUB Code: 0902 when taking your exam (whether GRE, GMAT or ELPR), start requesting the official grades of your exams. Make sure to collect and submit them before the submission deadline of the official grades to the Admissions Office. |
| March      | - For **EARLY SUMMER Applications:** Deadline to sit for ELPR exam to secure timely official scores submission to the Admissions office |
| April      | - Wait for the decision notification to get out. Good Luck! |
| June       | - Deadline to sit for the ELPR test to ensure timely official scores submission to the Admissions office  
- Deadline to request official transcript to ensure timely official scores submission to the Admissions office |
| August     | - Deadline to submit:  
  - official scores (when required)  
  - official transcript |