Section 2 - Board of Graduate Studies

1. Functions

   a. Shall oversee and approve general procedures and criteria for the evaluation of the graduate programs.

   b. Shall make recommendations to the senate on academic rules and regulations of graduate studies in general and graduate programs in particular.

   c. Upon the recommendation of the Faculty Graduate Committee and/or the Inter-Faculty Graduate Program Committee, and approval of the faculty(ies) concerned, shall examine and make recommendations to the senate concerning the following:

      - Introduction of a new graduate degree program.
      - Discontinuing of a graduate degree program.
      - Changing a graduate degree program title.
      - Major graduate program modifications including:

         - Changes in the required number of credits for completion of a program.
         - Changes in Master’s degree type from thesis to non-thesis option or vice versa.
         - Introduction of new tracks in the Master’s degree program.

   d. Upon the recommendation of the Faculty Graduate Studies Committee and/or the Inter-Faculty Graduate Program Committee, and approval of the faculty(ies) concerned, shall examine and approve the following graduate program modifications:

      - Changes of program requirements without change in number of total program credits. These changes include core course credit requirements or changes in assigned credit for thesis and/or number of permitted tutorial courses.

      - Changes in a program that affect other units or programs at the University outside the concerned faculty/school.

   e. Shall request from the Graduate Studies Committees of the faculties to submit a copy of their annual reports on their graduate programs for review by the BGS.

   f. Shall assess and approve criteria for admission to graduate study, for academic graduate regulations, and for requirements for graduation.

   g. Shall act on other matters referred to it by faculty graduate committees.

   h. Shall assess and approve baseline criteria for the credentials of examiners on thesis committees when: i) the examiner is from the department; and ii) the examiner is from outside the department, or outside of the University, in coordination with the graduate committees of various faculties and interfaculty graduate programs.

   i. Shall set graduate applications, admissions, and acceptances deadlines.
2. **Composition**

   a. Three members from the Faculty of Arts and Sciences (one from humanities, one from social sciences, and one from natural sciences including mathematics), two members from Faculty of Engineering, and one from each of the other faculties/school elected by the faculty for a term of three years.

   b. The provost, ex-officio member.

   c. The registrar, ex-officio member non-voting.

   d. The chair of the Graduate Council, ex-officio member non-voting.

   e. The chair of the board shall be appointed by the president from within the board.

Section 3 - University Disciplinary Committee

1. **Functions**

   a. To enquire into and act upon student violation of university rules and regulations brought to its attention by the president, the provost, a dean or upon the initiation of the committee.

   b. To act on appeal requests brought to its attention by a student, a committee, or a faculty member.

2. **Composition**

   a. One representative from each faculty elected by the faculty for a term of three years.
   b. The academic deans of the faculties or their representatives, ex-officio members.
   c. The dean of students, ex-officio member.
   d. One student representative.
   e. The chairperson of this committee rotates among the academic deans once every year.

Section 4 - Library Committee

1. **Functions**

   To initiate, coordinate and evaluate university plans for the development of all university libraries to make recommendations to the senate regarding such matters. Any proposed