1. What are the eligibility criteria for applying to the Housing Purchase Plan (HPP)?
The faculty member must have a professorial rank at the University (namely, assistant professor, associate professor, or full professor).

The house intended for purchase must be the primary residence in Lebanon within the area included within a 20 km radius from AUB extending from Ed Damour through Bhamdoun then Bikfaiya to Tabarja.

Faculty members could benefit from either the HPP payments OR the housing rental program (on or off-campus).

2. When can I start benefitting from the HPP?
The Housing Policy has been revised as of July 2013 and all full-time faculty members in professorial ranks are eligible to participate in the Plan as soon as they join AUB. However, any such university contributions to the HPP stop automatically on cessation of employment with the University.

3. How do I apply for the HPP?
The faculty member must submit an application along with the necessary documents to the attention of Mr. Nagib Choueiri, Human Resources Department, College Hall, 3rd floor (please refer to the Housing Policy for more details).

4. How do we calculate the number of years I am entitled to benefit from HPP?
The University limits participation in on-campus housing, off-campus housing, and/or the housing purchase plan to a total of 13 years from the date of participation in the university housing plan. If you have benefitted from the rental program and now want to shift to the HPP, you get the remainder of the 13 years. For example, if you have benefited from off-campus rental subsidy for 5 years, you get 8 years of HPP payments.

5. How much is the annual HPP payment?
The amount has been increased from $5,000 to $10,382.

6. When do I receive the HPP payment and how is it paid?
You will receive the HPP payment through the payroll during the month of October or November. The HPP payment is subject to normal taxation.
7. Can I benefit from the HPP if I bought the house 2 years ago?
You can benefit from the HPP as soon as you start employment at AUB and as long as the purchase of the house occurred after October 1, 2010.

8. I was already benefitting from the old HPP, what happens now?
You will receive the remaining number of years based on the new HPP annual payment of $10,382 instead of the $5,000 annual payment.

9. I am currently occupying off-campus university housing and planning to move to a new apartment I am currently in the process of purchasing. Do I apply for the HPP now?
You are eligible to apply to the HPP as soon as you have documents in the form of a true certified copy of the purchase agreement or an option to the purchase agreement or the title deed, and evidence of the payment of the price, either in installments, or in full. However, you cannot benefit from the housing rental subsidy and the HPP at the same time and you will receive the HPP payment only after you leave the on or off-campus housing.

10. I have been living with my parents and have not benefitted from the housing programs; can I apply for HPP and how many years do I get?
Yes you can apply for the HPP and you will get 13 years of HPP payments as long as you are employed at the University.

11. I am currently benefitting from HPP and have plans to get married to another faculty member who is also benefitting from HPP; will the change in our family status affect our HPP benefit?
Yes, one of you will have to give up his/her benefit from HPP.

12. Would it be possible to receive the HPP total yearly payments I am eligible for in one lump sum, if I provide guaranteed commitment that I will repay AUB the moneys in case I lose my eligibility to the HPP?
No, even if you provide guaranteed commitments to repayments of money; HPP does not provide for a one lump sum payment of the total years of the program eligibility.

13. If I am a Visiting Professor would I be eligible to HPP?
No, HPP eligibility applies to full-time regular professorial ranks only, i.e. Assistant Professor, Associate Professor and Professor.