Pre-Enrollment Guidelines for New Visiting and Exchange Students

Fall 2016-17 Deadline: Monday, July 25, 2016
Spring 2016-17 Deadline: Thursday, December 15, 2016

- Consult the Dynamic Course Schedule for the most recent course offerings for the semester. Make sure your course selections do not show as “full” and that they are not offered during conflicting times of day.

- Submit your preferred courses by completing the Pre-enrollment Form for:
  - Fall 2016-17: https://survey.aub.edu.lb/index.php/32741/lang-en

  Undergraduate students should submit 5 courses and may add ONE additional course as an alternative option.

  Graduate students must submit 3 courses and may add ONE additional course as an alternative option.

- Based on the information you submit to us through the Pre-enrollment Form, the Office of the Registrar will pre-enroll you in your preferred courses.

- The step-by-step guide to activate your “AUBsis” (the student records system) and your AUB e-mail can be found on the New Student Orientation website. However, your account will only be active after Orientation and Advising Week. During Orientation and Advising week, you will get to meet your academic advisor, go over your pre-enrolled course schedule and make plans for additional courses, such as courses requiring instructor permission.

PLEASE NOTE:

- It is not possible to pre-enroll in Arabic Language courses. You may enroll in Arabic during Orientation and Advising week, after a placement test (you need to be tested even if you have never studied Arabic). The list of the Arabic language courses offered every semester at AUB is on the website of the Center for Arabic and Middle Eastern Studies (CAMES).

- Unless you are a native speaker who also grew up in an Arab country, it is unwise to request pre-enrollment in an Arabic Literature (or Arabic Poetry or Arabic Linguistics) class. You may request advice about these courses as well as enrollment permission from Dr. David Wilmsen, Chairperson of the Department of Arabic and Near Eastern Languages, during Orientation and Advising Week.

- The majority of Middle Eastern Studies courses at AUB are not listed under ‘MEST’ in the course schedule, but are taught by the departments of: Political Studies & Public Administration (PSPA), History (HIST), Economics (ECON), and the department of Sociology/Anthropology/Media Studies (SOAM).

- Most courses labelled MEST in the AUB Course Catalog (other than language courses) are open only to graduate students & give preference to AUB’s own new MA students. You may request permission for entry into them, if space remains available, during Orientation and Advising Week.

If you fail to submit this information by the deadlines indicated above, AUB cannot guarantee that you will be enrolled in your chosen courses.