

AUDIT PROCESS QUESTIONNAIRE

1. Were the audit goals, objectives, and locations to be audited discussed with you prior to the commencement of the audit?
2. Were your ideas and/or concerns about the audit solicited during the interview?
3. Were the auditors responsive to your ideas and/or concerns regarding the audit?
4. Were you kept informed of audit schedule changes?
5. Were the auditors responsive to any unique operational situations your facilities may present?
6. Were you periodically briefed or otherwise kept adequately and promptly informed on major issues as they developed during the audit?
7. Were you given a copy of all reports at least ten days before the exit meeting?
8. Were you or key members of your staff previously informed of all major issues contained in the draft report?
9. At the exit meeting, were all findings discussed with you in the level of detail you desired?
10. At the exit meeting, were the auditors flexible in addressing issues of word changes, style, and perspective of findings?
11. Were all issues of fact (not interpretation) resolved during the exit meeting?

12. How much value do you feel this audit added to your area?

No Value 0 1 2 3 4 5 6 7 8 9 **High Value**
10

13. Can you make any recommendations to improve the audit process?

14. Please provide other comments, if any.

<u>For Internal Audit Use Only</u>	
Questionnaire Reviewed by: _____ _____	Date: _____
Action to be taken: _____ _____ _____	