

Radioactive Material Record Forms

Records of receipt, usage, and disposal of radioactive materials must be maintained by each laboratory by using the required Radioactive Material Record form for a period of three years. These records should be kept in a loose-leaf binder in a central area so that they will be available for all users and inspections. A separate form must be filled for each stock vial. A copy of various forms is given in this appendix. For information on which form(s) is appropriate for your lab and how to fill it, contact Health Physics services. Equivalent forms on Excel Spreadsheet that automatically calculates the decay activity may also be obtained from HPS.

