

LIFE SAFETY RULES FOR USES OF AUDITORIUMS, ASSEMBLY HALLS, AND LARGE LECTURE ROOMS

The Life Safety Code requires the following for auditoriums, assembly and large lecture halls, classrooms, etc.

1. Exit doors shall not be blocked or obstructed at any times.
2. Exit doors shall open from the inside without any difficulty.
3. Exit doors shall be marked so they can be recognized easily.
4. Means of egress shall not be permitted through kitchens, storerooms, restrooms, closets, or hazardous areas.
5. Emergency lights shall be functional and tested regularly.
6. Emergency lights shall properly illuminate egress pathways all the way to the exit doors.
7. Emergency lights shall be provided with emergency power supplies (maintained type) to assure functionality during power cut-offs.
8. Aisles must be clear at all times. No people shall be allowed to stand or sit in an aisle during any event. Chairs, backpacks, or other items cannot be added or placed in aisles.
9. TV cameras and other media equipment shall be located in designated places so they do not block or obstruct an aisle, an exit door, or an aisle access between rows.
10. If the TV cameras locations are found insufficient, it is recommended to place central cameras to provide all present TV stations with the coverage they need.
11. Safe wiring of any present equipment inside the hall will guarantee an accident free environment for all attendees. All wiring shall be taped or covered by special plastic cover protection. This will eliminate tripping and electrocution hazards. It is recommended to pre-wire all assembly halls so reporters can plug-in their equipment at designated locations. This will eliminate wiring and prevent accidents during public events.
12. All portable fire extinguishers shall be regularly inspected, in operable condition, and placed near exits.
13. Fire alarm systems (if any) must be tested regularly to ensure proper functionality and integration with other systems.
14. For more information, and when planning for an event in any assembly hall, please call the Department of Environmental Health, Safety, and Risk Management (EHSRM), extension 2360, for assistance.

(To download this policy in Word format, [click here](#))

For any comments, feedback, or query, please contact: policies@aub.edu.lb.

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