

Office of Student Affairs

The Office of Student Affairs oversees student activities, athletics, counseling, student housing, international student services, career and placement services. The office also manages university-wide programs such as the bursary, the community service, the New Student Orientation and the work-study programs. The Office of Student Affairs provides services to students that enhances their overall well-being and creates opportunities for them to enrich and broaden their educational experience.

The website has comprehensive information on all programs: <http://staff.aub.edu.lb/~websao/>

Contact:

West Hall, ground floor, room 108

Tel: +961-1-374374, ext. 3170 or ext. 3171

Fax: +961-1-744478

E-mail: sao@aub.edu.lb

The office is open during regular work hours.

Student Activities

Student Activities aims to provide opportunities for student development through co-curricular activities that complement AUB's academic programs. The specific aims of the department are to

- provide opportunities for student leadership in a variety of settings such as clubs/societies, student representative committees and student publications
- serve as an information resource for students about student life at AUB
- provide support services for student organizations
- promote diversity and civic responsibility
- coordinate and facilitate the work and events of AUB student organizations
- organize major campus events, such as the Outdoors Festival

All activities organized by students must be approved by the Department of Student Activities and the dean of Student Affairs. The department's role is to supervise these activities and other student activities which take place in West Hall. West Hall hosts most student activities in addition to various AUB events sponsored by faculties, departments, centers, and alumni.

Contact:

West Hall, ground floor, room 111-114

Tel: +961-1-374374, ext. 3197 or ext. 3182

Fax: +961-1-744478

E-mail: std-act@aub.edu.lb

Counseling

Adjusting to university life can be a difficult transition and a very stressful experience for many students. Personal difficulties, whether of a recent or long-standing nature, can hinder academic success and seriously affect a student's quality of life and well-being.

Personal counseling is offered to AUB students to help them identify and address their issues and problems. This could include anxiety, depression, grief, substance abuse, eating disorders, and relationship and family problems. In fact, there are no restrictions as to what can be discussed in counseling.

The counseling team provides assistance to students with study-related issues such as test anxiety and time management. Counseling is free and confidential.

Contact:

West Hall, 2nd floor, room 206

Tel: +961-1-374374, ext. 3178 , 3158, or 3196

E-mail: ak28@aub.edu.lb

da17@aub.edu.lb

Career and Placement Services

The Career and Placement Services (CPS) aims at helping AUB students in their transition from being students to becoming professionals. The CSP encourages students to develop their career plans by providing resources, contacts, activities, workshops, seminars, job fairs, career events and career counseling. CPS strives to promote:

- **Career Exploration and Decision Making**
Facilitating the exploration of career options and developing effective career planning skills.
- **Skills Development**
Helping students develop skills within their academic disciplines to enhance their professional image.
- **Experiential Learning**
Disseminating employment information and providing resources to explore changing trends in the global job market.
- **Career Placement**
Supporting current and former AUB students to achieve their career goals through the development of lifetime career planning and job search skills. Assisting them in finding full-time employment, internships, and part-time jobs.
- **Employer Development**
Building and expanding long-term relationships between the American University of Beirut and the employment community.

Contact:

West Hall, ground floor, room 111-115

Tel: +961-1-374374, ext. 3172

Fax: +961-1-744488

E-mail: mg03@aub.edu.lb

Athletics and Recreation

The University offers a wide range of sports, athletics, and recreational programs through its athletics department. The completion of the Charles Hostler Student Center on the lower campus this year will invigorate athletic life at AUB. Between May and October, students may use the AUB beach for swimming, water sports, beach volley, recreation, or relaxation.

There are four lighted tennis courts on campus. Professional tennis lessons are available for a small charge. Opportunities for competitive and team sports abound, as do options for individual recreational activities.

Programs include the following sports:

Basketball (Men, Women, Junior)

Soccer (Men, Women, Junior)

Volleyball (Men, Women)

Handball (Men)

Tennis (Men, Women)

Badminton (Men, Women)

Rugby (Men)

Track and Field (Men, Women)

Gymnastics (Men, Women)

Squash (Men, Women)

Table Tennis

Body Building

Karate

Thai-Boxing

Jujitsu

Wrestling

Aerobics

Dance

Dabkeh

Chess

Contact:

Charles Hostler Student Center

Tel: +961-1-374374, ext. 3200

E-mail: sports@aub.edu.lb

Website: www.aub.edu.lb/~websport/

Student Housing

AUB is a residential university in the American liberal arts tradition. It was the first, and still is one of the few, residential universities in the Middle East with a beautiful campus where a rich extracurricular and community life flourishes. Life in the AUB residence system has established strong and supportive communities.

Freshman students whose parents reside outside Beirut or in its suburbs are required to live in the University's residence halls throughout their first year, unless otherwise requested in writing by their parents. The Office of Student Affairs strives to create and maintain an atmosphere in the residence halls that help students grow academically, emotionally, and socially.

Arrangements for on-campus housing are made through the Office of Student Affairs. The Office of Admissions sends each new student a student housing application form as soon as they make the commitment to enroll.

The housing form must be completed and returned to the Office of Student Affairs by the first week of August for the fall semester, and by the first week of January for the spring semester. A copy of the residence application may be downloaded from the Office of Student Affairs webpage. Early application is advised. Each semester dorm students must renew their housing application. Students who do not live in a residence hall during the fall semester but wish to do so in the spring semester and/or summer session may apply and are assigned space subject to availability. Housing charges appear on the statement of fees issued to students during the registration period each semester/session, and they vary with the following three types of accommodation:

regular, double-occupancy room	LL1,650,000
semi-private double occupancy room*	LL2,025,000
private room	LL2,655,000

Cable TV, DVD, and web-enabled computers are available in the lounge/basement of each building.

Residence Halls

There are six student residence halls: four for women, two for men. The rooms are divided mainly into doubles (accommodating two persons); some semi-private rooms (two-double occupancy rooms with their own bathroom); and in rare instances, when availability permits, a few private rooms (single occupancy sharing the floor bathroom). Priority is given to accommodating all undergraduate applicants.

All residence halls have heating, hot water, washing machines, dryers, irons, web-enabled computers in the lounges, wireless internet access and a telephone on each floor. Each room is furnished with a bed, desk, chair, and closet. All dormitories are air-conditioned.

* This category is available only at the Women's dorms.

Women's Residence Halls

The four women's halls are located on the lower campus overlooking the Mediterranean sea. The ground floor of each hall houses the reception desk, a kitchen, computer terminals with internet access, and a lounge for socializing, receiving guests, and watching television. International pay phones, laundry facilities, and vending machines with snacks and soft drinks are installed in the basement or ground floor of all buildings.

Men's Residence Halls

The two men's residence halls are located in the west part of upper campus close to Bliss Street, with its abundance of shops and constant bustle of activity. The ground floor of each hall houses a reception desk, computer terminals with internet access, and a lounge for socializing, receiving guests, and watching television. International pay phones; vending machines with snacks, cold soft drinks, and hot drinks; and laundry facilities, are installed in the basement and ground floor. An entertainment room equipped with TV, DVD, and a pool table is located in the basement of Penrose.

Contact:

West Hall, ground floor, room 111-112

Tel: +961-1-374374, ext. 3175

Fax: +961-1-744478

E-mail: stdhouse@aub.edu.lb

International Student Services

International Student Services (ISS) provides support to international students and assists AUB students interested in studying abroad. International students are strongly urged to register at ISS upon arrival in Lebanon.

Other services include

- orientation and shuttle pick-up from the airport
- promoting opportunities for international students to meet each other and also to integrate into the AUB community
- pre-arrival assistance
- AUB Ambassador Program: AUB student volunteers are matched with international students on campus to help newcomers adjust to the new culture
- visa and residence permit information

Visas, Residence Permits, and Passports

International students joining AUB should have their passports valid for a period of no fewer than 6 months from the date of joining the University. Most nationalities require a visa to enter Lebanon, and most need to arrange for a visa in advance.

Once registered, international students who do not hold a Lebanese passport are required to obtain a residence permit before the expiration of the entry visa stamped in their passport. It is strongly recommended that students apply for this permit as soon as possible after arrival and **ONLY** after registering and paying AUB tuition fees. Application forms are available at the ISS desk.

Study Abroad/Student Exchange

AUB has 3 exchange programs for undergraduates. They are with: The American University in Cairo, the American University, Washington and Bogazici University in Istanbul, Turkey. AUB has an exchange program for graduate students with The Elliot School for International Affairs at George Washington University in Washington, DC, USA. International Student Services and the CAMES department can assist students interested in joining this program.

To obtain information about other study abroad opportunities, students should contact International Student Services directly.

Contact:

West Hall, ground floor, room 111-113

Tel: +961-1-374374, ext. 3176

Fax: +961-1-744478

E-mail: intlstds@aub.edu.lb

Bursary Program

A number of students, from the Arab world and beyond are sponsored to study at AUB by their national governments, or through large private institutions. The Office of Student Affairs provides administrative support and financial updates to the sponsoring institutions or embassies.

Contact:

West Hall, ground floor, room 108

Tel: +961-1-374374, ext. 3174

Fax: +961-1-744478

e-mail: sao@aub.edu.lb

Community Service Program

In the spirit of AUB's commitment to serve the wider community, students are encouraged to participate in AUB-organized community service programs, ranging from working with children and

the needy as well as broader awareness campaigns.

Students interested in volunteering can e-mail cmtyserv@aub.edu.lb. Students are encouraged to apply online at the community service website, by following the link on the student affairs website.

Work-Study Program

The Office of Student Affairs coordinates an extensive work-study program that provides work-study opportunities on campus for eligible full-time undergraduate and graduate students.

During the academic year 2006–07 over 450 students participated in the work-study program working with faculty and administration in various campus offices and in the Medical Center.

All full-time students in good academic standing may apply for open positions at the Office of Student Affairs. Selection is competitive.

Contact:

West Hall, ground floor, room 111-116

Tel: +961-1-374374, ext. 3177

Fax: +961-1-744478

E-mail: rs19@aub.edu.lb

sao@aub.edu.lb