



## **Faculty of Engineering and Architecture**

### **Form for students who wish to take courses at LAU** **In accordance with LAU/ AUB Agreement**

*Students admitted to LAU in accordance with the above agreement have to spend two regular semesters (a minimum of 24 credits) before being considered for readmission at AUB.*

#### ***A- Procedure***

- 1) Discuss your plans with your AUB academic adviser.
- 2) Get LAU course offerings for that particular semester.
- 3) Fill this form specifying the courses that you wish to take at LAU.
- 4) You may register for any available course(s) at LAU that may fit your qualifications even though it has no equivalence at AUB. The course(s) will be part of the minimum 24 credits needed for readmission.
- 5) Only courses that have prior approval from concerned faculty at AUB will be given AUB equivalent credits once you are readmitted and provided you score a minimum grade of 'B'.
- 6) Get the application signed by the Chairperson of your Department and then the Dean of your Faculty.
- 7) Only credits are transferable while grades are not.

#### ***B- Readmission rules***

- 1) For readmission to AUB, you must submit the LAU official transcript to the Dean's Office along with the reactivation form.
- 2) Readmission to any Department at AUB is subject to the transfer regulations in that Department and availability of places.
- 3) If readmitted to FEA, your admission is an extension of your probationary status by one term, and consequently, you will be dropped out at the end of any term in which your term average falls below the required average for clear promotion.

Please type or write legibly.

**Full Legal Name:** \_\_\_\_\_  
Last First Father /Middle Name

**AUB I.D Number:** \_\_\_\_\_

**Current Phone:** \_\_\_\_\_ **Current Mobile:** \_\_\_\_\_

**Current E-mail:** \_\_\_\_\_

**Semester:** Fall / Spring ----- **Academic Year:** - - / - - .

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**Course 1:**

Semester \_\_\_\_\_

Course Number \_\_\_\_\_

Course Title \_\_\_\_\_

Course Description/Summary with credit hours (attach copy of course description and/or course syllabi).

Equivalent AUB Course Title and Number (if applicable) \_\_\_\_\_

Name of Chairperson (AUB): \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Course 2:**

Semester \_\_\_\_\_

Course Number \_\_\_\_\_

Course Title \_\_\_\_\_

Course Description/Summary with credit hours (attach copy of course description and/or course syllabi).

Equivalent AUB Course Title and Number (if applicable) \_\_\_\_\_

Name of Chairperson (AUB): \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Course 3:**

Semester \_\_\_\_\_

Course Number \_\_\_\_\_

Course Title \_\_\_\_\_

Course Description/Summary with credit hours (attach copy of course description and/or course syllabi).

Equivalent AUB Course Title and Number (if applicable) \_\_\_\_\_

Name of Chairperson (AUB): \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Course 4:**

Semester \_\_\_\_\_

Course Number \_\_\_\_\_

Course Title \_\_\_\_\_

Course Description/Summary with credit hours (attach copy of course description and/or course syllabi).

Equivalent AUB Course Title and Number (if applicable) \_\_\_\_\_

Name of Chairperson (AUB): \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Course 5:**

Semester \_\_\_\_\_

Course Number \_\_\_\_\_

Course Title \_\_\_\_\_

Course Description/Summary with credit hours (attach copy of course description and/or course syllabi).

Equivalent AUB Course Title and Number (if applicable) \_\_\_\_\_

Name of Chairperson (AUB): \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Course 6:**

Semester \_\_\_\_\_

Course Number \_\_\_\_\_

Course Title \_\_\_\_\_

Course Description/Summary with credit hours (attach copy of course description and/or course syllabi).

Equivalent AUB Course Title and Number (if applicable) \_\_\_\_\_

Name of Chairperson (AUB): \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**N.B: As per the agreement, students have to register a minimum of 12 credits per semester.**

**Approval of the Chairperson of Your Department**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approval of the Dean of Your Faculty:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_