



# Registrar's Office Request for Online Clearance Initiation

Name: ..... ID #: .....  
Faculty: ..... Major: ..... Class: .....  
Last term enrolled: ..... Phone #: .....

- I am leaving willingly.
- I was dropped out.

**Reason for leaving AUB and requesting the initiation of the Online Clearance:**

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*I know that this procedure requires a minimum of two working days prior to the appointment date and the completion of the clearance.*

**Date:**     /     /

**Signature of Student:**

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**For official use**

Date received:     /     /

Date initiated:     /     /

Received by:

Appointment date:     /     /