Second Degree Application

Students may, upon approval of the Faculty concerned, complete the requirements for a second degree in the same faculty or another Faculty at AUB. All final admissions decisions depend on the overall quality of the eligible applicant pool and the number of available places in the faculty concerned for the semester in question. The applications are treated in terms of grade requirements similar to transfer applications across faculties/schools.

General Information

Students may apply for a second degree during their last year of their first degree or within 2 years from completion of their first degree by using this form. Otherwise, those who have exceeded 2 years should fill an application form through the admissions office.

1. Students must be in good academic standing to apply for a second degree. Good academic standing means that student is not on probation.

2. Second degree application deadline is May 30 for the fall term, and December 1 for the spring term.

3. Students wishing to withdraw from a Second Degree must do so in writing to the Registrar’s Office and Faculty concerned.

4. Applications must be submitted to the Registrar’s Office with an official copy of the transcript.

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ID Number: __________________________ E-Mail: __________________________@_________ Mobile: __________________________
First Name: __________________________ Last Name: __________________________
Current Major: __________________________ Faculty: __________________________
Second Degree Major: __________________________ Faculty: __________________________
Academic Standing: __________________________ Overall average: ______________ Credits earned: ______________
To Start [ ] Fall [ ] Spring Semester of the Academic Year: __________ / ________

Date: ________________ Signature of Student: __________________________

Recommendation of Chairperson / Coordinator of Dept. of Second Degree Major: __________________________

Date: ________________ Name & Signature of Chairperson / Coordinator: __________________________

Faculty/School Decision: Second Degree Major: __________________________ [ ] Approved [ ] Rejected

Comments: __________________________

Date: ________________ Signature: __________________________

To be filled by the Registrar’s Office Only:

Received By: __________________________ Date: __________________________

Implemented By: __________________________ Date: __________________________

Referred to: __________________________ Date: __________________________