Election Day Voting Procedures (for Student Voters)

REQUIRED IDENTIFICATION: Voters must present a valid current AUB ID ONLY. No other ID shall be accepted. It is the responsibility of the voters and candidates to make sure they bring their AUB ID with them during elections day.

- The student should verify his/her eligibility as soon as the announcement for elections is sent via email to vote on the following URL http://preelections.aub.edu.lb and confirm that he/she is assigned to the correct class. If the student did not do that, the Student Affairs Office cannot guarantee that the student will be able to do the voting.
- Upon entering the voting hall, proceed to your allotted class/year elections desk.
- Show your valid AUB student ID to voting supervisor. IDs will be scanned by the supervisor in order to check the voting eligibility of each voter.
- Eligible voters will be randomly given a color-coded token where the color corresponds to the student’s class. Supervisor will keep the ID and indicate a free booth to the voter.
- Before giving the token, the supervisor will ask the student if this is the correct class. The student has to confirm the class. If the class is wrong, the supervisor will ask the student to visit the student affairs. If this happens, we cannot guarantee that the student will be able to fix her/his record and elect again before the end of the day. To avoid such scenarios, the student should check her/his voting eligibility before the elections day.
- This one-time token will be used to access the voting screen on the computer.
- When the student enters the token and submits, the screen will ask to confirm the student’s class. The student needs to make sure the class information is correct.
- The screen will display one list of SRC candidates and another of USFC closed lists. The competing USFC lists include the names of candidates up to the total number of seats representing your faculty. You will also see on the screen two empty voting boxes – one for USFC and one for SRC.
- For SRC: The voter drags a name(s) from the list of candidates to the corresponding empty SRC voting box on the screen.
- For USFC: The voter drags One List Name from the campaign lists to the corresponding empty USFC voting box on the screen. After voting for the USFC list, the voter selects a preferred candidate within that list (preferential voting system) by ticking the box next to the preferred candidate’s name.
- In both SRC and USFC Blank voting is allowed i.e. no candidate or list.
- After the selection is made, click on ‘submit’ in order to cast the electronic ballot.
- If a voter chooses to cast a blank vote for either or both of the SRC or USFC positions, the voter should leave the box(es) empty and hit submit.
- The screen will ask the student to confirm her/his selection before submitting.
- Upon voting, voter must return the token to the supervisor and take back his/her ID before leaving the voting room.
- Any voter who is not accounted for will be considered as a blank vote.