Who we are:

The USFC is a body made of Students and Faculty members which represent all AUB students. Each Faculty is represented with a certain number of students elected from the Faculty SRC depending on the size of the given Faculty, in addition a representative of the Dean of Student Affairs and the President of AUB can attend the USFC meetings. The exact composition of each Faculty in the USFC can be found in the bylaws on the USFC website. The USFC is chaired by the President when available and by the VP when the President is absent. The members of the USFC for the academic year of 2009/10 are:

What we do:

The USFC meets every 2 weeks to discuss and take decisions on issues pertaining to funding, Student life, Academic Issues, Disciplinary Issues, and a number of other miscellaneous topics. The jurisdiction of the USFC covers the use of moneys collected from AUB students in order to fund clubs and activities, as well as to speak on behalf of the AUB student community and voice their concerns to the Senate and the President. The USFC can recommend courses of action to the Senate and President; however the body has no power to change AUB policies. According to the USFC bylaws available online the USFC operates under the senate and acts in the interest of the Student Body and the University as a whole. A complete list of responsibilities can be found in the Bylaws.

The USFC Committees:

Information and Public Relations Committee:

The Information Committee is responsible for communicating between the USFC and the student body; this includes decisions taken and the activities being done by the USFC. The information and Public Relations Committee also assists the Secretary.

Finance Committee:

The Finance Committee is responsible for reviewing funding applications, ensuring that they are complete and presenting them to the USFC in a report. The Finance committee is also responsible for preparing the USFC budget report and in helping the Treasurer in his/her duties. In order to apply for funding students should send a funding request form to the Office of Student Affairs; the form should include information on the event, the organization applying for funding, and a detailed description of how the budget will be spent. The form and more detailed instructions can be found at http://staff.aub.edu.lb/~webstdact/org/usfc/forms.html

Bylaws Committee:

The Bylaws Committee ensures that the operations of the USFC are in accordance with the bylaws, and suggest amendments to the existing bylaws.

Senate Committee Representatives:

The Senate Committee representatives are non-voting USFC members that represent the USFC and the student body in the respective Senate Committees. To voice any issues or suggestions in the Senate Committees please contact the USFC representative for that committee.

Admissions Committee:

Academic Development Committee:

Student Affairs Committee:
Disciplinary Committee:

Library Committee:

Treasurer:

The treasurer is responsible for receiving and disseminating all USFC funds. S/he must also submit quarterly financial reports.

Secretary:

The Secretary is responsible for keeping minutes, taking attendance, and keeping a list of the members of the sub-committees. The secretary is also responsible for maintaining the USFC archives.

If you would like to contact the USFC member for your faculty, a list of emails is available on the USFC website. http://vanchor.aub.edu.lb:7777/sites/new/sao/stdact/org/usfc/Pages/Members.aspx

To apply for Funding through a society or an AUB organization, please refer to the funding form found on the USFC website. http://vanchor.aub.edu.lb:7777/sites/new/sao/stdact/org/usfc/Pages/Forms.aspx