



Career and Placement Services Student Affairs

AUB Special Employment Days 2011
*From Monday, October 3 to
Friday, November 4, 2011*
Excluding Saturdays and Sundays
In coordination with

Barclays Capital Resume Workshop

WHAT?

If you're thinking of applying for an internship in 2012 at an investment bank then we are running a session on 'How to apply' to help you make a successful application. We'll be covering tips on how to write your CV, online tests and interviews.

Barclays Capital is the investment banking division of Barclays Bank PLC, offering strategic advisory, financing and risk management solutions to large corporate, government and institutional clients. Employing 25,000 people globally in offices around the world, we have the global reach and distribution power to meet the needs of issuers and investors in all the major financial markets.

Our distinctive business model has cemented our position as a world leader in the industry. But we're still relatively young and extremely ambitious. Founded just 14 years ago, we're still growing year on year and continually pursuing excellence in everything we do. With a pioneering spirit, intellectual rigour and an uncommonly collaborative approach, we put the needs of clients and stakeholders at the heart of every decision we make. Even against the backdrop of ever-changing financial markets, we're continuing to expand, providing our clients with a more comprehensive service than ever. Our 2008 acquisition of Lehman Brothers' US broker-dealer business has added M&A and cash equities expertise to our portfolio – a clear example of the bold thinking that defines our organisation.

Graduates joining us quickly discover that Barclays Capital is a different sort of investment bank. Our ethos is simple. We expect excellence, every second of every day and in every area of the firm. A true meritocracy, we have a flat structure and reward talent and innovation over position and tenure. So as you might expect, we have very high expectations of our graduates. That's why we give them as much

responsibility as they can handle right from the start. Wherever you join us, you'll join as a valued member of your team, working alongside senior managers across departments, and even around the world. All of which means your core skills must include an international outlook.

Opportunities available

We have graduate and internship opportunities in areas right across the firm, including: Investment Banking, Research, Sales, Structuring and Trading.

The graduate programme

Most firms will tell you that graduates are key to their success. But few can demonstrate a level of commitment to match ours. Senior managers across Barclays Capital are intrinsically involved in graduate training, giving you a remarkable degree of insight and exposure from the moment you join us. Our graduate programme starts with an intensive introduction to the firm, our products, instruments and services, and the wider financial markets. You'll gain more than a theoretical understanding, however, with a variety of case studies, workshops and presentations giving you invaluable practical knowledge and skills. You can also expect comprehensive role-specific training, plus soft skills development.

Internships

Most of our internships last for 6-10 weeks over the summer, although we do have off-cycle opportunities depending on business need. In all cases, you'll find yourself at the heart of the action. You'll gain real experience in a real role, working on anything from live transactions and marketing projects to research and analysis, according to the business area you join. As well as benefiting from extensive training before and during the programme, you'll have regular opportunities to network with intern colleagues, recent graduates and senior members of the firm.

Spring Programme

For first year students, or those in their second year of a four year course, we offer a week long insight programme giving you the opportunity to find more about the firm through presentations, training sessions, work shadowing & networking opportunities.

How to apply

Apply online at www.barcap.com/seeyourself

WHEN? Date: Friday, October 28, 2011

Time: 1.00 pm - 2.30 p.m

WHERE? West Hall, Room 310

WHO? All students welcome

