

**AMERICAN UNIVERSITY OF BEIRUT**  
**Career and Placement Services**  
**Student Affairs**

<http://www.aub.edu.lb/sao/cps/Pages/index.aspx>

## **JOB VACANCY FORM**

Full-time       Part-time       Summer-Job       Internship

**Job Title:** Senior Performance Improvement Consultant

**Application Deadline:**

**Reference Number:** OSED - 4

## **Company Description**

**NAME OF FIRM/INSTITUTION:** Earnst & Young

**TYPE:**  Local       Regional       Multinational

**INDUSTRIAL SECTOR:** Consulting and Accounting

**BRIEF FIRM PROFILE/ DESCRIPTION:** [www.ey.com/me/careers](http://www.ey.com/me/careers)

## **Job Description**

**BRIEF JOB DESCRIPTION:**

**Client Responsibilities:**

- Participate in Finance engagements
- Work effectively as a team member, sharing responsibility, providing support, maintaining communication, and updating senior team members on progress
- Help prepare reports and schedules that will be delivered to clients and other parties
- Develop and maintain productive working relationships with client personnel
- Build strong internal relationships within Ernst and Young Advisory Services and with other services across the organization

**People Responsibilities:**

- Conduct performance reviews and contribute to performance feedback for staff
- Contribute to people related initiatives including recruiting and retaining Finance professionals
- Maintain an educational program to continually develop personal skills of staff
- Understand and follow workplace policies and procedures

**Technical Skills Requirement:**

- Finance transformation
- Balanced Scorecard
- Planning, budgeting and Forecasting
- Performance measurement and performance management
- Business performance reporting
- Cost to serve
- Cost reduction
- Shared service center and business process outsourcing
- Financial statement close

**Additional Requirements:**

- Demonstrate track record with blue chip consulting organization and/or blue chip organization
- Professional accountancy qualification or equivalent
- Strong academic record
- Proficiency in Arabic language skills are highly desirable

**JOB LOCATION(S):**

City: Doha Country: Qatar

**DEGREE:**

- Bachelor                       Master                       Doctoral Degree  
 Undergraduate Student/ Degree not Necessary       Teaching Diploma

**MAJOR/ EMPHASIS:** Business finance & accounting

**WORK EXPERIENCE:** Good track record in Blue-chip company

**SKILLS:**

Languages Skills:  English     Arabic                       French                      Other:  
Computer Skills  
Other Skills:

**SALARY**

Basic Salary Range:

Other benefits include:

- Accommodation       Health Insurance       Return Ticket                       Bonus  
 Laptop                       Mobile Phone                       Children's Education      Transportation  
Lebanese NSSF  
Life Insurance

**WORKING DAYS:** SUNDAY TO THURSDAY

**WORKING HOURS:** 8:00 AM – 5:30 PM WITH HOUR LUNCH BREAK

## How to Apply

Interested candidates may send their resume by email to: Dr. Maryam Ghandour (mg03@aub.edu.lb) specifying the job vacancy reference number: **OSD - 4**

**ALL STUDENTS AND AUB GRADUATES SHOULD ATTACH THEIR UPDATED RESUME AND COVER LETTER WITH EVERY JOB APPLICATION; OTHERWISE, YOUR EMAIL WILL BE DISREGARDED.**

**For further information, please do not hesitate to contact:**

*Dr. Maryam Ghandour*

*American University of Beirut  
Career and Placement Services  
West Hall, Room 112 E  
P.O. Box 11-0236 Riad El Solh  
Beirut 1107 2020, Lebanon  
Tel: +961 1 350000 Ext: 3172  
Tel/Fax: +961 1 744 488  
E-mail: mg03@aub.edu.lb  
Website: <http://www.aub.edu.lb/sao/cps/Pages/index.aspx>*

**The job vacancies are for AUB students and alumni ONLY.**