Summer 2013 Dorm Application: Guidelines and Regulations

Please note that you are expected to read the below housing guidelines and regulations as they are binding.

I. Student Housing Priorities:

While all registered AUB students are entitled to apply for accommodation in AUB students’ residences, priority is for undergraduate students starting with freshmen among the new applicants. Among other undergraduate students, priority is given to students coming from abroad, considered international students, and those from beyond the greater Beirut area in Lebanon. Graduate students may be considered subject to availability (Please refer to the two-year graduate policy on our website).

II. Application Submission

For new applicants:
A payment of a deposit fee of 300,000 L.L. (DDEP invoice) must be paid for all first time applicants. You will receive an email from the Office of Student Housing after April 22, 2013 to settle the deposit fee.

Renewing residents are not required to settle the DDEP fee.

1. Deadline for Submitting Dorm Application

We will start receiving applications as of Tuesday April 9; the deadline is Monday April 22, 2013. Applications received after the stated deadline are only considered subject to availability.

2. Waiting List

Due to limited space, your application may be on the waiting list. If you are on the waiting list, you will receive a notification e-mail by Friday May 17, 2013. We will update you by e-mail if availabilities arise.

3. Confirmation of Dorm/Room Assignments

Confirmation of dorm assignments will be announced on our webpage by Monday May 27, 2013.
4. Cancellation of Application

Students may cancel their application without financial penalty by Wednesday May 15. Cancellations must be submitted in writing (or via e-mail) to the Office of Student Affairs. Students who cancel after this date will lose their deposit fee.

5. Failure to check-in and Early Departure:

Failure to check-in within the first week of the semester (by Monday June 10, 2013) will result in automatic cancellation of your reserved spot and loss of dorm fees. Those who deliberately depart from their dorm before the end of a semester are not entitled to receive a refund. Petitions will be considered only in cases of extreme personal circumstances.

6. Move-in

The move-in period is between Friday May 31 and Monday June 10, 2013.

III. Student Residences Rules and Regulations

1. Personal Property Insurance

AUB cannot assume responsibility for personal property kept in a student’s room.

2. Keys and Damage to University Property

- Room keys in the dorms are given to students during the period of their stay. Responsibility for these keys during this period is solely with the student. The student must return all keys, in person, once the term of his/her stay has ended. A fine of L.L. 60,000 will be charged in case of loss or failure to return keys upon check out. Unauthorized duplication of any University key is strictly forbidden.
- Any student responsible for causing damage to AUB property will be charged the repair/replacement cost, an additional fine of L.L. 60,000 and will be subject to further disciplinary measures.

3. Room Assignment and Roommate Criteria

Your roommate preference will be accommodated provided that you and your preferred roommate write each other’s name on your respective applications. Student Housing reserves the right to change a resident’s assigned room in case of cancellation. Students who do not specify a roommate will be assigned a roommate from among the pool of applicants we have.
4. Curfew Policy

Curfew hours are: Sunday – Thursday from 12 midnight until 7:00 a.m.
Friday from 1:00 a.m. until 7:00 a.m.
Saturday from 2:30 a.m. until 7:00 a.m.

Students found in violation of the curfew hours will be subject to disciplinary action. Forged waiver forms will be subject to University action in accordance with the Student Code of Conduct, particularly relating to the sections on forging official papers and dishonesty.

Graduate/Medicine students are exempt from the curfew policy.

5. Smoking and Alcohol

As part of the AUB community, residents are required to abide by the smoking policy that is applicable on campus. In the residence halls, smoking is not permitted in public areas of the dorms, in double or semi-private occupancy rooms.

Alcohol is strictly prohibited at all times in all areas of the student housing buildings.

6. CCTV Cameras

The corridors and the lounge areas in Penrose and Kerr I are under CCTV camera surveillance.

Living in the AUB student residence halls is a privilege that may be denied at any time a student is found in violation of residence life rules and regulations.

Please visit our webpage to know more: http://www.aub.edu.lb/sao/housing/Pages/index.aspx

IV. Summer 2013 – Dorm Fees

<table>
<thead>
<tr>
<th>On-campus Residence Halls</th>
<th>Room Type and Fees/Semester per person*</th>
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</thead>
<tbody>
<tr>
<td>Double: LL 846,000 \ USD561</td>
<td>Semi-Private (only for women): 1,044,000 \ USD692</td>
</tr>
<tr>
<td>Private (depends on availability): LL1,368,000 \ USD907</td>
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*Note that these fees correspond to the FAS Summer semester which begins on June 3, 2013 and ends on July 26, 2013 (check-out being on July 28, 2013). FAFS students will have to pay an extra fee covering the period July 28-August 4, 2013.*