General steps for students to follow:

1. Fill in and submit the student application form by the assigned deadline.

2. Once selected and requested to start working in a certain department, you have to open a bank account in your name and in Lebanese Pounds.

3. Fill in the Financial Identification Form and send it by email (or in person) to Mr. Malek Shreim in the Comptroller’s office (ms33@aub.edu.lb).