EMU continues to coordinate and initiate activities intended to enhance the undergraduate students’ experience at AUB.

Orientation Timeline
EMU developed a detailed timeline of all orientation-related activities that were undertaken in the past that included the office responsible for each activity. With the help of IT, this timeline will be posted online using Microsoft Project and used to better plan for future orientations.

Adviser Survey Evaluation
EMU in coordination with OIRA and ACPS developed the university-wide Adviser Survey Evaluation which after revisions by Deans was launched to all undergraduate students in April.

Streamlining the Process of Change Requests in Banner Course Catalogue
A new initiative plan was communicated and implemented in all faculties to track all changes in Banner course catalogue through filling in a course catalogue request form.

Minimizing Conflicts with FAS Service Courses
EMU initiated a plan, which was adopted by FAS, to prepare and share their course schedule ahead of time so that other faculties would have enough time to adapt their schedule accordingly and minimize conflicts between their courses and FAS service courses.

Scheduling and Classroom Use Report Analysis
To minimize irregular class scheduling and non-optimal classroom use, EMU developed a semester-based scheduling report on instructional facilities which was communicated to scheduling resources in faculties to self-assess their schedule before the registration period.

Developing an interactive Advising Website with a “Request an adviser appointment” Feature
EMU in coordination with IT is developing an Advising website while envisioning the integration of a “Service Manager Academic Advising Portal - SMAAP” solution within the website. The advising website will include general FAQs and students guides as well as faculty specific guides. SMAAP is intended to be an efficient tool for monitoring advisers’ activities, notes taking and requesting an appointment with the adviser to foster a better adviser-student relationship.

New Internship Program
EMU in collaboration with Endeavor-Lebanon, a non-profit economic development organization, organized an event during which they launched the internship program. Many applications were received from students in all faculties which were forwarded to Endeavour.

Other Initiatives:
- Adjusting class promotion criteria on Banner to allow students who are short of 3 credits or less to register with the upper class to avoid possible delays in student course plans.
- Limiting choice of major by new applicants to the Department of Architecture and Design to either Architecture or Graphic Design and not to both.
- Drafting a functional requirement matrix document for an “International Student and Scholar Management” web application to manage the study abroad process at OIP.
- Revisiting course catalogue to revitalize some Banner features like “Mutually Exclusive Courses” and “Course Area Prerequisite Restrictions”.
- Working closely with Deans in Faculties to increase enrollment by 200 students in Fall 2014-15.

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