If you are interested in being considered for the USP IV scholarship, please submit the following required documents with your application form to the AUB Office of Admissions:

- **1. USP IV Application (for Admission) before March 29, 2013**
- **2. Official high school grades of the last two years (First secondary [G10] and Second secondary [G11]) in a sealed and stamped envelope**
- **3. Two passport-size colored photos taken within the past six months.**
- **4. A copy of identity card or passport**
- **5. A certified copy of the official Lebanese Baccalaureate certificate (when it becomes available)**
- **6. Employment records:  
  a. Recent Employment Certificate(s) for job(s) held by each earning member of the family clearly stating occupation, job title, years of service, number of months payable, and benefits (e.g. educational benefits, accommodation, etc.)  
  b. Attached Employee Income Statement–Form A duly filled, signed and stamped by employer of each earning member of the family; if working for the public sector, the official income statement issued by the government should be submitted (the monthly payroll slip is not valid)  
  c. For each earning member of the family who is (are) self-employed, documentation for annual income should be provided by the family member by completing the Self-Employed Income Statement–Form B and providing with it the Business Registration (سجل تجاري), income tax statements (ضريبة دخل), and the business bank statement of account for the last three years**
- **7. Recent school certificate of registration showing annual tuition fees and receipt of fees for each dependent child enrolled at school or university**
- **8. Family Civil Status Record (issued within the previous 3 months) (اريخ حالة عائلي)**
- **9. Photocopy of recent rental contract(s) and/or ownership deed(s) of house, resort, land, and business premises (if applicable)**
- **10. Certificate of ownership in the name of the father and mother from the Land Registry Department in Beirut and in the Casa where the family is registered. These are obtained from the Ministry of Finance located in Khandak Al-Ghamik area, near Fouad Shehab Bridge, Moukarzel building, 9th floor**
- **11. Photocopy of car(s) registration form for each car owned by family**
- **12. Photocopy of loan agreement(s), if any, with all supporting documents**
- **13. Bank statement certificates of savings (if any)**
- **14. Any additional document that would support the application for financial aid (e.g. medical reports and recent medical/hospital bills, certificate of job termination or end of service, etc.)**
University Scholarship Program (USP IV)
Application for Undergraduate Study for the Academic Year 2013–14

American University of Beirut | Office of Admissions, Beirut, Lebanon

The Program

The University Scholarship Program IV (USP IV) is a scholarship program established at the American University of Beirut (AUB) with the support of the American people through the United States Agency for International Development (USAID). The program offers university-bound students a unique opportunity to pursue quality higher education. The program targets Lebanese public school graduates from the 26 districts of Lebanon. The scholarship will fully support 52 qualified students toward their undergraduate degrees. Beneficiary students will experience AUB’s rigorous academic standards and a campus environment that promotes gender and social equality, and critical thinking.

Eligibility Requirements

To be eligible to apply to the USP IV program, students are required to:

• Attend a regular public school in Lebanon through the high school level and expect to join AUB in Fall 2013–14
• Show high academic achievements in their first secondary (G10) and second secondary (G11) years
• Demonstrate high financial need
• Demonstrate evidence of engagement in community service and leadership qualities
• Apply to be, and be accepted as, full-time students at AUB
• Earn a minimum score of 12/20 on the Lebanese Baccalaureate official exam
• Sit for AUB’s English Entrance Exam (EEE) to determine their level of verbal and written English knowledge. Results of the EEE will be used to place the students in preparatory, remedial or regular English. AUB will cover the fee to sit for the EEE*
• Must not have received any previous USAID scholarship funding

Selection Process

1. Shortlisting of applicants

260 candidates will be shortlisted based on a composite score computed from the financial need by the Financial Aid Officers and the average of school grades 10 and 11.

The selection of the 260 candidates will take into account gender balance as well as geographical district.

2. Final Selection

260 applicants will be invited to AUB for an open day that includes an Orientation, Leadership and Financial Aid interview and students will sit for the English Entrance Exam (EEE). The weight of the final selection will be based on:

* The English Entrance Exam (EEE) test material may be downloaded at www.aub.edu.lb/usp/Documents/EEE.pdf
Application for Undergraduate Study for the Academic Year 2013–14

American University of Beirut | Office of Admissions, Beirut, Lebanon

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## A. Biographical Information

1. **Full legal name:** Mr./Ms. ___________________________ / ___________________________ / ___________________________ / ___________________________
   - Last
   - First
   - Middle (or father’s name)
   - Suffix (Jr., Sr.)

   In Arabic ___________________________
   (Full name as it appears on passport or identity card)

2. **Gender:**
   - [ ] Male
   - [ ] Female

3. **Date of Birth:** ___________________________ / ___________________________ / ___________________________

4. **Country of Birth:** ___________________________

   **Nationality:**
   - [ ] Lebanese
   - [ ] Other ___________________________

5. **Are you:**
   - [ ] an American Citizen
   - [ ] a Green Card holder
   - [ ] an Asylum Seeker

6. **Marital status:**
   - [ ] Single
   - [ ] Married
   - [ ] Engaged
   - [ ] Widowed
   - [ ] Divorced

   [ ] Any plans for marriage, provide details ___________________________

7. **Current mailing address (Permanent/Home Address):**
   - Building/Floor ___________________________
   - Street ___________________________
   - PO Box (if not AUB box) ___________________________
   - Area/City ___________________________
   - State ___________________________
   - Zip Code ___________________________
   - Country ___________________________

   **Telephone (home):** ___________________________ / ___________________________
   - Country code ___________________________
   - Area code ___________________________
   - Number ___________________________

   **Telephone (cell):** ___________________________ / ___________________________
   - Country code ___________________________
   - Area code ___________________________
   - Number ___________________________

   **Email address:** ___________________________ @_________________________

8. **Name of contact in case of emergency:**
   - Name ___________________________
   - Relationship ___________________________

   **Telephone (home):** ___________________________ / ___________________________
   - Country code ___________________________
   - Area code ___________________________
   - Number ___________________________

   **Telephone (cell):** ___________________________ / ___________________________
   - Country code ___________________________
   - Area code ___________________________
   - Number ___________________________

   **Email address:** ___________________________ @_________________________

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**Timeline**

<table>
<thead>
<tr>
<th>Month</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 2012–March 2013</td>
<td>Advertise the program; Visit public schools; Attend school and university educational fairs</td>
</tr>
<tr>
<td>March 29, 2013</td>
<td>Deadline for receiving applications</td>
</tr>
<tr>
<td>End of April 2013</td>
<td>Select 260 shortlisted candidates</td>
</tr>
<tr>
<td>May 2013 (AUB Open Days)</td>
<td>Interview by selection committee members and financial aid officers to identify the leadership potential and to assess financial need</td>
</tr>
<tr>
<td></td>
<td>Presentation by representatives of the different faculties on the fields of study</td>
</tr>
<tr>
<td></td>
<td>English Entrance Exam</td>
</tr>
<tr>
<td>July 2013</td>
<td>Final Selection of USP IV scholars is made after Baccalaureate II results are announced</td>
</tr>
<tr>
<td>August 2013</td>
<td>Final confirmation of scholars</td>
</tr>
<tr>
<td>End of August 2013</td>
<td>USP and AUB Orientations</td>
</tr>
<tr>
<td>September 4, 2013</td>
<td>Classes begin</td>
</tr>
</tbody>
</table>

ID(s) of short listed students will be posted at http://www.aub.edu.lb/usp/Pages/index.aspx
If your ID is not online, this means you were not shortlisted for the program.

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**Deadline for receiving applications is March 29, 2013**
B. Academic Programs (Available Majors and Fields of Study): Choose up to 3 majors. Please assign priorities to your choices (1: most preferred, 3: least preferred).

Faculty of Agricultural and Food Sciences (FAFS)
- Agribusiness BS-AGBU
- Agriculture BSA-AGRI
- Food Sciences and Management BS-FSMT
- Landscape Design and Eco-Management BSL-LDEM
- Nutrition and Dietetics BS-NTDT
- Veterinary Science BS-VTSC

Faculty of Arts and Sciences (FAS)
- Biology BS-BIOI
- Chemistry BS-CHEM
- Computer Science BS-CMPS
- Economics BA-ECON
- Education/Elementary BA-EDU-EEDU
- Petroleum Studies BS-PTST
- Political Studies BA-POLS
- Public Administration BA-PUBA
- Statistics BA-STAT
- Studio Arts BA-SART

Faculty of Engineering and Architecture (FEA)
- Architecture BAR-ARCH
- Civil Engineering BEN-ECIV
- Construction Engineering BS-CONS
- Computer and Communications Engineering BEN-ECMP
- Chemical Engineering (BEN) BEN-CHME
- Chemical Engineering (BS) or BS-CHME
- Electrical and Computer Engineering BEN-EECE
- Mechanical Engineering BEN-EMCH

Faculty of Health Sciences (FHS)
- Environmental Health BS-ENVH
- Medical Laboratory Sciences BS-MLSP

Faculty of Olayan School of Business (OSB)
- Business Administration BBA-BUADM (Concentrations in: Accounting, Business Information, Decision Systems, Entrepreneurship, Finance, Management and Marketing)

Faculty of Science (SFS)
- Biology BS-BIOL
- Chemistry BS-CHEM
- Computer Science BS-CMPS
- Economics BA-ECON
- Education/Elementary BA-EDU-EEDU
- Petroleum Studies BS-PTST
- Political Studies BA-POLS
- Public Administration BA-PUBA
- Statistics BA-STAT
- Studio Arts BA-SART

Hariri School of Nursing (HSON)
- Bachelor of Science in Nursing BSN-NURS

Notes:
- If you want to enroll in a minor emphasis, teaching diploma or double major, check the following links respectively:
- Please include a one page document explaining why you are applying for these majors, how your choices can serve your district in particular and country in general.
C. Additional Information
1. Are you planning to apply to military academy?

___________________________________________________________________________

2. Have you applied or are you planning to apply to other scholarship programs? If yes, please specify.

___________________________________________________________________________

3. What would be the best alternative for you if you do not get the USP IV scholarship and admission to AUB?

___________________________________________________________________________

4. Do you prefer housing or transportation allowance during your studies at AUB? Why?

___________________________________________________________________________

5. Has any family member benefitted from USP?
   Name: ___________________________ Institution: ___________________________ Year: ______

6. Health Information:
   Do you have any physical/learning disabilities? (Please note that physical/learning disabilities are requested to better serve the student and are not grounds for disqualification or discrimination)

___________________________________________________________________________

D. Leadership and Civic Engagement
1. Extracurricular activities

<table>
<thead>
<tr>
<th>Activity</th>
<th>Name of Organization</th>
<th>Year of Engagement</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extracurricular Activity</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Volunteer Work</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Scouts</td>
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<td></td>
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<tr>
<td>NGO</td>
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<td></td>
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<tr>
<td>Youth Groups</td>
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<td></td>
<td></td>
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<tr>
<td>Leadership Training</td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Can you recall a time when you were not satisfied with your performance and thought you could do better? What did you do?

___________________________________________________________________________

3. Tell us about a specific time when your personal beliefs conflicted with what your teachers/parents wanted. How did you deal with this conflict?

___________________________________________________________________________

4. Can you tell us about a time when you spoke up or took action when it would have been easier to look the other way? What motivated you to speak up or take action?

___________________________________________________________________________
E. Financial Information

1. Father's Information

Last / First / Middle name / Suffix (Jr., Sr.)

Occupation: ☐ Self-employed ☐ Employed ☐ Unemployed ☐ Deceased

(If Self-employed or Employed, please specify job)

Job:

Job Address:

Telephone (work):

Income (Annual Salary/Benefits): ____________________________ (Please attach Income Statement)

2. Mother's Information

Last / First / Middle name / Suffix (Jr., Sr.)

Mother's full maiden name: ____________________________ (In English)

Occupation: ☐ Self-employed ☐ Employed ☐ Unemployed ☐ Deceased

(If Self-employed or Employed, please specify job)

Job:

Job Address:

Telephone (work):

Income (Annual Salary/Benefits): ____________________________ (Please attach Income Statement)

3. How many people, including yourself, depend on the income of your parents for daily living expenses?

List family members living at home and their current employment status (please attach Family Civil Status Record):

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
<th>Relationship</th>
<th>Education/Occupation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

4. Family Household Income Information

<table>
<thead>
<tr>
<th>Income in 2012</th>
<th>Amount in USD</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Business</td>
<td></td>
</tr>
<tr>
<td>b. Farm</td>
<td></td>
</tr>
<tr>
<td>c. Real estate holdings</td>
<td></td>
</tr>
<tr>
<td>d. Securities (Stocks and bonds)</td>
<td></td>
</tr>
<tr>
<td>e. Other members of the household income (Please specify)</td>
<td></td>
</tr>
</tbody>
</table>

5. Family Household Expense Information

<table>
<thead>
<tr>
<th>Expenses in 2012</th>
<th>Amount in USD</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Loans or installments</td>
<td></td>
</tr>
<tr>
<td>b. Education tuition for dependents / Tuition Fees</td>
<td></td>
</tr>
<tr>
<td>Please attach tuition fees statement for all dependents</td>
<td></td>
</tr>
<tr>
<td>c. Other expenses (Please specify)</td>
<td></td>
</tr>
</tbody>
</table>
I certify that the information provided in this application is, to the best of my knowledge, complete and accurate. I further understand that misrepresentations or material omissions made in this application render me morally and legally liable.

If applicant is under 18 years of age, the legal guardian is to sign together with the applicant.

Date: __________________________ Signature __________________________

---

6. Does your family own your home or apartment?  □ Yes  □ No
   If yes, please indicate current home value converted to US$: __________________________
   And location of your home: __________________________ (Please provide necessary documents).

7. Do you or your family own any land or have any asset(s)?  □ Yes  □ No
   If yes, please indicate location: __________________________ and value converted to US$: __________________________

8. How many cars does your family own? Please indicate:
   Make (Model) __________ Year __________ Owner __________ Value __________

---

I certify that the information provided in this application is, to the best of my knowledge, complete and accurate. I further understand that misrepresentations or material omissions made in this application render me morally and legally liable.

If applicant is under 18 years of age, the legal guardian is to sign together with the applicant.

Date: __________________________ Signature __________________________

---

Employee Income Statement

American University of Beirut | Office of Admissions, Beirut, Lebanon

FORM A should be completed by the employer for every earning member of the family and for each position held. Photocopy this form as needed.

Name of applicant: __________________________

Answer all questions carefully and completely. Any missing information will jeopardize processing your application.

---

Name of employee: __________________________

Position and title: __________________________

<table>
<thead>
<tr>
<th>Basic annual salary</th>
<th>Amount LL (if none, enter '0')</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family annual allowance</td>
<td></td>
</tr>
<tr>
<td>Annual transportation</td>
<td></td>
</tr>
<tr>
<td>Annual accommodation</td>
<td></td>
</tr>
<tr>
<td>Annual profit sharing amount from employer</td>
<td></td>
</tr>
<tr>
<td>Annual bonus</td>
<td></td>
</tr>
<tr>
<td>Annual commission</td>
<td></td>
</tr>
<tr>
<td>Any other annual benefit, specify</td>
<td></td>
</tr>
<tr>
<td>Educational benefit (each child separately including child name)</td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
</tr>
</tbody>
</table>

Number of months payable: __________________________ Years of service: __________________________

---

To be completed by employer

Employer’s name, title, and seal: __________________________

Name of institution: __________________________ Telephone: __________________________

Email: __________________________ @ __________________________

Type of institution, nature of work: __________________________

☐ I certify that the amounts and information above are accurate and have been verified by me.

Employer’s signature: __________________________ Date: __________________________
Self-Employed Income Statement

American University of Beirut | Office of Admissions, Beirut, Lebanon

**FORM B** should be completed below and submitted with the business registration (سجل تحاليل) and income tax statements (ضرائب دخل). It should be completed for each self-employed member of the family.

Photocopy this form as needed.

Name of applicant: ____________________________

Answer all questions carefully and completely. Any missing information will jeopardize processing your application.

Name of self-employed family member: ____________________________

Relationship to applicant: ____________________________

☐ Sole owner ☐ Partner: Number of partners: ____________________________ Percent share: ____________________________

☐ Freelance ☐ Other, Specify ____________________________

Name of institution, if applicable: ____________________________

Registration number: ____________________________ Date: ____________________________

Nature of company's/owner's work/business, in detail: ____________________________

__________________________

Address: ____________________________ / ____________________________ / ____________________________

Bldg. Street Area

__________________________ / ____________________________ Telephone (home): _____ / ____ / __________

City Country Country code Area code Number

Email: ____________________________

Number of employees/workers: ____________________________

Annual gross income LL: The gross income is the total revenue of the institution.

__________________________

Annual net income LL: The net income is the total personal income of the self-employed family member and partners, if any, after deduction of all institution's expenses.

__________________________

Name and seal: ____________________________

__________________________

Signature: ____________________________ Date: ____________________________