Application Instructions for Special and Visiting Students

We are delighted that you are planning to apply to the American University of Beirut (AUB). Please use this application if you are not applying as a degree candidate and are applying for a short-term of study. If you wish to apply to an AUB degree program, please inquire through AUB’s New York Office, through the Office of Admissions on the AUB campus in Beirut, or consult AUB’s web page at www.aub.edu.lb/admissions.

Please read carefully the descriptions of each category, ‘Special Student Not Working for a Degree’ and ‘Visiting Student’, then indicate on the application which category you are applying for. You may apply for only one category.

Applicants for either category should submit the following:

- A completed application form.
- An official copy of your most recent college/university transcript with information on the grading scale if not on a US 4.0 or percentage.
- Advisor/professor/supervisor recommendation form(s): two recommendations are required for visiting students, one from an academic or study abroad adviser, one from a current professor. Please duplicate the form supplied here for a second recommender.
- A photocopy of passport or ID.
- An application fee of LL75,000 (US$50).

Non-Degree Undergraduate and Graduate Admission

A Special Student not working for a degree

- May normally take up to 16 undergraduate credits or 9 graduate credits per semester;
- Must have a high school diploma, school leaving certificate, government secondary school certificate or higher level of education recognized by AUB;
- Must have completed at least one semester at another university recognized by AUB;
- Credits taken at AUB may be considered toward AUB degrees if the student reapplies for admission as a regular student, and is accepted based on the admission criteria;
- Must meet the English Language Proficiency Requirement (ELPR) (see below). Exemption is given to candidates whose native language is English, or to those who have completed two years of higher education with English as the primary language of instruction, or to those who are enrolling ONLY in Arabic language courses.

A Visiting Student (junior year abroad or exchange)

- May normally take up to 16 undergraduate credits or 9 graduate credits per semester;
- Must be enrolled in a graduate or undergraduate degree program at a recognized university outside Lebanon;
- If an undergraduate, the applicant should have completed the sophomore year at his/her home university before starting studies at AUB if accepted;
- Should have a GPA of 3.0/4.0 or its equivalent;
- Exchange applicants need to confirm with their home universities that they have exchange agreements with AUB;
- And must meet the English Language Proficiency Requirement (ELPR) (see below). Exemption is given to candidates whose native language is English, or to those who have completed two years of higher education with English as the primary language of instruction, or to those who are enrolling ONLY in Arabic language courses.

Important Note
Admission to AUB as a Special or Visiting Student does not guarantee admission to a regular degree program at AUB.

Application Deadlines

<table>
<thead>
<tr>
<th></th>
<th>Special application deadline</th>
<th>Notification date</th>
<th>Visiting (junior year abroad/exchange)</th>
<th>Notification date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2012–13</td>
<td>June 30</td>
<td>July 31</td>
<td>April 1</td>
<td>April 30</td>
</tr>
<tr>
<td>Spring 2012–13</td>
<td>November 30</td>
<td>January 2</td>
<td>October 30</td>
<td>November 30</td>
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</table>

Special applications received after the June 30 and November 30 deadlines will be considered; however, there is no guarantee that the above notification dates will remain the same.

English Language Proficiency Requirement (ELPR)

There are a variety of ways one may meet the ELPR (see catalogue for complete listing of exams).

Competence may be met by achieving the minimum scores on the following exams:

<table>
<thead>
<tr>
<th>Exam</th>
<th>Undergraduate students</th>
<th>Graduate students</th>
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</thead>
<tbody>
<tr>
<td>TOEFL (Computer-based)</td>
<td>230</td>
<td>250</td>
</tr>
<tr>
<td>TOEFL (Paper and pencil)</td>
<td>573</td>
<td>600</td>
</tr>
<tr>
<td>TOEFL (Internet-based)</td>
<td>88</td>
<td>97</td>
</tr>
<tr>
<td>EEE (English Entrance Exam, given at AUB)</td>
<td>500</td>
<td>550</td>
</tr>
<tr>
<td>IELTS</td>
<td>5.5</td>
<td>7.0</td>
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</tbody>
</table>

continued inside back cover
Special and Visiting Students Application
American University of Beirut, Office of Admissions, Beirut, Lebanon

Applying for:
☐ Special Student Not Working for a Degree
☐ Visiting Student

Term(s) you plan to attend:
☐ Summer (July–August) 2012
☐ Spring (February–June) 2012–13
☐ Fall (October–February) 2012–13
☐ Summer (July–August) 2013

1. Name: Mr./Ms. __________________________ / __________________________ / __________________________
   Last First Middle (or father’s name)

2. Mother’s full maiden name __________________________ / __________________________ / __________________________
   Last First Middle (or father’s name)

3. Current mailing address (Valid until ____________):
   [Complete and valid address is mandatory: PO Box alone is not sufficient]
   __________________________________________
   Street
   PO Box (not AUB box)
   __________________________________________
   Area/Caza City State Zip Code Country
   Telephone (home): _______ / _______ / __________ Fax: _______ / _______ / __________
   Country code Area code Number Country code Area code Number
   Email address: ___________________ @

4. Permanent address: __________________________________________
   [Complete this item only if different from address in no. 3]
   Building /Floor
   __________________________________________
   Street
   PO Box (not AUB box)
   __________________________________________
   Area/Caza City State Zip Code Country
   Telephone (home): _______ / _______ / __________ Fax: _______ / _______ / __________
   Country code Area code Number Country code Area code Number
   Email address: ___________________ @

5. Gender:  ☐ Male  ☐ Female
6. Date of birth: _______ / _______ / _______

7. Country of birth: __________________________
8. Nationality: __________________________
   [other than Lebanese]

9. Social Security No (SSN for US citizens or permanent residents): __________________________
10. Passport number: __________________________ Expiry Date: _______ / _______ / _______
    [Provide copy of passport]
11. College/university currently attending, if you are not currently enrolled, state name and dates of last institution
    attended, name of degree and date received: __________________________
12. Major: ___________________________ Minor: ___________________________

13. Present cumulative GPA and scale (e.g., 4.0 scale): ___________________________

14. Current class standing: □ Fr □ Soph □ Jr □ Sr □ Grad □ Not enrolled, specify ______

15. In case of emergency, please notify (if in Lebanon):

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Building</th>
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<tr>
<th>Street</th>
<th>PO Box (not AUB box)</th>
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<th>Area/Caza</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
<th>Country</th>
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<th>Telephone (home)</th>
<th>Fax:</th>
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<tr>
<td>Country code</td>
<td>Area code</td>
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Email address: ___________________________ @ ___________________________

16. Have you ever been to Lebanon? □ Yes □ No Please state the dates and the purpose.

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17. How did you hear about AUB?

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18. Do you have an AUB alumni in the family (list name, degree and graduation date):

<table>
<thead>
<tr>
<th>Full name</th>
<th>Relationship to you</th>
<th>Degree</th>
<th>Year of graduation</th>
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19. Do you have an AUB staff or faculty in the family (list name, position and office/department):

<table>
<thead>
<tr>
<th>Full name</th>
<th>Relationship to you</th>
<th>Degree</th>
<th>Office/department</th>
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</table>
20. What other study abroad locations are you applying to?

__________________________________________________________________________________

__________________________________________________________________________________

21. Why did you select AUB over other possible study abroad destinations that were open to you (for visiting only)?

__________________________________________________________________________________

__________________________________________________________________________________

22. Why do you think you are a good ‘Special’ or ‘Visiting’ candidate’ for study at AUB?

__________________________________________________________________________________

__________________________________________________________________________________

23. Describe yourself and your personal interests (hobbies, sports, talents, etc):

__________________________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

24. What do you hope to achieve during your period of study at AUB?

__________________________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

25. What is your proposed plan of study at AUB? List the courses that you would like to study at AUB in order of priority. Courses should be as listed in the our official numbering style see https://www.banner.aub.edu.lb/catalog/schedule_header.html or https://www.banner.aub.edu.lb/pls/weba/bwckctlg.p_disp_dyn_ctlg

Please make sure that you have completed the prerequisites of selected courses.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Number of credits</th>
<th>Term</th>
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PS. Courses number 300 and above are normally graduate courses except in the Faculty of Engineering and Architecture.
ATTENTION APPLICANT

Please submit the following:
  a. A completed application form
  b. An official copy of your most recent college/university transcript
  c. Advisor/professor recommendation form(s)—see instructions
  d. A photocopy of passport or ID
  e. An application fee of LL75,000 ($50)

Correspond to

American University of Beirut
New York Office
3 Dag Hammarskjold Plaza, 8th Floor
New York, NY 10017-2303
USA
(Second Avenue and 47th Street)
Tel: +1-212-583-7678
Fax: +1-212-583-7650
Email: oipny@aub.edu.lb

OR

American University of Beirut
Office of Admissions
PO Box: 11-0236
Riad El Solh, 1107 2020
Beirut, Lebanon
Tel: +961-1-374374 Ext.: 2585 / 2590 / 2596
Fax: +961-1-750775
Email: admissions@aub.edu.lb

Course catalogue on-line http://www.aub.edu.lb/registrar/Pages/catalogue.aspx

How do you expect to meet the cost of tuition and other expenses?
Check all that apply.

☐ Self    ☐ Parents    ☐ AUB financial aid    ☐ Sponsor    ☐ Exchange Agreement

I declare that I have read and understood the requirements and regulations stated in the university catalogue and that I will comply therewith.

I certify that the information provided in this application is, to the best of my knowledge, complete and accurate. I further understand that misrepresentations or material omissions made in this application render me morally and legally liable.

Applicant's Signature:________________________  Date: _________ / ________ / ________
Accreditation

The degrees of the American University of Beirut (AUB) are officially registered with the Ministry of Higher Education in Lebanon and at the Board of Education of the State of New York. AUB has institutional accreditation from the Commission on Higher Education of the Middle States Association of Colleges and Schools, Philadelphia, USA.

Campus

- 64 buildings, including a medical center, four libraries, three museums, six dormitories
- 64 acres, including athletic fields, private beach and numerous gardens

Students

- Up to 7,968 students, representing nearly seventy six countries
- Percent: male 51%, female 49%

Faculty

- Number of faculty members: 744
- Student/faculty ratio: 13/1
- Most faculty members have their highest degrees from leading institutions in the US, Europe, and the Middle East

Programs

- AUB offers more than 120 undergraduate and graduate programs in six faculties:
  - Faculty of Agricultural and Food Sciences
  - Faculty of Arts and Sciences
  - Suliman S. Olayan School of Business
  - Faculty of Engineering and Architecture
  - Faculty of Health Sciences
  - Faculty of Medicine

Merit scholarships

- Each year AUB awards full-tuition merit scholarships to ten new undergraduates with outstanding academic qualifications.

Tuition 2011–12

<table>
<thead>
<tr>
<th>Faculty</th>
<th>Undergraduate (Per credit)</th>
<th>Graduate (Per credit)</th>
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<tbody>
<tr>
<td></td>
<td>Per credit</td>
<td>Per credit</td>
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<tr>
<td>Arts and Sciences</td>
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<tr>
<td>1. Arts</td>
<td>LL807,000 ($535)</td>
<td>LL1,035,000 ($686)</td>
</tr>
<tr>
<td>2. Sciences</td>
<td>LL855,000 ($567)</td>
<td>LL1,071,000 ($710)</td>
</tr>
<tr>
<td>Suliman S. Olayan School of Business</td>
<td>LL933,000 ($619)</td>
<td>LL1,171,000 ($777)</td>
</tr>
</tbody>
</table>

* See the AUB website for the tuition of other faculties.

Financial Aid

- Last year, 38% of undergraduates received financial aid ranging from 20% to 75% of tuition; eligibility for financial aid is determined on the basis of both academic merit and demonstrated financial need.

Alumni

- Number of living alumni: 53,666 residing in approximately ninety countries around the world, most in the Middle East.
- AUB alumni hold leadership positions in education, government, banking, business, engineering, science and medicine. They have served as cabinet ministers, members of parliament, governors of central banks, diplomats, CEOs, and university presidents.