University Preparatory Program (UPP)
For the Academic Year 2013–14

American University of Beirut
Office of Admissions, College Hall, Beirut, Lebanon

(To be completed by the appropriate secondary school official.
If student attended more than one school, please duplicate both sides of this form for each additional school.)

The student is applying to AUB's new pre-university, English language proficiency program: the University Preparatory Program (UPP). UPP is a residential, two-semester program designed for students who would normally be considered for admission to AUB but who have little or no formal training in English. It is expected that most students who enroll in UPP will apply for admission to AUB or other demanding universities with an American type curriculum after successfully completing the pre-university program.

This form is to be prepared and signed by the secondary school principal/director/adviser and sent directly along with the updated official transcript of grades for grades 10, 11 and 12 (if available) to:

Office of Admissions, College Hall
American University of Beirut
PO Box 11-0236
Riad El Solh 1107 2020
Beirut, Lebanon

Deadlines
Fall 2013: by March 1, 2013 | Spring 2014: by November 1, 2013

1. Full name: __________________________ / __________________________ / __________________________
   Last       First       Middle (or father’s name)

2. Name and address of secondary school:

   __________________________ / __________________________ / __________________________
   Name

   __________________________ / __________________________ / __________________________
   Building/Floor       Street       Nearby

   __________________________ / __________________________ / __________________________ / __________________________
   PO Box       Area/Caza       City       State       Zip Code       Country

   Telephone (home): __________________________ / __________________________ / __________________________

   Fax: __________________________ / __________________________

   Email address: __________________________ @ __________________________

3. Dates of student’s attendance at this school: from __________________________ to __________________________

4. Government or private secondary school certificate the applicant holds or is expected to receive:

   __________________________

(Please turn over)
5. In each of the following columns, please report the class, academic year and averages during the first and second secondary years, (or sophomore and junior years, or seconde and baccalauréat 1ère partie years). Students who change schools during their secondary education should submit separate records/recommendations from those schools. Grades should be reported according to the grading system of the secondary school concerned.

Name: __________________________ Language of instruction:________________________

<table>
<thead>
<tr>
<th></th>
<th>Academic Year _____ / ____</th>
<th>Academic Year _____ / ____</th>
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<tbody>
<tr>
<td></td>
<td>First Secondary (or grade 10)</td>
<td>Second Secondary (or grade 11)</td>
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<tr>
<td>Passing grade</td>
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<tr>
<td>Average of the class</td>
<td></td>
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<tr>
<td>Average of the applicant</td>
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<tr>
<td>Applicant's rank in class</td>
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<tr>
<td>Number of students in class</td>
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NOTE: the AVERAGE, RANK, and NUMBER OF STUDENTS IN CLASS must be provided, otherwise the chances of admission may be jeopardized.

6. This student’s chances of success in university work are, check one:
   □ Excellent  □ Good  □ Fair  □ Poor

7. Additional remarks—please check here if added on separate sheet: □

   ____________________________ / ____________________________
   Date                          Name of high school official (in block letters)

   ____________________________ / ____________________________
   Seal of School                Title

   ____________________________
   Signature