American University of Beirut
Faculty of Arts and Sciences

Procedure for fulfilling a Minor

START

- Student consults the AUB catalogue 2008-2009
  Pages: 123-126 for Available Minors

- Student meets with current Academic Adviser to plan for the completion of a minor

- Student meets with department head offering the minor to discuss plan of study (optional)

- Student fills the intention to fulfill a minor form found on the FAS website and sends it to <lknio@aubedu.lb>

- Student obtains form from the FAS website, fills it and prints his transcript

- Before Graduation, Student attains an average of 70 or more in courses taken to satisfy the requirements of that minor

- Student brings completed form to FAS Student Services Officer (SSO) in the Dean’s office

- Dean approves form

- SSO sends approved form to Registrar, Academic Adviser, Department concerned and student

Minor is recognized by Registrar on Transcript

Faculty of Arts & Sciences/ Student Section
September 2009