Exam Rules

Rules for quizzes and midterms are set by the course instructors. For final examinations, seating arrangements are posted at least half an hour before each examination session. Examinees are not permitted to read the examination questions before the head proctor announces the start of the examination, or to continue writing after the head proctor has announced the end of the examination. For closed-book exams, no books or papers other than the examination booklets may be used. All booklets must be handed in at the end of the examination. No communication of any kind among examinees is permitted during an examination. Cellular phones must strictly be turned off during the exam. Examinees who need assistance during examination should seek the help of a proctor. Unless given permission by the head proctor, the examinees who leave the room for any reason will not be allowed to return and will receive credit only for that part of the examination that was undertaken. Students arriving late are allowed to join the exam, provided that no students have left the examination room. No additional time will be granted.