Petition Form

Appropriate committee/office: □ UG Admissions  □ UG Curriculum  □ Gradute studies

□ UG Student Academic Affairs  □ Registrar’s Office

ID number: ________________  E-mail: ________________  Phone Number: ________________

Last name: ___________________________  First name: ___________________________

Class and major: _______________________  Box No.: __________________________

Subject: __________________________________________  Date: ________________

Briefly explain your request within the assigned space: (Transcript and relevant documents should be attached.)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Student Signature: __________________________

Adviser’s comment:

________________________________________________________________________

________________________________________________________________________

Adviser’s name: ________________  Adviser’s signature: ________________  Date: ________________

Instructor’s and/or chairperson’s/coordinator’s comment:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Instructor’s name: ________________  Instructor’s signature: ________________  Date: ________________

Chairperson’s name: ________________  Chairperson’s signature: ________________  Date: ________________
Committee's Decision  □ Approved  □ Rejected

Authorized person (name and signature): ___________________________  Date: ________________

To be filled by the Registrar's Office only

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