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## JOB VACANCY FORM

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<th>Full-time</th>
<th>Part-time</th>
<th>Summer-Job</th>
<th>Internship</th>
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</table>

**Job Title:** Operations Controller  
**Reference Number:** 061213-18

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### Company Description

**TYPE:**  
- [ ] Local  
- [ ] Regional  
- X Multinational

**INDUSTRIAL SECTOR:** Private Jet Charter

**BRIEF FIRM PROFILE/DESCRIPTION:**

Our company are a long-established provider of tailored private jet charter, leasing, management and ownership solutions, with considerable proven experience operating boeing, bombardier and gulfstream aircraft for over two decades, our team are well-placed to ensure the highest level of service to our international client base. Our company holds a german air operators certificate (AOC) and is one of very few european carriers to hold the international standard for business aircraft operations (IS-BAO) accreditation.

Safety, quality and integrity are at the forefront of our company’s approach to aircraft operations and our industry-leading expertise ensures that you are in safe hands whenever and wherever you fly with us.

**FIRM WEBSITE:**

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### Job Description

**BRIEF JOB DESCRIPTION:**

**JOB LOCATION(S):**  
City: Beirut Central District, Markazia bldg, 7th floor  
Country: Lebanon

**DEGREE:**  
- [X] Bachelor  
- [ ] Master  
- [ ] Doctoral Degree  
- [ ] Undergraduate Student/ Degree not Necessary  
- [ ] Teaching Diploma

**MAJOR/EMPHASIS:** BA in Management

**WORK EXPERIENCE:** 1 is enough (Flight Dispatching certified would be a plus)

**SKILLS:**
Languages Skills:  X English    X Arabic    X French    Other:

Computer Skills:  MS Office

Other Skills:

SALARY
Basic Salary Range: negotiable
Other benefits include:

☐ Accommodation      ☐ Health Insurance      ☐ Return Ticket      ☐ Bonus
X Laptop            X Mobile Phone        ☐ Children’s Education  X Transportation
X Lebanese NSSF  ☐ None

WORKING DAYS/ HOURS: 24/7 (9 HOURS PER DAY) 5 DAYS A WEEK ON A ROTATION-BASIS AND SHIFTS BASIS

How to Apply

Interested candidates may send their resume and cover letter by email to: Dr. Maryam Ghandour (mg03@aub.edu.lb) specifying the reference number: 061213-18

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ALL STUDENTS AND AUB GRADUATES SHOULD ATTACH THEIR UPDATED RESUME AND COVER LETTER WITH EVERY JOB APPLICATION; OTHERWISE, YOUR EMAIL WILL BE DISREGARDED.

For further information, please do not hesitate to contact:

Dr. Maryam Ghandour

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Website: http://www.aub.edu.lb/sao/cps/Pages/index.aspx

The job vacancies are for AUB students and alumni ONLY.