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### JOB VACANCY FORM

<table>
<thead>
<tr>
<th>Full-time</th>
<th>Part-time</th>
<th>Summer-Job</th>
<th>Internship</th>
</tr>
</thead>
</table>

**Job Title:** Copywrite, Social Media & Marketing Intern

**Application Deadline:** March 5th, 2014

**Reference Number:** 200214-2

### Company Description

**NAME OF FIRM/INSTITUTION:**

**TYPE:** Local Regional Multinational

**INDUSTRIAL SECTOR:** Information Technology

**BRIEF FIRM PROFILE/DESCRIPTION:** Our company is a member of a Group of Companies. Primarily, it services all the group companies’ IT necessities and secondarily develops software and specialized IT applications tailored for the group’s companies.

**FIRM WEBSITE:**

### Job Description

**BRIEF JOB DESCRIPTION:**
- Writing, translating and managing Arabic webpage literature content
- Posting, moderating and managing Arabic updates on social media networks
- Handling all webpage Arabic marketing materials

Internship could develop into a full-time position.

**JOB LOCATION(S):**
City: Beirut Country: Lebanon

**DEGREE:**
- Bachelor
- Master
- Doctoral Degree
☐ Undergraduate Student/ Degree not Necessary  □ Teaching Diploma

MAJOR/ EMPHASIS: N/A

WORK EXPERIENCE:
- Blogging and social media experience for viral marketing purposes a plus
- Moderation experience in FB & Twitter or the capacity to learn to moderate social media, networking, etc.
- Marketing background is also a plus

SKILLS:
Languages Skills: ☑ English  ☑ Arabic  □ French  Other:
Computer Skills: Quick learner
Other Skills: N/A

SALARY
Basic Salary Range: TBD
Other benefits include:
☐ Accommodation  ☐ Health Insurance  ☐ Return Ticket  ☐ Bonus
☐ Laptop  ☐ Mobile Phone  ☐ Children’s Education  ☐ Transportation
☐ Lebanese NSSF  ☑ None

WORKING DAYS: FLEXIBLE

WORKING HOURS: 8:30 – 5:30

How to Apply

Interested candidates may send their resume and cover letter by email to Dr. Maryam Ghandour (mg03@aub.edu.lb) specifying the reference number: 200214-2

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ALL STUDENTS AND AUB GRADUATES SHOULD ATTACH THEIR UPDATED RESUME AND COVER LETTER WITH EVERY JOB APPLICATION; OTHERWISE, YOUR EMAIL WILL BE DISREGARDED.

For further information, please do not hesitate to contact:

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