UNRWA is the United Nations agency responsible for the protection, care and human development of a population of some 4.6 million Palestine refugees living in the Gaza Strip, the West Bank, Jordan, Lebanon, and the Syrian Arab Republic. The Agency is committed to assisting Palestine refugees in maintaining a decent standard of living, acquiring appropriate knowledge and skills, enjoying the fullest possible extent of human rights, and leading a long and healthy life. UNRWA is by far the largest UN operation in the Middle East with over 29,000 staff. Most of the staff members are refugees themselves, working directly to benefit their communities – as teachers, doctors, nurses or social workers.

**Senior Mental Health Advisor – Psychology (Part time)**

**Location**
Lebanon Field Office

**Type of Appointment**
Contractor

**Deadline for Application**
04 August 2015

**Vacancy Announcement Number**
982/2015

**Department/Division**
Health Department

**MAIN RESPONSIBILITIES**

In accordance with established Agency policy and procedures, the incumbent:

This is a Part-Time Post. The incumbent is supposed to work once per week at Lebanon Field Office

(A) Conduct meeting with Health Department and Mental Health Project Manager in order to assess the integration of mental health.

(B) Providing necessary formation sessions and guidance to non medical staff on different levels (monitoring tool, referral system, outreach, etc…)

(C) Follow ups with technical reporting as per overall implementation trainings (mh-GAP and counseling for disabled people and their families)

(D) Participating in the development of monitoring tool and data reporting for mental health project

(E) Supporting in adapting the mental health trainings to the needs of the different staff group taking into consideration the available resources, challenges and the cultural aspects.

(F) Participating in the recruitment, training and supervision of the technical staff/psychologists and trainers.

(G) Supervising the adaptation of the training material (mh-GAP and counseling for disabled people and their families)

(H) Coordinate referral and reporting tools among non medical staff (and medical staff if needed)

(I) Helping with the institutionalizations of the integration of mental health in the UNRWA clinics.

(J) Identifying gaps and challenges and developing a plan to address them.

**PERSONAL & PROFESSIONAL COMPETENCIES**

(A) **Academic and Professional**

   i) Masters degree in psychology

   ii) Multi-disciplinary approach in psychotherapy

   (B) **Experience**

   i) Solid experience in clinical work or 6 years experience in similar field

   ii) Solid experience in public mental health,MHPSS programme design, implementation and assessment.

   iii) Solid experience in support, supervision and training

   iv) Knowledge in counseling for disabled children and their families

   v) Previous work experience in mental health of Refugees is desirable

   vi) Familiarity with mhGAP-IG training is desirable

   (C) **Language**

   Good command of spoken and written English and Arabic.

   (D) **Skills and Competencies**

   i) Provide necessary session for non medical staff (and medical staff if needed)

   ii) Post trainings (mh-GAP and counseling for disabled and their families) monthly follow up and supervision sessions (area visit if needed)

   iii) Technical supervision for non medical staff
iv) Monthly support in technical reporting on adaptation and implementation of trainings

**DESIRABLE QUALIFICATIONS**
Previous experience with refugee populations.

**CONDITIONS OF SERVICE**
Salary: As per relevant salary scale.
Contract Duration: 8 months - Extendable according to availability of Funds, needs and performance.

**EQUIVALENCY**
Candidates with an equivalent combination of relevant academic qualifications, professional training and progressive work experience may also be considered.

**GENERAL INFORMATION**
UNRWA is an equal opportunity employer and welcomes applications equally from men and women.

- It is Agency Policy to give full consideration to qualified disabled candidates whose disability does not impact their ability to perform the duties and responsibilities of the post.
- Priority will be given to fully qualify registered Palestinian refugees.
- Prior to the commencement of services, the consultant shall confirm and acknowledge in writing, and provide proof of the existence of, self-procured adequate private insurance against medical, disability and accident for the duration of the contract.

As a member of the United Nations system, UNRWA maintains a close relatives’ policy. In this regard, if a candidate has a close relative (mother, father, brother, sister, son or daughter) who is already employed by the Agency, he/she can only be employed if the Agency is unable to find another suitable candidate.

UNRWA staff members with fixed term appointments may apply for any consultant/contractor consultancy while in service. Upon selection, a staff member may be offered the consultant/contractor contract upon resignation from fixed term appointments and a three month break-in-service. Candidates who are no longer employed by the Agency must have a minimum of 3 months break-in-service, before they apply to any consultant/contractor positions.

UNRWA is a United Nations organization whose staff are expected to uphold the highest standards of integrity, neutrality and impartiality. This includes respect for human rights, for diversity, and for non-violent means of dealing with all kinds of conflict. UNRWA staffs are expected to uphold these values at all times, whether in their work or outside. Only persons who fully and unconditionally commit to these values should consider applying for UNRWA jobs.

UNRWA is a non-smoking working environment.

As an Area post, preference will be given to local candidates already based in the duty station of the post.

**TECHNICAL & PRACTICAL TESTS REQUIRED:**
Not applicable.

**INTERVIEW**
All shortlisted candidates will be invited for an interview.

**HOW TO APPLY**
If you have the skills and experience required above, and want to make an active and lasting contribution to improving the lives of Palestine refugees, then register on [http://jobs.unrwa.org](http://jobs.unrwa.org) by creating a personal profile and completing the UNRWA Personal History Form; it is the responsibility of the candidates (internal and external) to ensure that their Personal History Form is fully completed with the necessary information before they apply as amendments to the Form will not be accepted after the deadline of the vacancy announcement. Only applications received through this website will be considered and the system will not allow applications after the deadline. Please note that UNRWA only accepts degrees from accredited educational institutions. Candidates may also be invited to take a technical exam in order further evaluate their qualifications for the post. Due to a high volume of applications received, only short-listed applicants will be contacted.

The United Nations does not charge a fee at any stage of the recruitment process. The United Nations does not concern itself with information on bank accounts.

For any queries please send an email to: [recruitmentquestions@unrwa.org](mailto:recruitmentquestions@unrwa.org). Please apply as requested above, do not send your CV to this email address, all cvs sent to this email address will be automatically ignored.
or contact the recruitment unit on 009611830403.

Date of issue: 29 July 2015