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**JOB VACANCY FORM**

X Full-time  ☐ Part-time  ☐ Summer-Job  ☐ Internship

**Job Title:** Senior project engineer

**Application Deadline:** 22-Apr-2013

**Reference Number:** 200313-9

**Company Description**

**NAME OF FIRM/INSTITUTION:** Azadea Group

**TYPE:** ☐ Local  ☐ Regional  X Multinational

**INDUSTRIAL SECTOR:** Retail

**BRIEF FIRM PROFILE/DESCRIPTION:** Azadea Group is one of the world's fastest growing retail groups. We carry a strong franchise portfolio of over 50 diverse brands that features some of the industry's most identifiable names, including Zara, Mango, Virgin Megastore and Sunglass Hut.

**FIRM WEBSITE:** [www.azadea.com](http://www.azadea.com)

**Job Description**

**BRIEF JOB DESCRIPTION:**

**Role Purpose**

- The Senior Project Engineer is responsible for handling projects during the design and construction phase, as well as for ensuring that all project parameters and construction schedules are met. He/she assists the Project Manager in managing projects and in leading the technical team.
and the workers on the field.

Key Accountabilities

- Manage shop construction projects from conception to completion; monitor major material, orders & deliveries, and ensure that projects are delivered on time, cost and quality standards
- Identify all design and commercial parameters (signage, material, shop front, construction, commercial sections, entrances, fitting rooms), and handle them in coordination with Malls and Brand Managers, landlords and public authorities
- Communicate commercial and technical requirements to designers such as As Built Drawings, LOD, Design Manual and other, in order to ensure that work is completed according to standards
- Follow-up on the internal and external reviews and approval of the design drawings
- Receive final drawings from Brand Designers and submit them to respective Malls for approval in coordination with MEP Consultants
- Receive materials on site, monitor storing and warehousing activities, as well as quantity take off from site for final account settlement
- Approve payment and quantites’ verification, and ensure proper settlement (final settlement and defect liability period)
- Supervise the compilation and effective rectification of snag lists, and handover completed jobs to the Operations departments
- Receive quotes for site works and take appropriate action

JOB LOCATION(S):
City: Dubai Country: UAE

DEGREE:
- Bachelor □ Master □ Doctoral Degree
- Undergraduate Student/ Degree not Necessary □ Teaching Diploma

MAJOR/ EMPHASIS: Bachelor's Degree in Civil Engineering or Architecture

WORK EXPERIENCE: 5-7 years of related experience in finishing and MEP works

SKILLS:
Languages Skills: X English □ Arabic □ French Other:
Computer Skills: Proficiency in MS Office, Autocad and Project Scheduling Tools (such as MS project, Primavera or other)

Other Skills:
- Planning & Organising
- Customer Focus
- Decision Making
- Developing & motivating Others
- Driving & achieving results
- Communication skills
- Teamwork

SALARY
Basic Salary Range:
Other benefits include:
WORKING DAYS: MONDAY TO FRIDAY

WORKING HOURS: 9-6

How to Apply
Interested candidates may send their resume and cover letter by email to: Dr. Maryam Ghandour (mg03@aub.edu.lb) specifying the reference number: 200313-9

Resumes will be sent by email to:

- Name of contact person: Souha Malek <Souha.Malek@azadea.com>
- Email: Souha.Malek@azadea.com

Tel : +961 (1) 857100 Ext. 1012
Fax: +961 (1) 857300

ALL STUDENTS AND AUB GRADUATES SHOULD ATTACH THEIR UPDATED RESUME AND COVER LETTER WITH EVERY JOB APPLICATION; OTHERWISE, YOUR EMAIL WILL BE DISREGARDED.

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For further information, please do not hesitate to contact:

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Website: http://www.aub.edu.lb/sao/cps/Pages/index.aspx

The job vacancies are for AUB students and alumni ONLY.