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JOB VACANCY FORM

X Full-time      □ Part-time      □ Summer-Job    □ Internship

Job Title:     HR Consultant

Application Deadline:      May 31st 2014

Reference Number:       200514-1

Company Description

TYPE: □ Local     X Regional      □ Multinational

INDUSTRIAL SECTOR: Management Consulting

BRIEF FIRM PROFILE/DESCRIPTION:
A boutique management consulting firm specialized in human capital solutions and operating across the Middle East region

The firm was founded in 2010 as a local startup, which has now grown into a regional firm working across geographies, sectors, and practices. After only 3 years in existence, it has successfully delivered over 20 consulting projects across the Middle East region. This sustainable growth led to the 2012 establishment of offices in 2 of its strategic markets – Lebanon and Oman. Our client list of organizations includes industry leaders, regional corporations, and governmental entities.

Our Vision is to organically grow into becoming the premier human capital management consulting firm born in the region for the region’s organizations and people.

Our Mission is to be recognized by our clients as their trusted advisors in their human capital management challenges. We aim to achieve this through the uncompromising quality of our specialized services and tailored solutions provided by a dedicated team of top caliber consultants with global expertise.
and regional understanding. Our core focus is on creating strong business value for our clients through reasonably priced consulting engagements.

### Job Description

**BRIEF JOB DESCRIPTION:** HR Consultant, providing general support on various diverse management consulting projects

**JOB LOCATION(S):**
City: Brummana  
Country: Lebanon

**DEGREE:**
- [x] Bachelor  
- [x] Master  
- [ ] Doctoral Degree
- [ ] Undergraduate Student / Degree not Necessary  
- [ ] Teaching Diploma

**MAJOR/ EMPHASIS:** Any major from the Business School (preferably but not necessarily with an emphasis on HR); Psychology (preferably with an emphasis on Industrial & Organizational Psychology)

**WORK EXPERIENCE:** Preferably with around 2 years of experience in management consulting or HR

**SKILLS:**
- **Languages Skills:**  
  - [x] English  
  - [x] Arabic  
  - [ ] French  
  - Other:
- **Computer Skills:** MS Office
- **Other Skills:**

**SALARY**
Basic Salary Range:
Other benefits include:
- [ ] Accommodation  
- [ ] Health Insurance  
- [ ] Return Ticket  
- [ ] Bonus
- [x] Laptop  
- [ ] Mobile Phone  
- [ ] Children’s Education  
- [x] Transportation  
- [x] Lebanese NSSF  
- [ ] None

**WORKING DAYS:** MONDAY TO FRIDAY / OCCASIONAL SUNDAY IF ON A PROJECT IN THE GCC

**WORKING HOURS:** 8 TO 5 OR 9 TO 6

### How to Apply

Interested candidates may send their resume and cover letter by email to: Dr. Maryam Ghandour (mg03@aub.edu.lb) specifying the reference number: 200514-1

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ALL STUDENTS AND AUB GRADUATES SHOULD ATTACH THEIR UPDATED RESUME AND COVER LETTER WITH EVERY JOB APPLICATION; OTHERWISE, YOUR EMAIL WILL BE DISREGARDED.

For further information, please do not hesitate to contact:

Dr. Maryam Ghandour

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The job vacancies are for AUB students and alumni ONLY.