**JOB VACANCY FORM**

X Full-time  □ Part-time  □ Summer-Job  □ Internship

Job Title: Community Manager

Reference Number: 011113-5

Company Description

**TYPE:** □ Local  X Regional  □ Multinational

**INDUSTRIAL SECTOR:** Digital Company

**BRIEF FIRM PROFILE/DESCRIPTION:**

Our company runs and evolves as a work in progress. It is a platform for experimentation, innovation, and discovery. Core to our culture is a desire to shape a world that is digitally connected and technologically empowered. With over a decade of experience in cutting-edge technology and design, our company is a flagship provider of digital solutions in the MENA region, always on the lookout for client partnerships that push the envelope. Our roster consists of multidisciplinary tinkerers and explorers highly grounded in UX design, computer science, electromechanical engineering, system design, sociology, interactive media, product design, financial management, advertising, and architecture.

**Job Description**

**BRIEF JOB DESCRIPTION:**

Reporting to the head of Marketing and Social Media, you will be responsible for managing perceptions of many different demographic communities towards specific products and companies in the MENA region. As Community Manager you will develop and then implement plans and programs for both company’s clients as well as for the company itself to create awareness of, interest in and loyalty to specific brands. You will implement online community strategy, managing engagement and interactivity with the target audience as well as fostering community spirit. As copywriter, you will deliver creative written content over the appropriate digital media.

**JOB LOCATION(S):**
City: Beirut  Country: Lebanon
DEGREE:
X Bachelor □ Master □ Doctoral Degree
□ Undergraduate Student/ Degree not Necessary □ Teaching Diploma

MAJOR/ EMPHASIS: Business

WORK EXPERIENCE: 0-2 years

SKILLS:
Languages Skills: X English □ Arabic □ French Other:
Computer Skills:
Other Skills:

SALARY
Basic Salary Range:
Other benefits include:
□ Accommodation X Health Insurance □ Return Ticket □ Bonus
□ Laptop □ Mobile Phone □ Children’s Education X Transportation
X Lebanese NSSF □ None

WORKING DAYS: MONDAY TO FRIDAY

WORKING HOURS: MIN 45 HOURS PER WEEK

How to Apply
Interested candidates may send their resume and cover letter by email to: Dr. Maryam Ghandour (mg03@aub.edu.lb) specifying the reference number: 011113-5

If you wish to be removed from the mailing list of Career and Placement Service, Student Affairs, click on the following hyperlink: http://tinyurl.com/CPSunsubscribe and fill the necessary information.

ALL STUDENTS AND AUB GRADUATES SHOULD ATTACH THEIR UPDATED RESUME AND COVER LETTER WITH EVERY JOB APPLICATION; OTHERWISE, YOUR EMAIL WILL BE DISREGARDED.

For further information, please do not hesitate to contact:

Dr. Maryam Ghandour

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The job vacancies are for AUB students and alumni ONLY.