JOB VACANCY FORM

× Full-time □ Part-time □ Summer-Job □ Internship

Job Title: Junior Internal Auditor

Application Deadline: 1 Month

Reference Number: 051113-24

Company Description

TYPE: □ Local × Regional □ Multinational

INDUSTRIAL SECTOR: Insurance

BRIEF FIRM PROFILE/DESCRIPTION: A leading Arab and regional insurance Group providing the retail and institutional markets with comprehensive insurance coverage through its operations in various countries in the region

Job Description

• BRIEF JOB DESCRIPTION: Assisting in the execution of high quality and highly efficient Audit programs as per the Audit plan and identifying all possible risks in operational and financial processes.

JOB LOCATION(S):
City: Beirut Country: Lebanon

DEGREE:
× Bachelor □ Master □ Doctoral Degree
□ Undergraduate Student/ Degree not Necessary □ Teaching Diploma

MAJOR/EMPHASIS: Accounting, Auditing, or Finance

WORK EXPERIENCE: 0-1 years of experience

SKILLS:
Languages Skills: × English × Arabic □ French Other:
Computer Skills:
**Other Skills:** Good Presentation skills
- Good Communication skills
- Excellent writing skills
- Able to work in teams
- English and Arabic Languages
- Critical Thinking & Problem Solving skills
- Ability to take initiative

**SALARY**
Basic Salary Range: 700 - 900 $
Other benefits include:
- ☐ Accommodation
- ☒ Health Insurance
- ☐ Return Ticket
- ☐ Bonus
- ☐ Laptop
- ☐ Mobile Phone
- ☒ Children’s Education
- ☒ Transportation
- ☒ Lebanese NSSF
- ☐ None

**WORKING DAYS:** MONDAY TO FRIDAY

**WORKING HOURS:** 8

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**How to Apply**

Interested candidates may send their resume and cover letter by email to: Dr. Maryam Ghandour (mg03@aub.edu.lb) specifying the reference number: 051113-24

If you wish to be removed from the mailing list of Career and Placement Service, Student Affairs, click on the following hyperlink: [http://tinyurl.com/CPSunsubscribe](http://tinyurl.com/CPSunsubscribe) and fill the necessary information.

**ALL STUDENTS AND AUB GRADUATES SHOULD ATTACH THEIR UPDATED RESUME AND COVER LETTER WITH EVERY JOB APPLICATION; OTHERWISE, YOUR EMAIL WILL BE DISREGARDED.**

For further information, please do not hesitate to contact:

**Dr. Maryam Ghandour**

American University of Beirut
Career and Placement Services
West Hall, Room 112 E
P.O. Box 11-0236 Riad El Solh
Beirut 1107 2020, Lebanon
Tel: +961 1 350000 Ext: 3172
Tel/Fax: +961 1 744 488
E-mail: mg03@aub.edu.lb
The job vacancies are for AUB students and alumni ONLY.