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## JOB VACANCY FORM

### Job Title:
Officer of funding for ambulance and emergency teams

### Application Deadline:

### Reference Number: 111113-9

### Company Description

**TYPE:**  
- X Local  
- □ Regional  
- □ Multinational

**INDUSTRIAL SECTOR:** NGO

**BRIEF FIRM PROFILE/DESCRIPTION**

**Job Description**

**BRIEF JOB DESCRIPTION:**

The ability to organize and schedule work hours in line with its mission.
Initiative to take decisions
Influential and persuasive
Ability and delivery information
The ability to communicate with the public
Ability to write reports
The formulation of strategies and ideas

**JOB LOCATION(S):**

City: Beirut  
Country: Lebanon

### DEGREE:

- X Bachelor
- □ Master is a plus
- □ Doctoral Degree
- □ Undergraduate Student/ Degree not Necessary
- □ Teaching Diploma

**MAJOR/EMPHASIS:** BBA, Marketing
WORK EXPERIENCE: 10-15 years

SKILLS:
Languages Skills: X English  X Arabic  □ French  Other:
Computer Skills: powerpoint, excel, word.
Other Skills:

SALARY
Basic Salary Range:
Other benefits include:
 □ Accommodation  □ Health Insurance  □ Return Ticket  □ Bonus
 □ Laptop  □ Mobile Phone  □ Children’s Education  □ Transportation
 □ Lebanese NSSF  □ None

WORKING DAYS:

WORKING HOURS:

How to Apply

Interested candidates may send their resume and cover letter by email to: Dr. Maryam Ghandour (mg03@aub.edu.lb) specifying the reference number: 111113-9

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ALL STUDENTS AND AUB GRADUATES SHOULD ATTACH THEIR UPDATED RESUME AND COVER LETTER WITH EVERY JOB APPLICATION; OTHERWISE, YOUR EMAIL WILL BE DISREGARDED.

For further information, please do not hesitate to contact:

Dr. Maryam Ghandour

American University of Beirut
Career and Placement Services
West Hall, Room 112 E
P.O. Box 11-0236 Riad El Solh
Beirut 1107 2020, Lebanon
Tel: +961 1 350000 Ext: 3172
Tel/Fax: +961 1 744 488
E-mail: mg03@aub.edu.lb
Website: http://www.aub.edu.lb/sao/cps/Pages/index.aspx

The job vacancies are for AUB students and alumni ONLY.