If you wish to be removed from the mailing list of Career and Placement Service, Student Affairs, click on the following hyperlink: http://tinyurl.com/CPSunsubscribe and fill the necessary information.

<table>
<thead>
<tr>
<th>JOB VACANCY FORM</th>
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<td>X Full-time</td>
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**Job Title:** Special Projects Development officer  
**Application Deadline:** N/A  
**Reference Number:** 071013-10  

**Company Description**

**TYPE:** X Local | ☐ Regional | ☐ Multinational

**Job Description**

**BRIEF JOB DESCRIPTION:** planning and implementing special projects

**JOB LOCATION(S):**
City: Beirut  
Country: Lebanon

**DEGREE:**
X Bachelor | ☐ Master | ☐ Doctoral Degree  
☐ Undergraduate Student/ Degree not Necessary | ☐ Teaching Diploma

**MAJOR/ EMPHASIS:**

**WORK EXPERIENCE:**

**SKILLS:** Strong communication skills,  
Languages Skills: X English  X Arabic  X French  Other:  
Computer Skills: Microsoft Office  
Other Skills: Dynamic, proactive, enthusiastic

**SALARY**
Basic Salary Range:  
Other benefits include:  
☐ Accommodation  ☐ Health Insurance  ☐ Return Ticket  ☐ Bonus
How to Apply

Interested candidates may send their resume and cover letter by email to: Dr. Maryam Ghandour (mg03@aub.edu.lb) specifying the reference number: 071013-10

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ALL STUDENTS AND AUB GRADUATES SHOULD ATTACH THEIR UPDATED RESUME AND COVER LETTER WITH EVERY JOB APPLICATION; OTHERWISE, YOUR EMAIL WILL BE DISREGARDED.

For further information, please do not hesitate to contact:

Dr. Maryam Ghandour

American University of Beirut
Career and Placement Services
West Hall, Room 112 E
P.O. Box 11-0236 Riad El Solh
Beirut 1107 2020, Lebanon
Tel: +961 1 350000 Ext: 3172
Tel/Fax: +961 1 744 488
E-mail: mg03@aub.edu.lb
Website: http://www.aub.edu.lb/sao/cps/Pages/index.aspx

The job vacancies are for AUB students and alumni ONLY.