I. Student Housing Priorities:
While all registered AUB students are entitled to apply for accommodation in AUB students’ residences, priority is for undergraduate students starting with freshmen among the new applicants. Among other undergraduate students, priority is given to students coming from abroad, considered international students, and those from beyond the greater Beirut area in Lebanon. Graduate students may be considered subject to availability.
Applications for new students are processed on a first come first served basis.

II. Application Submission
The completed Residence Hall application must be submitted along with a passport size photo to the Student Housing Office in West Hall, Room 112, following the payment of a deposit fee of 300,000 L.L. at the AUB Cashier’s- College Hall building.
Students coming from abroad may send the application by courier or registered mail accompanied by a certified check for 200 U.S. Dollars payable to American University of Beirut. We will consider the date stamped on the mail as the date the application was received.
Applications or photos sent by e-mail are not accepted. Please do not send cash money by mail.

American University of Beirut
Student Housing
P.O. Box 11-0236
West Hall, Ground Floor, Room 112
Riad El Solh Square 1107-2020
Beirut – Lebanon

Tel. + 961 1 374374
Ext. 3175/3183
Fax + 961 1 744478

1. Deadline for Submitting Dorm Application
We will start receiving applications as of Thursday December 1; the deadline is Friday December 23, 2011. Applications received after the stated deadline are only considered subject to availability.

2. Waiting List
Due to limited space, your application may be on the waiting list. If you are on the waiting list, you will receive a notification e-mail by January 20. We will update you by e-mail if availabilities arise.

3. Confirmation of Dorm/Room Assignments
Confirmation of dorm assignments will be announced on our webpage by Wednesday February 1, 2012.

4. Cancellation of Application
Students may cancel their application without financial penalty by Friday January 13, 2012. Cancellations must be submitted in writing (or via e-mail) to the Office of Student Affairs. Students who cancel after this date will lose their deposit fee.
5. Failure to check-in and Early Departure:
Failure to check-in within the first week of the semester (by February 19, 2012) will result in automatic cancellation of your reserved spot and loss of dorm fees. Those who deliberately depart from their dorm before the end of a semester are not entitled to receive a refund. Petitions will be considered only in cases of extreme personal circumstances.

6. Move-in
The move-in period is between Wednesday February 8 and Sunday February 19.

III. Student Residences Rules and Regulations

1. Personal Property Insurance
AUB cannot assume responsibility for personal property kept in a student’s room.

2. Keys and Damage to University Property
•Room keys in the dorms are given to students during the period of their stay. Responsibility for these keys during this period is solely with the student. The student must return all keys, in person, once the term of his/her stay has ended. A fine of L.L. 60,000 will be charged in case of loss or failure to return keys upon check out. Unauthorized duplication of any University key is strictly forbidden.
•Any student responsible for causing damage to AUB property will be charged the repair/replacement cost, an additional fine of L.L. 60,000 and will be subject to further disciplinary measures.

3. Room Assignment and Roommate Criteria
Your roommate preference will be accommodated provided that you and your preferred roommate write each other’s name on your respective applications. Student Housing reserves the right to change a resident’s assigned room in case of cancellation. Students who do not specify a roommate will be assigned a roommate from among the pool of applicants we have.

4. Curfew Policy
Curfew hours are: Sunday – Thursday from 12 midnight until 7:00 a.m.
Friday from 1:00 a.m. until 7:00 a.m.
Saturday from 2:30 a.m. until 7:00 a.m.
Students found in violation of the curfew hours will be subject to disciplinary action. Forged waiver forms will be subject to University action in accordance with the Student Code of Conduct, particularly relating to the sections on forging official papers and dishonesty.
Graduate/Medicine students are exempt from the curfew policy.

5. Smoking and Alcohol
As part of the AUB community, residents are required to abide by the smoking policy that is applicable on campus. In the residence halls, smoking is not permitted in public areas of the dorms, in double or semi-private occupancy rooms.
Alcohol is strictly prohibited at all times in all areas of the student housing buildings.

6. CCTV Cameras
The corridors and the lounge areas in Penrose and Kerr I are under CCTV camera surveillance.

Living in the AUB student residence halls is a privilege that may be denied at any time a student is found in violation of residence life rules and regulations.

Please visit our webpage to know more: http://www.aub.edu.lb/sao/housing/Pages/index.aspx
Please print clearly.

AUB ID    __  __  __  __  __  __  __  __  __

I. PERSONAL INFORMATION
Spell your name exactly as it appears on your official AUB record.
First Name: ___________________Middle: ___________________Family Name: __________________________
1st Nationality: __________________________ 2nd Nationality: __________________________
Gender: □ F □ M Date of Birth: _____ / _____ /_______
Do you have a medical problem, disability, or allergy that we should be aware of? Please specify.
_________________________________________________________________________________________
_________________________________________________________________________________________

Do you live abroad? □ Yes □ No - Current home address: ________________________________
Mobile (current): __________________________
Mobile (Lebanon): __________________________ E-mail: __________________________

II. EMERGENCY CONTACT INFORMATION
Name (parent or guardian): __________________________ Relationship to Student: __________________________
Tel. __________________ Mobile __________________ E-mail __________________
Home Address: ________________________________

III. ACADEMIC INFORMATION
Please check your class as of Spring 2012 in either (A) or (B) depending on your major:
(A) Class (as of Spring 2012) (B) Class (for schools like FEA):
□ UPP □ 1st year
□ Freshman □ 2nd year
□ Sophomore □ 3rd year
□ Junior □ 4th year
□ Senior
□ Graduate

Type of Student (you may check more than one)
□ Regular Student
□ Exchange/Visiting
□ Special Student
□ International Student

Expected Graduation Date __________________________
IV. ROOM REQUEST

Please rank in order of preference 1, 2, 3, etc. 1 being your first choice.

<table>
<thead>
<tr>
<th>Women’s Halls on campus</th>
<th>Room Type and Fees/Semester per person</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Double: LL1,867,000/USD1,238</td>
</tr>
<tr>
<td></td>
<td>Semi-Private: 2,306,000 \1,529 USD</td>
</tr>
<tr>
<td>Boustany</td>
<td>...</td>
</tr>
<tr>
<td>Jewett</td>
<td>...</td>
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<tr>
<td>Murex</td>
<td>...</td>
</tr>
<tr>
<td>New Women’s</td>
<td>...</td>
</tr>
<tr>
<td>Kerr II (graduate)</td>
<td>...</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Women’s Hall off campus</th>
<th>Room Type and Fees/Semester per person</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Double: LL2,698,000/USD1,789</td>
</tr>
<tr>
<td></td>
<td>Suite Double: LL5,058,000/USD3,354</td>
</tr>
<tr>
<td></td>
<td>Private: LL4,720,000/USD3,130</td>
</tr>
<tr>
<td>Mayfair</td>
<td>...</td>
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</tbody>
</table>

Mayfair is located on Sidani Street within a short walk from AUB. Every room has its own bathroom. The suites consist of one bedroom for two, a living room, a kitchenette, and a bathroom. There is only a limited number of private rooms.

<table>
<thead>
<tr>
<th>Men’s Halls on campus</th>
<th>Room Type and Fees/Semester per person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Penrose</td>
<td>Double: LL1,867,000/USD1,238</td>
</tr>
<tr>
<td>Kerr</td>
<td>...</td>
</tr>
</tbody>
</table>

1. Preferred roommate (Family Name, First Name): ______________________________________________

2. Returning resident: □ No □ Yes (please specify last term spent in dorms and reason for leaving): ________

DECLARATION

Please sign and date this declaration (unsigned applications cannot be processed):
I wish to apply for on-campus housing. I have read the above information and agree to abide by AUB’s rules and regulations governing residence on campus.
All of the information I have provided in this application is accurate and true to the best of my knowledge. I understand that any false information may lead to disciplinary action by the Dean of Student Affairs and the University administration.

Date & Signature: _________________________________