Using Carrel Room Application (For Graduate Student)

NAME: _____________________________ (Last) _____________________________ (First) _____________________________ (Middle)

E-mail Address: _____________________________  Tel: _____________________________

Faculty: _____________________________ Major: _____________________________ ID.No. _____________________________

**Conditions**

1. Letter from thesis advisor stating that the student is in actual preparation of the thesis

2. You Agree to the following:

   a. The use of cellular phone is prohibited inside the Carrels' room
   
   b. Smoking, food and drinks are not allowed inside the Carrels' room
   
   c. The library is not responsible for any book or personal belonging left
   
   d. You are solely responsible for lost books or damaged furniture
   
   e. All library books must be checked at the circulation desk before using them in the carrel
   
   f. The Access Services Librarian and staff have the right to check your carrel at any time
   
   g. The Librarian should be notified when carrel is no longer needed

(The AUB Library reserves the right to withdraw privileges without notice)

Signature: _____________________________ Date: _____________________________

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<th>LIBRARY USE ONLY</th>
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<tr>
<td>Approved By: _____________________________ Date: _____________________________</td>
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<td>Letter from professor: _____________________________</td>
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<tr>
<td>Carrel no. _____________________________ Termination Date: _____________________________</td>
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