



Archives and Special Collections Department,
American University of Beirut
Beirut, Lebanon
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Albert W. Staub Collection, 1919-1928

A Finding Aid to the Collection in the University Archives, AUB
Prepared by Shaden Dada

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Descriptive Summary

Call No.: AA: 7.6.2

Library catalog ID: [b14620698](#)

Record Creator: Staub, Albert W.

Collection Title: Albert W. Staub Collection, 1919-1928

Collection Dates: 1919-1928

Physical Description: 6 boxes (2 linear feet)

Abstract: Highly regarded throughout his career and the multiple positions he held, Albert Staub served AUB from 1919 until his retirement in 1947, first as Executive Secretary to the Board of Trustees and later as Director of the Board of Trustees New York Office. The collection features correspondence exchanged between Albert W. Staub and President Bayard Dodge, Edward Nickoley, and George B. Stewart, mostly discussing the various administrative affairs of the college.

Language: English

Administrative Information

Source: N/A

Access restrictions: The collection can be accessed within the premises of the Archives and Special Collections Department, Jafet Memorial Library, American University of Beirut.

Photocopying restrictions: No photocopying restriction except for fragile material.

Preferred citation: Albert W. Staub Collection, 1919-1928, AA: 7.6.2, Box no. -, File no.-, American University of Beirut/Library Archives.

Scope and Content

The collection features correspondence exchanged between Albert W. Staub and President Bayard Dodge and George B. Stewart. The topics covered are mostly administrative including plans for the College's organizational structure, plans for educational work in the Near East, Board of Trustees minutes, Visitors news, Faculty matters including scouting potential candidates (i.e. attending the 29th Indianapolis Student Volunteer Convention) and nominations, administrative decisions (i.e. Faculty and staff appointments, promotions, and professional development). Also included are financial affairs (bank balances, checkbooks and monthly or annual financial statements, and campaign of AUB).

Arrangement

This collection is arranged in two series.

Series I: Correspondence [In], 1920-1927

Series II Correspondence [Out], 1919-1927

Biographical Information

A former missionary to China, organizer of the Oberlin-Shansi Memorial Association; superintendent of War Relief Information and Shipping Office of the American Red Cross (1916); & Director of the Great Atlantic Division of the American Red Cross (1917). Albert W. Staub succeeded Samuel S. Dennis, in 1919, as executive secretary of the joint office of the two colleges (Robert College & Syrian Protestant College). Staub was brought in to serve as secretary to the Board of Trustees (BOT) by Cleveland H. Dodge, President of the Robert College Board, the latter having been an admirer of Staub's work ethic & skills. He represented the BOT in America to facilitate the selection of teachers, purchasing, shipping of supplies, and collecting funds for the institutions at Istanbul, Athens, Beirut, and Damascus.

Established in 1919, the New York office shared space with the Near East College Association (N.E.C.A), which included the Women's College and Robert's College of Constantinople and later Damascus College. Albert W. Staub served as Executive Secretary to the Board of Trustees in New York from 1920 until 1932. He went on to serve as American Director of the New York Office of the Near East College Association from 1933 to 1946, within he spent one year as Director of Near East Office (1934/35) and one year as Secretary of International College (1936/37).

Albert W. Staub visited American Colleges (i.e. the Syrian Protestant College and Robert College in Turkey) and reported on educational problems in the Near East. During his tenure, he oversaw the election of President Bayard Dodge (1923), and the successful \$15 million AUB endowment fund campaign of 1929-1930. In 1947, Staub retired as Director of the Near East College Association. A farewell reception was held in his honor.

President Dodge wrote in 1939 "the growth of the past twenty years has been largely due to the work accomplished by the Office in New York. By January 1930, \$ 15 million had been raised." Albert Staub was married to Janet F. McIntosh.

Subject Headings

American University of Beirut -- Correspondence.

Dodge, Bayard, 1888-1972.

Nickoley, Edward Frederick.

Stewart, George B.

Container List

Series I: Correspondence Received, 1920-1927

Box 1: Correspondence [In], 1920-1923

Binder 1/1: Correspondence between Albert Staub of N.E.C.A & George Stewart, AUB Treasurer, June 1, 1920-August 16, 1923

Binder 1/2: Letters and Cables from A.W. Staub to Nickoley, January 27, 1920-May 21, 1921

Binder 1/3: Letters and Cables from A.W. Staub to Nickoley, August 3, 1921 to August 25, 1922

Box 2: Correspondence [In], 1922-1924

Binder 2/1: Correspondence between Mr. Staub and Professor Nickoley, September 8, 1922 to June 27, 1923

Binder 2/2: Letters & Cables from Mr. Staub to President Dodge, June 1923 to December 1923, no. 1-44

Binder 2/3: Letters and Cables to President Dodge from Mr. Staub, January 4, 1924 to March 28, 1924, no. 45-70

Binder 2/4: Letter and Cables to President Dodge from Mr. Staub, April 4, 1924 to August 28, 1924, no. 71-

Binder 2/5: Letters and Cables from Mr. Staub to President Dodge, September 4, 1924 to December 31, 1924

Box 3: Correspondence [In], 1925-1926

Binder 3/1: Letters and Cables from Mr. Staub to President Dodge, January 1, 1925 to July 31, 1925, no. 1-39

Binder 3/2: Letters and Cables From Mr. Staub to President Dodge, September 18, 1925 to December 24, 1925, no. 40-73

Binder 3/3: Letters and Cables from Mr. Staub to President Dodge, January 4, 1926 to May 19, 1926, no. 74-130

Binder 3/4: Letters and Cables from Mr. Staub to President Dodge, May 25, 1926 to December 31, 1926, no. 131-214

Box 4: Correspondence [Into the University], 1927

Binder 4/1: Letters and Cables from Mr. Staub to President Dodge, January 6, 1927 to July 27, 1927, no. 215-285

Binder 4/2: Letters and Cables from Mr. Staub to Mr. Stewart, August 1, 1927 to December 28, 1927, no. 1-44

Series II: Correspondence Sent, 1919-1927

Box 5: Correspondence [Out of the University], 1919-1925

Binder 5/1: Letters and Cables from Professor Nickoley to Mr. Staub, December 21, 1919 to August 1922

Binder 5/2: Letters and Cables from President Dodge to Mr. Staub, June 21, 1923 to December 31, 1923

Binder 5/3: Letters and Cables from President Dodge to Mr. Staub, January 5, 1924 to May 30, 1924

Binder 5/4: January 13, 1925 to December 1925

Box 6: Correspondence [Out of the University], 1926-1927

Binder 6/1: Letters and Cables From President Dodge to Mr. Staub, January 5, 1926 to June 20, 1926, no. 315-430

Binder 6/2: Letters and Cables from President Dodge to Mr. Staub, June 28, 1926 to December 29, 1926, no. 431-545

Binder 6/3: Letters and Cables from President Dodge to Mr. Staub, January 4, 1927 to August 12, 1927, no. 546-666

Binder 6/4: Letters and Cables from Mr. Stewart to Mr. Staub, August 19, 1927 to December 29, 1927, no. 667-739

Related Material

Books

- Penrose, Stephen B.L. (1941). *That They May Have Life*. Beirut: American University of Beirut. [J 378.5692:P417t:1941:c.1](#)
- Penrose, Stephen B.L. (1970). *That They May Have Life*. Beirut: American University of Beirut. [J 378.5692:P417t:1970:c.1](#)
- Goldenberg, Barry M. (2017). *Generations of giving: the History of the Cleveland H. Dodge Foundation*. New York: Teachers Collage Press. [CA 361.0973:G618g](#)

Archives

- Stewart, George Black, Jr. AA/6/AUBites Files
- Near East College Association (N.E.C.A) AA:7.6, 1923-1947 (Box 1 to Box 7)
- N.E.C.A publications AA:7.6.3, 1923-1947
 - Near East College Association News-Letter (1920 to 1947)
 - Near East Colleges Quarterly (October 1946 to June 1947)
- Board of Trustees Minutes [AA:2.1.0](#) Box 1 to Box 6 (1919-1947)
- Howard Bliss Collection: AUB President 1902-1920, [AA:2.3.2](#) Box 18 File 3
Letter from Albert W. Staub to Bayard Dodge, December 16, 1916
- Bayard Dodge Collection [AA: 2.3.4](#)
Box 5 File 3: Letter to Albert Staub, 25 March 1924
Box 15 File 5: Letter from Bayard Dodge to Albert Staub, 1 November 1944.

Photos

[Farewell reception for Director of New York Office, Albert W. Staub, 1947]
[SC Ph:AUB:1947:1-5:43](#)

Periodicals

- President's annual report, [1920-1947](#)
- Annual Report of the Near East Association, [1928-1931](#)

Websites

[Letter from Ameen Rihani to Albert Staub, 1937 July 18](#), Ameen Fares Rihani Collection, Moise A. Khayrallah Center for Lebanese Diaspora Studies

Online Exhibitions

- [The Syrian Protestant College and the Great War \(1914-18\)](#) Letter from Albert Staub (Red Cross) to Bayard Dodge, Dec. 16, 1916, Howard Bliss Collection, Archives and Special Collections, Jafet Library, AUB
- [AUB and World War Two \(1939-45\)](#)

Articles

Articles by Albert W. Staub

- A Vision of Alumni Possibilities, [Kulliyah, v.10 \(1924:Jan.\), p.37-38](#)
- The life of Cleveland H. Dodge; the great friend of the Near East, [Kulliyah, v.13\(1926:Nov.\), p.1-3](#)
- Alumni Association AUB Report of progress; great achievement: Syrians subscribed twenty thousand additional Alumni dinner party Himadis home yesterday, [Kulliyah, v.13 \(1926:Nov.\), p.26, 29](#)
- Aims of the Near East College, [Kulliyah, v.16 \(1930:May\), p.161](#)
- The Beirut Alumni dinner for Mr. Staub and Dr. Ladd, [Kulliyah, v.16 \(1930:May\), p.179-180](#)
- Women's Auxiliary Branch gives a reception in honor of Mr. Staub, [Kulliyah, v.16\(1930:May\), p.180-181](#)

Articles about Albert W. Staub

- Special to the New York Times. (1917). RED CROSS BANDAGES POISONED BY SPIES: Startling plot reported by director Staub in urging precautions by Philadelphia workers. New York Times (1857-1922) Retrieved on October 12, 2020: <https://search.proquest.com/docview/99977334?pq-origsite=summon>
- Red Cross on War Basis: New York's 5 base hospital units can move on 30 minutes' notice. Women Study War Work. Class of twenty to begin training as chauffeurs today. (1917). New York Times (1857-1922) Retrieved on October 12, 2020: <https://search.proquest.com/docview/99945145?pq-origsite=summon>
- Beirut Alumni fete Mr. and Mrs. Staub, [Kulliyah, v.10\(1924:Jan.\), p.38-39](#)
- Staub, Albert W., [Kulliyah, v.16\(1930:Apr.\), p.148](#)