



Archives and Special Collections Department,  
American University of Beirut  
Beirut, Lebanon  
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**Minutes of Faculty Meetings  
of the  
Syrian Protestant College & the American University of Beirut,  
1867-1940**

A Finding Aid to the Collection in the University Libraries, AUB  
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## **Descriptive Summary**

**Call No.:** AA: 3.4.2

**Library catalog ID:** [b14618746](#)

**Record Creator:** Faculty of the Syrian Protestant College and the American University of Beirut.

**Collection Title:** Minutes of Faculty Meetings of the Syrian Protestant College & the American University of Beirut, 1867-1940

**Collection Dates:** 1867-1940

**Physical Description:** 10 volumes in 8 boxes (2.7 linear feet)

**Language(s):** English

## **Administrative Information**

**Source:** N/A

**Access Restrictions:** The collection can be used within the premises of the Archives and Special Collections Department, Jafet Memorial Library, American University of Beirut.

**Photocopying Restriction:** No photocopying restriction except for fragile and handwritten material.

**Preferred Citation:** Minutes of Faculty Meetings of the Syrian Protestant College & the American University of Beirut, 1867-1940, AA: 3.4.2. Series no., Box no., Vol. no., p no., American University of Beirut/Library Archives

## **Scope and Content**

The Minutes of General Faculty Meetings of the Syrian Protestant College & the American University of Beirut Collection (also later referenced as Minutes of University Faculty) is around 2.7 linear feet of archival material housed in 8 boxes. The collection contains 10 bound volumes of the minutes of meetings of the faculty of the Syrian Protestant College, handwritten, for the years 1867 to 1920 and minutes of the American University of Beirut faculty and executive committee, typed, for the years 1921 to 1940. The minutes include discussions, decisions related to finances, students activities and societies, discipline, attendance and dismissal, as well as faculty promotion and leaves, interdepartmental relations, academic calendar, holidays, reports, etc. The material covers seventy-three years of the University history. The collection sheds light on the work of the university administration during hard and smooth days, Ottoman era, French mandate, WWI and WWII, etc.

Indexes are available at the beginning of the first three volumes, while marginal indexing covers volumes one to five. The volumes six to ten have no indexing but might have lists of faculty members and physicians in some volumes.

## Arrangement

The ten volumes are arranged in chronological order.

- Series I:** Minutes of General Faculty of the Syrian Protestant College, 1867-1920  
**Series II:** Minutes of General Faculty of the American University of Beirut, 1920-1927  
**Series III:** Minutes of University Faculty and Executive Committee of the American University of Beirut, 1927-1940

## Subject Headings

Syrian Protestant College -- Administration.  
American University of Beirut -- Administration.  
Minutes.  
Staff Meetings.  
Universities & Colleges -- Faculty.

## Container List

### **Series I: Minutes of General Faculty of the Syrian Protestant College, handwritten in five volumes, 1867-1920**

- Box 1: Vol. I:** [1867-1887](#)  
**Box 2: Vol. II:** [1887-1901](#)  
**Box 3: Vol. III:** [1901-1908](#)  
**Box 4: Vol. IV:** [1908-1917](#)  
**Box 5: Vol. V:** [1917-1920](#)

### **Series II: Minutes of General Faculty of the American University of Beirut, typed in two volumes, 1920-1927**

- Box 6: Vol. VI:** [1920-1924](#)  
**Vol. VII:** [1924-1927](#)

### **Series III: Minutes of University Faculty and Executive Committee of the American University of Beirut, typed in three volumes, 1927-1940**

- Box 7: Vol. VIII:** [1927-1931](#)  
**Vol. IX:** [1931-1936](#)  
**Box 8: Vol. X:** [1936-1940](#)

## Related Material

### Archival Material

- Medical Division Faculty Minutes of Meetings, 1908-1979, [AA: 3.9.3](#)
- Board of Trustees Minutes of Meetings, 1863-, [AA:2.1.1](#)
- Daniel Bliss Collection, 1823-1916, [AA:2.3.1](#)

- Howard Bliss Collection, 1880-1924, [AA 2.3.2](#)
- Edward Nickoley Collection, 1917-1967, [AA:2.3.3](#)
- George Edward Post, 1833-1909, [AA:6.2.16](#)
- Edwin Lewis Affair, 1882, [AA: 6.1](#)
- Asad Jibrail Rustum Collection, AUB Faculty 1918-1939, [AA:6.2.18](#)
- Lee Observatory Collection, 1874-1979, [AA: 1.8](#)
- Mansur Hanna Jurdak Collection, 1901-1964, [AA:6.2.10](#)
- Niqula Shahin Collection, 1920-1984, [AA:6.2.19.2](#)
- Philip Khuri Hitti Collection, 1910-1976, [AA:6.2.8](#)

## Books

- Penrose, S. B. L. (1941). *That they may have life: The story of the American University of Beirut, 1866-1941*. New York: Trustees of the American University of Beirut. [J 378.5692:P417t:1941](#)
- DuBois, P. H. (1992). *Beirut Staffite: Three years of teaching and learning as instructor at the American University*. [CA 378.5692:D816b:c.1](#)

## Periodicals

- Syrian Protestant College. (1963). *Annual report of the board of managers of the Syrian Protestant College. Beirut: American University of Beirut.1866-1902*.
- American University of Beirut & Syrian Protestant College. (1908-1917). *Annual report of the Board of Trustees of the American University of Beirut*. New York, N.Y: Office of Trustees.
- American University of Beirut. (1920-1940). *Annual Report to the Board of Trustees of the American University of Beirut*. Beirut.

## Photographs

- Faculty and students Album, 1920s-1930s [Ph:AUB:1920s-1930s\(04\):1-161:38](#)
- Daniel Bliss with Faculty and Students, [Ph:SPC-AUB:1866-1902\(03\):1-3:31](#)
- Daniel Bliss, photo collection, [Ph:SPC-AUB:1866-1902\(01\):1-12:31](#)
- Howard Bliss Photo Collection, [Ph:SPC-AUB:1902-1920\(02\):1-9:33](#)
- Moore Photograph Collection, 1892-1902, [Ph:FTM:1892-1902:1-80](#)
- Saul Rosenberg Collection, 1932-1978, [Ph: SR: 1932-1978:1512](#)  
(N.B. for more photographs about the period 1866-1940, kindly check the library catalog <https://www.aub.edu.lb/Libraries/asc/Collections/Pages/Photos.aspx>)