

April 12, 2021

Dear AUB Undergraduate Student,

Kindly be reminded that the deadline to apply for transfer of major from one faculty/school to another for the fall semester 2021-2022 must be completed and submitted through the new Registration Platform (AUBsis) by Friday, April 16, 2021.

No late applications will be accepted for any reason.

You need to perform the below steps to access the Online Transfer Application

1. Access the new [Registration Platform \(AUBsis\)](#)
2. Login using your AUBnet username and password
3. Click on the foursquare to the left of AUB in header to select "Banner Menu"



4. Select "Student Services and Financial Aid"
5. Select "Student Records"
6. Select "Program Transfer"

Please note that those who wish to change their majors within the same faculty, including freshman transferring to majors within FAS, should consult with their academic advisors and follow the instructions on their faculty's website. For questions on such transfers, please contact your faculty's student services office.

Kind regards,

Office of the Registrar