



November 12, 2021

Dear AUB Student,

We hope that you are doing well and staying safe.

We are writing again to remind you that on Monday, November 15, registration will open for all current students for the spring semester 2021-22.

You will register using the Banner 9 Registration System. We have prepared an instructional video walking you through the process [here](#). Please review it and prepare in advance for registration by selecting and noting the CRNs you wish to register for. You may consult with your academic advisor if you need help.

When you register, you must not have more than one registration session open or your session will crash.

Your registration time ticket is generated as per the spring 2021-22 [Registration Guide](#). You may report any discrepancy in your time tickets to the [Registration Administrator](#), and you may click [here](#) to access the system.

When you register, it is very important that you login using your **AUBnet** credentials (e.g., ab123 and email password). Your AUBsis credentials will not work.

If you are a new student in your first or second semester, or a current special, freshman, transfer, or probationary student, you will be prompted to enter an alternate PIN which must be provided by your academic advisor. If this applies to you, please note that the Registrar does not have your alternate PIN; you must get it from your advisor. The purpose of the alternate PIN is to ensure that you and your advisor agree that you are on track in your curriculum, and that you don't reach a point where you wish to graduate, but cannot because you are missing courses or credits.

Please don't forget to include your AUB ID # in all your inquiries.

We wish you a successful spring semester.

Kind regards,

Office of the Registrar

PS: We have copied AUB professors on this email for their information because many of them will be advising you.