

The following schedule is applied in refunding fees for the summer session:

- Before the official start of classes 100% of full tuition and other fees¹
- During the first week of classes 75% of tuition
- During the second week of classes 25% of tuition

For additional information, contact

Office of the Comptroller
Student Accounts Section
American University of Beirut
 PO Box 11-0236
 Riad El Solh 1107 2020
 Beirut, LEBANON
 Tel: +961 1 353195/350000
 Ext: 2473/2478
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¹ AUB NET Computing, HIP, NSSF, and activity fee

Financial Aid

AUB offers financial aid to qualified students in the form of need-based financial aid grants and loans, merit scholarships, student work-study, and graduate assistantships. In 2005–06 the University awarded over \$8 million in need-based grants and merit awards, and this amount is expected to increase for academic year 2006–07. Last academic year an additional amount of approximately \$5 million was awarded in funds for student work scholarships and graduate assistantships.

Financial need is a necessary condition for a financial aid grant. Need is assessed for each student, yearly, on the basis of factors such as family income, number of siblings enrolled in school/university, assets such as home(s), car(s), and other property, and major changes in financial status. Assessments are made by the Interfaculty Committee for Financial Aid using an application for financial aid completed by a student and his/her family before the required deadline. For new students living in Lebanon, an interview is usually required to help the committee assess need. Further need assessment may be carried out through house visits when deemed necessary. Need is a necessary but not sufficient condition for financial aid.

Need-Based Financial Aid

Grants are outright awards of assistance, mainly for undergraduate and medical students, based on demonstrated need. Other graduate students may receive such grants, if eligible, in small amounts to cover a small part of the tuition. Selection is based first on need and then on academic performance. Students applying for the first time for financial aid may obtain applications from the Office of Financial Aid, West Hall, American University of Beirut, P.O. Box 11-0236, Riad El-Solh 1107 2020, Beirut, Lebanon, or can download the application from the AUB homepage: www.aub.edu.lb under the link Admissions then Financial Aid. New students applying for the academic year 2007–08 must complete and submit the application with all required supporting documents by February 2, 2007. Previous financial aid applicants re-applying for the academic year 2007–08 must complete the application on-line and submit a printed copy of the on-line application along with supporting documents by March 31, 2007. The required documents should be delivered in person to the Office of Financial Aid in the basement of West Hall. Awards are usually announced by the end of May for students admitted to the fall semester and by mid-January for students admitted to the spring semester.

As part of the need-based financial aid program, AUB started a loan program in September 2003 for medical students enrolled in the Faculty of Medicine. The purpose of the loan program is to allow further financial support to medical students who find it otherwise difficult to complete their studies. These students may apply for financial aid as usual; and, if eligible, they may receive a financial assistance package in the form of a grant from AUB and a loan from a bank assigned by AUB. Participating students take the loan during each year of study. The loan is subsidized by AUB during a student's years of study until graduation. Accordingly, AUB pays the loan's interest, relieving the student from this financial burden until graduation. After graduation the student must repay the loan at a low interest rate over a six year period.

Student Work-Study

As part of its financial aid program, the University provides all full-time students the opportunity to participate in its student work-study program provided they do not receive aid from other sources within AUB (grants or graduate assistantships). The program allows students to contribute toward their educational expenses while also developing job skills. Students work in various campus offices and the Medical Center. Applications are available at the Office of Student Affairs and must be submitted early in the semester. Placement is made on the basis of ability, need, and job availability. Students may work a specified number of hours per week; the hourly rate is based on the type of work performed.

Graduate Assistantships

Assistantships covering partial or full tuition and partial living expenses are available to students at the graduate level in return for a specified number of hours per week of work for an academic department. Recipients are selected on the basis of their academic record and departmental needs. Applications for graduate assistantships for new students are enclosed in the admissions application package. Continuing students may obtain applications from the office of the dean of the faculty in which they are enrolled.

Office of Student Affairs

The Office of Student Affairs oversees student activities, athletics, counseling, student housing, international student services, career and placement services. The office also manages university-wide programs such as the bursary, the community service, the New Student Orientation and the work-study programs. The Office of Student Affairs provides services to students that enhances their overall well-being and creates opportunities for them to enrich and broaden their educational experience.

The website has comprehensive information on all programs: <http://staff.aub.edu.lb/~websao/>

Contact:

West Hall, ground floor, room 108

Tel: +961-1-374374, ext. 3170 or ext. 3171

Fax: +961-1-744478

E-mail: sao@aub.edu.lb

The office is open during regular work hours.

Student Activities

Student Activities aims to provide opportunities for student development through co-curricular activities that complement AUB's academic programs. The specific aims of the department are to

- provide opportunities for student leadership in a variety of settings such as clubs/societies, student representative committees and student publications
- serve as an information resource for students about student life at AUB
- provide support services for student organizations
- promote diversity and civic responsibility
- coordinate and facilitate the work and events of AUB student organizations
- organize major campus events, such as the Outdoors Festival

All activities organized by students must be approved by the Department of Student Activities and the dean of Student Affairs. The department's role is to supervise these activities and other student activities which take place in West Hall. West Hall hosts most student activities in addition to various AUB events sponsored by faculties, departments, centers, and alumni.

Contact:

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