

## Office of International Programs

The Office of International Programs (OIP) promotes internationalization and diversity at AUB by developing and administering institutional partnerships that foster both incoming and outgoing student mobility. Through its Study Abroad Program, OIP promotes exchange opportunities and advises AUB students wishing to pursue international academic experiences that are academically challenging, professionally relevant and personally engaging. OIP also offers International Student Services to support all international students at AUB, enabling them to integrate into the community and enjoy a rich academic and cultural experience.

The Office of International Programs is located in West Hall, 3rd floor, Rooms 320, 322, 324.  
Telephone: +961-1-374374 ext.3147, 3146.  
Email: [oiip@aub.edu.lb](mailto:oiip@aub.edu.lb)  
Website: [www.aub.edu.lb/oiip](http://www.aub.edu.lb/oiip)

### International Student Services

The Office of International Programs provides support to all international students studying at AUB by providing the following services:

- Pre-arrival advice and visa assistance (following admission to AUB)
- On-site orientation, mentoring and intercultural activities
- Explanation of processes and procedures on campus
- Assistance in obtaining student residence permits
- Forums (both electronic and in-person) for interaction with other AUB student populations
- For international degree-seekers, advice on studying abroad as part of their AUB degree

### Visas and Residence Permits

International students joining AUB who do not hold a Lebanese passport or Lebanese identity card must have their foreign passports valid for a period of no less than 13 months from the date of joining the University. All such students should also check with the nearest Lebanese Embassy or consulate in their country as to whether they require an entry visa in order to legally enter Lebanon or are eligible to obtain an entry visa at the airport. OIP may assist students in securing their visas to Lebanon. Students who wish to benefit from OIP visa assistance must indicate this in their Confirmation Letters upon acceptance. Further information can be found on the OIP website.

Once registered at AUB, all students who do not hold Lebanese passports are required to obtain a residence permit before the expiration of the entry visa stamped in their passports. Students must apply for this permit within one month of arrival in Beirut and ONLY after registering and paying AUB tuition fees. For this reason, the OIP strongly advises students not to enter Lebanon more than two weeks prior to the beginning of the semester in which they plan to first enroll.

The Office of International Programs, in coordination with the Office of the Registrar, helps provide the necessary certificates for registered non-Lebanese students to acquire residence permits from the Lebanese authorities. Information about obtaining a residence permit is distributed during International Student Welcome Week at the beginning of each semester and may be obtained in our offices located in West Hall, Room 322, as well as on the OIP website.

## Study Abroad and Student Exchange

AUB facilitates several study abroad and exchange programs including Erasmus+ for undergraduate and graduate students. AUB's growing number of international partner institutions include but are not limited to:

- American University, USA
- American University of Cairo, Egypt
- Amherst College, USA
- Aarhus University, Denmark
- Boğaziçi University, Turkey
- Boston University, USA
- Freie Universität Berlin, Germany
- Institut d'Etudes Politiques ("Sciences Po"), France
- Koç University, Turkey
- Lund University, Sweden
- Middle East Technical University, Turkey
- Politecnico Di Torino, Italy
- Södertörn University, Sweden
- Reed College, USA
- Universidad Carlos III de Madrid, Spain
- Université de Genève, Switzerland
- Université de Montréal, Canada
- University of California, Berkeley, USA
- University of California, Irvine, USA
- University of New Mexico, USA
- University of Pennsylvania, USA
- Uppsala University, Sweden

AUB has Erasmus+ international credit mobility exchange agreements with Aarhus University and Danish School of Media and Journalism, Denmark, University College Dublin, Ireland, SciencesPo, France, University of Bologna, and IuAV, Italy, Middle East Technical University, and Koç Turkey, University of Granada, Spain, Lund University, Sweden and more.

Undergraduate students are required to complete at least 24 credits at AUB before beginning a period of study abroad, while graduate students are required to complete at least 6 credits at AUB before studying abroad; additional academic policies and procedures also apply. For a complete list of exchange and other study abroad options at AUB, or to review the guidelines for study abroad, visit [www.aub.edu.lb/oiip](http://www.aub.edu.lb/oiip) or Room 320 in West Hall.



## **OIP Resources for Faculty**

The Office of International Programs provides information for faculty on international standards of practice for credit transfer and grade transfer upon request. In addition, OIP maintains a current listing of institutions/consortia/universities with which AUB maintains formal institutional agreements for purposes of student, staff and faculty mobility. Please note that exchange agreements cannot be put into effect at AUB without the approval of the Provost. Guidelines for setting up new international academic exchange agreements and other institutional relationships are available by request from the Director.