



Second Degree Application

Students may, upon approval of the Faculty concerned, complete the requirements for a second degree in the same faculty or another Faculty at AUB.

All final admissions decisions depend on the overall quality of the eligible applicant pool and the number of available places in the faculty concerned for the semester in question. The applications are treated in terms of grade requirements similar to transfer applications across faculties/schools.

General Information

Students may apply for a second degree during their last year of their first degree or within 2 years from completion of their first degree by using this form. Otherwise, those who have exceeded 2 years should fill an application form through the admissions office.

1. Students must be in good academic standing to apply for a second degree. Good academic standing means that student is not on probation.
2. Second degree application deadline is May 30 for the fall term, and December 1 for the spring term.
3. Students wishing to withdraw from a Second Degree must do so in writing to the Registrar's Office and Faculty concerned.
4. Applications must be submitted to the Registrar's Office with an official copy of the transcript.

ID Number: ----- E-Mail:-----@----- Mobile: -----
 First Name: ----- Last Name: -----
 Current Major: ----- Faculty: -----
 Second Degree Major: ----- Faculty: -----
 Academic Standing: ----- Overall average: ----- Credits earned: -----
 To Start Fall Spring Semester of the Academic Year: ----- / -----

Date: ----- Signature of Student: -----

Recommendation of Chairperson / Coordinator of Dept. of Second Degree Major -----

Name of the Second Degree Major Academic Adviser: -----

Date: ----- Name & Signature of Chairperson /Coordinator: -----

Faculty/School Decision: Second Degree Major ----- Approved Rejected

Comments: -----

Date: ----- Signature: -----

To be filled by the Registrar's Office Only:

Received By: _____	Date: _____
Implemented By: _____	Date: _____
Referred to: _____	Date: _____