



MAUD 200: Overview of Audiology & Clinical Practice

Medical Audiology Sciences Program
FHS-FM Division of Health Professions
American University of Beirut

Course Syllabus – Fall 2019

INSTRUCTOR INFORMATION:

Name: Jaime L. Westbrook, Au.D., CCC-A, IF-AAA
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Office Hours: Tuesdays 11:00-12:00; Wednesdays 12:00-14:00. By appointment only – you must email Dr. Westbrook and receive confirmation

COURSE INFORMATION:

Day / Time: Fridays 9:00-9:50
Place: VanDyck 101
Level/Credits: Undergraduate / 1 semester hours
Prerequisites: None
Moodle Site: [MAUD 200 Moodle Site](#)

REQUIRED COURSE TEXTBOOK:

None; however, **MAS Log Book** for tracking clinical observations must be acquired from AUB Bookstore.

COURSE DESCRIPTION:

This course is designed to acquaint the student with the profession of audiology and requirements for clinical practice. Students will complete 25 clinical observation hours.

COURSE FORMAT:

MAUD 200 is taught in a traditional format via lectures and hands-on demonstrations in the classroom. In addition, clinical observation requirements will be completed at the American University of Beirut Medical Center (AUBMC) and/or other approved sites.

STUDENT LEARNING OBJECTIVES/OUTCOMES:

1. Able to describe the field of audiology, including its various subspecialties.
2. Able to outline the educational, clinical training and legal requirements to practice audiology nationally and internationally.
3. Able to define acoustics and psychoacoustics concepts and principles.
4. Understands basic anatomy and physiology of the auditory and vestibular system.
5. Able to interpret a pure tone audiogram.
6. Able to describe the purpose of various clinical tests.
7. Able to recognize common auditory and vestibular disorders.
8. Able to list (re)habilitation techniques for individuals who have hearing or balance disorders.
9. Demonstrates writing skills through preparation of written reports on clinical observations.

GUIDELINES FOR SUCCESS IN THE COURSE:

This course uses “low-stakes” assessments. A student needs to practice good time management to being successful in such a course. For further information about how to manage your time, you may consult the following [tip sheet](#). To assist you in effectively planning and managing your time for this course, we provide several support tools to help keep track of assessment due dates, including:

- (a) A session-by-session outline of activities and assignments called *Schedule-At-A-Glance* (see page 6);
- (b) E-mails reminders of important dates/activities; and
- (c) Instructor reminders at the end of classroom sessions.

ASSESSMENT METHODS AND GRADING CRITERIA:

Your learning will be assessed throughout this course as outlined in the tables below. Specifically, the table lists the assessment methods, along with the number of times each method will be used, points per item, the total number of points, and the percentage contribute to the final grade.

ASSESSMENT METHOD	# ITEMS	POINTS / ITEM	TOTAL POINTS	% OF GRADE
Exams (Midterm, Final)	2	50	100	28%
Clinical Observation Hours (COH)	25	5	125	35%
Professionalism	25	2	50	14%
Clinical Observation Reports (COR)	2	25	50	14%
Attendance/Participation	15	2	30	9%
TOTAL			355	100%

Clinical Observation Hours (COH):

The purpose of Clinical Observation Hours (COH) is (a) to expose you to the day-to-day activities of audiology professionals working with hearing-impaired and balanced-disordered individuals in various employment settings; and (b) to assure you have met the MAS Program’s observation hour requirements prior your acceptance into the first clinical practicum course (ORLG 220).

You will need to complete a total of 25 hours of clinical observation. You may begin clinical observations after the first week of classes. For each patient/client that you observe, you will document the observation on a [MAS Clinical Observation Tracking Log](#). Each observation hour needs to be signed and stamped by the supervisor/coordinator at the approved site. You will receive five (5) points for each observation hour completed and properly documented. Your log must be turned in to the MAS Administrative Coordinator, Ms. Maya Lababidi, three times during the semester:

- **Week 5:** Log should reflect a total of 10 observation hours
- **Week 10:** Log should reflect a total of 20 observation hours
- **Last Day of Class:** Log should reflect a total of 25 observation hours

You can obtain up to 5 points for each clinical observation hour completed (125 total points for this activity). Your grade will be calculated as follows:

- **1 Point:** Observation hour completed by due date.
- **1 Point:** Information on log sheet correctly documented
- **1 Point:** Observation hour signed and stamped by clinical supervisor
- **1 Point:** Completed correct category of observation
- **1 Point:** Demonstrated professionalism (Maintained scheduled appointment, appropriate behavior)

For more information about clinical observations requirements, please refer to the [MAS Clinical Observation Policy \(Moodle\)](#). **Please contact the MAS Administrative Coordinator, Ms. Maya Lababidi, at ml30@aub.edu.lb for a list of approved sites, as well as with questions about scheduling your clinical observation hours. MAS Faculty Members do not offer observation hours, as they must supervise other students in the clinic.**

Clinical Observation Reports (COR):

The purpose of the Clinical Observation Report (COR) component of the course is to expose you to basic professional writing required in the field of audiology. By the end of the semester, you will need to write two (2) reports, using the **Clinical Observation Report** template, found on the course Moodle site. Please note that *template* is not synonymous with *fillable PDF* – this form as well as examples are to be used for guidance, with the expectation that you will adjust the content as appropriate to suit your cases. Report samples can be found in **Appendix C** of the **MAS Clinical Observation Policy**.

Each COR is worth 25 points. Points will be given as follows:

- **10 Points:** Appropriate information is given *across* all content areas
- **10 Points:** Critical and sufficient information is given *within* content areas
- **5 Points:** Information is written in a professional manner (correct spelling, grammar, *etc.*)

All reports are due on the last day of class. **Please Note:** It is not required, but if you desire, you may submit a report at Week 10, and Dr. Westbrook will provide you with written feedback. This can be useful to you, knowing which types of errors to avoid prior to completion of your second report.

Professionalism:

During both our class time and your clinical observation hours at AUBMC, professionalism points can be earned. Examples of professionalism include:

- Arrival to clinic on time
- Demonstrated interest in learning the course material
- Taking responsibility for your own learning and being prepared for class
- Following the directions of Audiology Clinic Staff
- Asking questions when you have them
- Treating your classmates with respect and tolerance, understanding that everyone learns differently.
- Treating your instructor with respect and communicating courteously.

Attendance and Participation:

Active engagement in classroom activities is valued in this course. Attendance is taken at each session, and by being present and participating, a total of 30 points can be earned. It is very important that you attend class because we meet together only once per week. In this course, you can track your progress on the Moodle Attendance application. The points are yours, you are fully in control of how many you earn in the semester – Dr. Westbrook will explain the rating scale in the first course, and you can refer to Moodle at any time. As per [AUB General Regulations](#), a student who is absent one-fifth of the sessions of any course in the first ten weeks of the semester is dropped from the course.

OTHER IMPORTANT INFORMATION:

Late Assignments and Quizzes:

All assignments must be completed by the due dates specified to receive full credit, unless the student obtains **explicit permission** from the instructor for a delayed submission. If permission is granted,

typically a student will be given one week to finalize the assignment without penalty. If a student does not obtain permission from the instructor and turns in an assignment late (**but within three days of the due date**), a minor penalty will be applied; submissions **later than three days** from the due date will not be accepted and zero (0) points will be given for that activity. Exams must be completed within the time period specified; zero (0) points will be given if the student does not adhere to the time guidelines.

Moodle Support:

Moodle will be used in this course. Students should check the *Moodle* course site at least twice per week for announcements, guidelines, resources, and assessment instructions/due dates. Should you have any difficulty with *Moodle*, you can consult the [Moodle Orientation for Students](#) video and the [Moodle Student Guide](#). Additionally, you can contact AUB's *Moodle* Administrator via email (moodle@aub.edu.lb) or by telephone at extensions: 3580. Finally, you may consult the instructor or your classmates by posting your *Moodle* questions in the "[News & Housekeeping Forum](#)", which is located in the *Course Resources* section of Module 0.

Technology Support:

This course requires that you have access to a computer (*e.g.*, personal or lab computer). The AUB Computing and Networking Service (CNS) can help you with hardware and software requirements for this course. Specifically, the CNS can assist you with (a) account creation and management, (b) computer/system configuration, (c) AUB wireless LAN, (d) online resources, and (e) locating computer labs on campus. For more information about student services, visit the [CNS website](#). Students can request technical support/assistance from CNS by contacting them directly by telephone (ext: 2260), or via their online [CNS Help Desk](#).

Cell Phones:

The use of cell phones is **completely prohibited in the classroom**, even when set to vibrate. Cell phones are extremely disruptive to your classmates and to the instructor. Please make a point to turn off your cell phone before entering class. They should be placed in your bag for the duration of the class. If cell phones are out on your desk or in your lap, the instructor will collect them until the class ends.

Student Code of Conduct:

Any dishonesty related to academic work or records constitutes academic misconduct. Academic misconduct is a serious ethical violation and will not be tolerated. Acts such as cheating and plagiarism are viewed as moral and intellectual offenses that are subject to investigation and disciplinary action through appropriate University procedures. Penalties may range from loss of credit for a particular assignment to dismissal from the University. Kindly, review AUB's [Student Code of Conduct](#) about plagiarism.

Students with Disabilities:

AUB strives to make learning experiences accessible for all. If you anticipate or experience academic barriers due to a disability (such as ADHD, learning difficulties, mental health conditions, chronic or temporary medical conditions), please do not hesitate to inform the Accessible Education Office (AEO). In order to ensure that you receive the support you need and to facilitate a smooth accommodations process, you must register with the AEO as soon as possible: accessibility@aub.edu.lb; [01-350000 x3246](tel:01-350000x3246); West Hall, 314.

Non-Discrimination – Title IX – AUB

AUB is committed to facilitating a campus free of all forms of discrimination including sex/gender-based harassment prohibited by Title IX. The University's non-discrimination policy applies to, and protects, all students, faculty, and staff. If you think you have experienced discrimination or harassment, including sexual misconduct, we encourage you to tell someone promptly. If you speak to a faculty or staff member about an issue such as harassment, sexual violence, or discrimination, the information will be kept as private as possible, however, faculty and designated staff are required to bring it to the attention of the University's Title IX Coordinator. Faculty can refer you to fully confidential resources, and you can find information and contacts at www.aub.edu.lb/titleix. **To report an incident**, contact the University's Title IX Coordinator Ms. Mitra Tauk at 01-350000 ext. 2514, or titleix@aub.edu.lb. An anonymous report may be submitted online via EthicsPoint at www.aub.ethicspoint.com.

COURSE SCHEDULE:

As we are a survey course, we are able to be flexible about the topics we cover in this course. The following page is a session-by-session outline of the course lecture schedule, and may change with notice from the course instructor. Please note that exams are indicated on the schedule in **RED**.

**MAUD 200 – Introduction to Audiology & Clinical Practice
Course Schedule At-A-Glance**

Week	Day	Date	Topics	Learning Outcomes	Due
1	F	30 Aug	Syllabus, Clinical Observation Rules		
2	F	6 Sept	Profession of Audiology	1, 2	
3	F	13 Sept	Anatomy & Physiology – Outer and Middle Ear	3, 4	
4	F	20 Sept	Anatomy & Physiology – Inner Ear and CAS	3, 4	
5	F	27 Sept	Sound, Acoustics, & Psychoacoustics	5	5 COHs
6	F	4 Oct	Preparing for Hearing Assessment	4, 7	
7	F	11 Oct	Audiometry I	6, 7	
8	F	18 Oct	MIDTERM EXAM	1-7	
9	F	25 Oct	Exam Review/Reports	1-7	
10	F	1 Nov	Audiometry II	6, 7, 9	
11	F	8 Nov	Immittance	7	15 COHs, 1 COR
12	F	15 Nov	Newborn Hearing Screening	5, 7	
13	F	22 Nov	Audiologic Management	8	
14	F	29 Nov	Catch up/Review/Reports	1-9	
TBD	TBD	TBD	FINAL EXAM	1-9	25 COHs, 2 CORs (Total)