MAUD 200: Overview of Audiology & Clinical Practice
Medical Audiology Sciences Program
FHS-FM Division of Health Professions
American University of Beirut

Course Syllabus – Fall 2017

INSTRUCTOR INFORMATION:
Name: Kim S. Abouchacra, PhD, CCC-A, FAAA
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Office Hours: By appointment

COURSE INFORMATION:
Day / Time: Monday, 3:00 – 3:50 p.m.
Place: MAS Laboratory, AUBMC, Level SB
Level/Credits: Undergraduate / 1 semester hour
Prerequisites: None
Moodle Site: MAUD 200 Moodle Site

REQUIRED COURSE TEXTBOOK: None

COURSE DESCRIPTION:
This course is designed to acquaint the student with the profession of audiology and requirements for clinical practice. Students will complete 25 clinical observation hours.

COURSE FORMAT:
MAUD 200 is taught in a traditional format via lectures and hands-on demonstrations in the classroom. In addition, clinical observation requirements will be completed at the American University of Beirut Medical Center (AUBMC) and/or other approved sites.

STUDENT LEARNING OBJECTIVES/OUTCOMES:
1. Able to describe the field of audiology, including its various subspecialties.
2. Able to outline the educational, clinical training and legal requirements to practice audiology nationally and internationally.
3. Understands basic anatomy and physiology of the auditory and vestibular system.
4. Able to recognize common auditory and vestibular disorders.
5. Understands basic acoustic and psychoacoustic principles.
6. Able to interpret a pure tone audiogram.
7. Able to describe the purpose of various clinical tests.
8. Able to list and describe common (re)habilitation techniques.
9. Demonstrates writing skills through preparation of written reports on clinical observations.
ASSESSMENT METHODS AND GRADING CRITERIA:

Your learning will be assessed throughout this course as outlined in the tables below. Specifically, the table lists the assessment methods, along with the number of times each method will be used, points per item, the total number of points, and the percentage contribute to the final grade.

<table>
<thead>
<tr>
<th>ASSESSMENT METHOD</th>
<th># ITEMS</th>
<th>POINTS / ITEM</th>
<th>TOTAL POINTS</th>
<th>% OF GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity (It’s Nice to Meet You!)</td>
<td>1</td>
<td>20</td>
<td>20</td>
<td>6%</td>
</tr>
<tr>
<td>Exams</td>
<td>2</td>
<td>45</td>
<td>90</td>
<td>26%</td>
</tr>
<tr>
<td>Clinical Observation Hours (COH)</td>
<td>25</td>
<td>5</td>
<td>125</td>
<td>36%</td>
</tr>
<tr>
<td>Clinical Observation Reports (COR)</td>
<td>2</td>
<td>25</td>
<td>50</td>
<td>15%</td>
</tr>
<tr>
<td>Participation/Professionalism/Attendance</td>
<td>15</td>
<td>4</td>
<td>60</td>
<td>17%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td><strong>345</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

Activity “It’s Nice to Meet You!”

You will complete one (1) activity designed to promote communication among classmates, called It’s Nice to Meet You! The activity is worth 20 points and a grading rubric will be used to assess your work.

Exams:

Two (2) exams will be given during the semester to check your general understanding of the material, to include a mid-term exam and final exam. Each exam is worth 45 points. Exams will include multiple-choice, true-false, matching, fill-in-the-blank and/or short answer questions.

Clinical Observation Hours (COH):

The purpose of Clinical Observation Hours (COH) is (a) to expose you to the day-to-day activities of audiology professionals working with hearing-impaired and balanced-disordered individuals in various employment settings; and (b) to assure you have met the MAS Program’s observation hour requirements prior your acceptance into the first clinical practicum course (OHNS 220).

You will need to complete a total of 25 hours of clinical observation. You may begin clinical observations after the first week of classes. For each patient/client that you observe, you will document the observation on a **MAS Clinical Observation Tracking Log**. Each observation hour needs to be **signed and stamped** by the supervisor/coordinator at the approved site. You will receive five (5) points for each observation hour completed and **properly** documented.

Your log must be turned in to the MAS Administrative Coordinator three times during the semester:

- **Week 5**: Log should reflect a total of 10 observation hours
- **Week 10**: Log should reflect a total of 20 observation hours
- **Last Day of Class**: Log should reflect a total of 25 observation hours
You can obtain up to 5 points for each clinical observation hour completed (125 total points for this activity). Your grade will be calculated as follows:

- **1 Point**: Observation hour completed by due date
- **1 Point**: Information on log sheet correctly documented
- **1 Point**: Observation hour signed and stamped by clinical supervisor
- **1 Point**: Completed correct category of observation
- **1 Point**: Demonstrated professionalism (maintained scheduled appointment, appropriate behavior)

For more information about clinical observations requirements, please refer to the *MAS Clinical Observation Policy*. Please contact the MAS Administrative Coordinator, Ms. Solara Sinno, at ss129@aub.edu.lb for a list of approved sites, as well as to schedule your clinical observation hours.

**Clinical Observation Reports (COR):**

The purpose of the Clinical Observation Report (COR) component of the course is to expose you to basic professional writing required for the profession. You will need to write two (2) reports, using the *Clinical Observation Report* template. Report samples can be found in Appendix C of the *MAS Clinical Observation Policy*. You can begin submitting reports on Week 13.

Each COR is worth 25 points. Points will be given as follows:

- **10 Points**: Appropriate information is given across all content areas
- **10 Points**: Critical and sufficient information is given within content areas
- **5 Points**: Information is written in a professional manner (correct spelling, grammar, etc.)

*Please Note:* If you submit any report on Week 13, I will provide you with written feedback and an opportunity to make corrections/edits on one report prior to grading.

**Participation, Professionalism & Attendance:**

Active engagement in classroom activities and general professionalism are valued in this course. A total of 60 points can be earned. Examples of active participation and professionalism include:

- Regular attendance and arrival to class on time
- Demonstrated interest in learning the course material
- Taking responsibility for your own learning
- Oral participation in class (well-developed comments/questions)
- Class preparation (e.g., review of materials prior to class lecture)
- Checking the course website in Moodle at least once per week
- Communicating important information to your instructor (in person, via e-mail or telephone)
- Asking questions when you have them
- Treating your classmates/instructor with respect and tolerance, understanding that everyone learns differently, and understanding that nobody (including your instructor) is perfect and that everyone sometimes makes mistakes.

It is important that you attend class because we meet together only once per week. **An unexcused absence will result in a deduction of 4 points per session.** As per *AUB General Regulations*, a student who is absent one-fourth of the sessions without a valid excuse will not be entitled to a final grade in the course.
OTHER IMPORTANT INFORMATION:

Assignments and Exams:

All assignments must be completed by the due dates specified to receive full credit, unless the student obtains explicit permission from the instructor for a delayed submission. If permission is granted, typically a student will be given one week to finalize the assignment without penalty. If a student does not obtain permission from the instructor and turns in an assignment late (but within three days of the due date), a minor penalty will be applied; submissions later than three days from the due date will not be accepted and zero (0) points will be given for that activity. Exams must be completed on the scheduled day.

Moodle Support:

Moodle will be used in this course. Students should check the Moodle course site at least once per week for announcements, guidelines, resources, and assessment instructions/due dates. Should you have any difficulty with Moodle, you can consult the Moodle Orientation for Students video and the Moodle Student Guide. Additionally, you can contact AUB’s Moodle Administrator via email (moodle@aub.edu.lb) or by telephone at extensions: 3580. Finally, you may consult the instructor or your classmates by posting your Moodle questions in the “News & Housekeeping Forum”, which is located in the Course Resources section of Module 0.

Technology Support:

This course requires that you have access to a computer (e.g., personal or lab computer). The AUB Computing and Networking Service (CNS) can help you with hardware and software requirements for this course. Specifically, the CNS can assist you with (a) account creation and management, (b) computer/system configuration, (c) AUB wireless LAN, (d) online resources, and (e) locating computer labs on campus. For more information about student services, visit the CNS website. Students can request technical support/assistance from CNS by contacting them directly by telephone (ext: 2260), or via their online CNS Help Desk.

Cell Phones:

The use of cell phones is prohibited in the classroom, even when set to vibrate. Cell phones are extremely disruptive to your classmates and to the instructor. Please make a point to turn off your cell phone / pager before entering class.

Students with Disabilities:

Staff members of the AUB Office of Student Affairs, Room 113, West Hall, coordinate accommodations and services for students with special needs. If you have a disability, for which you may request accommodation in AUB classes, consult the website for more information and make arrangements with the Coordinator. Also, please see the instructor of this course privately in regard to possible support services that can be provided to you.

Student Code of Conduct:

Any dishonesty related to academic work or records constitutes academic misconduct. Academic misconduct is a serious ethical violation and will not be tolerated. Acts such as cheating and plagiarism are viewed as moral and intellectual offenses that are subject to investigation and disciplinary action through appropriate University procedures. Penalties may range from loss of credit for a particular assignment to dismissal from the University. Kindly, review AUB’s Student Code of Conduct about plagiarism.
## MAUD 200
### SCHEDULE “AT-A-GLANCE”

<table>
<thead>
<tr>
<th>Week</th>
<th>Day</th>
<th>Date</th>
<th>Topics</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Monday</td>
<td>September 4, 2017</td>
<td>Syllabus; Overview of Clinical Observation</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Monday</td>
<td>September 11, 2017</td>
<td>Audiology – Yesterday and Today</td>
<td>“It’s Nice to Meet You!”</td>
</tr>
<tr>
<td>4</td>
<td>Monday</td>
<td>September 18, 2017</td>
<td>Anatomy &amp; Physiology</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Monday</td>
<td>September 25, 2017</td>
<td>Common Diseases</td>
<td>Log (10 hours total)</td>
</tr>
<tr>
<td>6</td>
<td>Monday</td>
<td>October 2, 2017</td>
<td>HOLIDAY (Ashoura)</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Monday</td>
<td>October 9, 2017</td>
<td>Sound, Acoustics &amp; Psychacoustics</td>
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</tr>
<tr>
<td>8</td>
<td>Monday</td>
<td>October 16, 2017</td>
<td>Newborn Hearing Screening</td>
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</tr>
<tr>
<td>9</td>
<td>Monday</td>
<td>October 23, 2017</td>
<td>MID-TERM EXAM</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Monday</td>
<td>October 30, 2017</td>
<td>Preparing for Hearing Assessment</td>
<td>Log (20 hours total)</td>
</tr>
<tr>
<td>11</td>
<td>Monday</td>
<td>November 6, 2017</td>
<td>Audiometry I</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Monday</td>
<td>November 13, 2017</td>
<td>Audiometry II</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Monday</td>
<td>November 20, 2017</td>
<td>Impittance</td>
<td>Optional: COR 1 (feedback)</td>
</tr>
<tr>
<td>14</td>
<td>Monday</td>
<td>November 27, 2017</td>
<td>Auditory Evoked Potentials</td>
<td></td>
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<tr>
<td>15</td>
<td>Monday</td>
<td>December 4, 2017</td>
<td>Audiologic Management</td>
<td>Log (25 hours total); CORs</td>
</tr>
<tr>
<td>EXAM</td>
<td>TBD</td>
<td>TBD</td>
<td>FINAL EXAM</td>
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For further information about the course modules and instructions for the various assignments, please examine the MAUD 200 Moodle Site.